

The Regular meeting of the North County Fire Protection District Board of Directors was held on **September 18, 2018** at 11160 Speegle Street, Castroville, CA

The Board Chair called the meeting to order at 10:01 A.M.

PLEDGE OF ALLEGIANCE

ROLL CALL: Don Chapin, President
Frank Balesteri, Vice President
Don Champion, Secretary
Jacqueline C. Simon, Director (Arrived at 10:01 am)
Stanley Silva, Director

Administration: Richard Hutchinson, Fire Chief

ADDITIONS & CORRECTIONS TO AGENDA:
Resolution 18-9-2: Reserve Fund Transfer for FY 2018/19 (Public Hearing Item 3A) and Resolution 18-9-3: Fund Balance Cleanup FY2018/19 (Public Hearing Item 3B) were approved to be added to the agenda for further consideration due to urgency to have resolutions considered at this meeting. Basic agenda items are unchanged but resolution actions are hereby added. Motion made by Vice President Balesteri, seconded by Director Simon to approve the addition of Resolution 18-9-2 and Resolution 18-9-3 to the agenda for further consideration. Motion carried 5-0. All other items to stand as posted.

PUBLIC COMMENTS:
None.

PUBLIC HEARING:
The Board President opened the public hearing to adopt te FY 2018/19 Budget at 10:05 A.M. The administrative staff presented the FY 2018/19 budget for consideration. Board members discussed the FY 2018/19 budget. There were no public comments on the FY 2018/19 budget during Public Comments.

Motion was made by Vice President Balesteri, seconded by Director Silva, to approve Resolution 18-9-2: Reserve Fund Transfer for FY 2018/19 and adopt the final budget as presented below:

Revenue	
\$ 6,924,920.00	Anticipated revenue
\$ <u>342,195.81</u>	From Contingency (\$55,000/Elections & \$287,195.81 Land)
\$ 7,267,115.81	Total Revenue
 Expenditures	
\$ 6,169,659.27	Salaries & Benefits
\$ 1,094,656.54	Services & Supplies
\$ <u>2,800.00</u>	Capital Acquisition/Bank Service Fees
\$ 7,267,115.81	Total Expenditures

Motion carried; 5-0.

The administrative staff presented on the cleanup of District’s fund balance account. Motion was made by Director Silva, seconded by Vice President Balesteri, to postpone Item 3B Cleanup of District Fund Balance Account & Resolution 18-9-3: Fund Balance Cleanup FY2018/19 pending meeting with the District’s Auditors and Audit committee. Motion carried; 5-0.

PUBLIC HEARING CLOSED: 10:26 A.M.

MINUTES:

Motion made by Director Silva, seconded by Director Simon, to approve the August 21, 2018 regular board meeting minutes.
Motion carried; 5-0.

WARRANTS/PURCHASING CONSENT:

The Board reviewed the September 2018 Purchasing Consent Calendar and the Check Register for August 2018 #41824 through #41878 (including direct deposit and electronic payments) for a monthly total of \$671,614.27. Motion made by Vice President Balesteri, seconded by Director Silva to approve the Consent Calendar and Check Register.

Motion carried; 5-0.

FINANCIAL REPORTS:

1. The June 2018 & August 2018 Revenue reports (Item 6-A) were reviewed and received.
2. The June 2018 & August 2018 Expenditure report (Item 6-B) were reviewed and received.
3. The August 2018 County Treasury Reconciliation Summary (Item 6-C) was reviewed and received.
4. The August 2018 Comerica Bank Reconciliation Summary (Item 6-D) was reviewed and received.
5. The August 2018 US Bank CAL-CARD Reconciliation Report and Expense Statement (Item 6-E) was reviewed and received.

FIRE CHIEF REPORT:

Fire Chief Richard Hutchinson presented the Chief's Report (Item 8-A) to the Board. The Board accepted the Fire Chief's report.

SAFETY REPORT:

None.

STAFF REPORT:

None.

OLD BUSINESS:

None.

NEW BUSINESS

1. Motion made by Vice President Balesteri, seconded by Director Silva to approve Resolution 18-9-1: Establishing the Appropriations Limit for Fiscal Year 2018/2019.
Motion carried; 5-0. Silva, aye; Simon, aye; Balesteri, aye; Chapin, aye; Champion, aye.
Resolution is approved.

PUBLIC COMMENTS:

The Board Chair reopened the floor for public comments, as members of the public arrived. Two members of the public spoke regarding their concerns over increasing fire risks, fire prevention, and weed abatement. Fire Chief Hutchinson addressed the community member's concerns.

BOARD OF DIRECTORS COMMUNICATION:

The Board Chair thanked the residents for attending the board meeting and speaking during the public comment.

CLOSED SESSION:

None.

ITEMS FOR NEXT MONTH'S AGENDA:

Tuesday, October 16, 2018 at 10:00 A.M. at 11160 Speegle St., Castroville, CA 95012

- Resolution 18-9-3: Fund Balance Cleanup FY2018/19

ADJOURNMENT: 11:11 A.M.

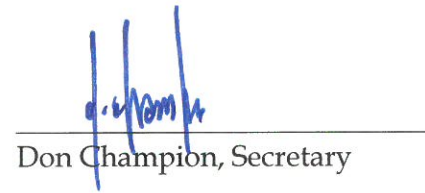
Respectfully submitted by:



Carolina Bravo, Recorder



Don Chapin, President



Don Champion, Secretary