

The Regular meeting of the North County Fire Protection District Board of Directors was held on **February 19, 2019** at 11160 Speegle Street, Castroville, CA

The Board Vice President called the meeting to order at 10:00 A.M.

PLEDGE OF ALLEGIANCE

ROLL CALL:

President - Vacant  
Jacqueline C. Simon, Vice President  
Frank Balesteri, Secretary  
Don Chapin, Director  
Stanley Silva, Director

Administration:

Richard Hutchinson, Fire Chief

ADDITIONS & CORRECTIONS TO AGENDA:

No revisions or corrections to the agenda were received. Agenda to stand as posted.

PUBLIC COMMENTS:

None.

PRESENTATION:

Fire Chief Richard Hutchinson presented the promotional badge pinning to Reserve Kevin Coon, Reserve Brandon Hagan, and Reserve Gabriel Perez.

MINUTES:

Motion made by Secretary Balesteri, seconded by Director Chapin to approve the January 15, 2019 regular board meeting minutes.

Motion carried; 3-0 (Director Silva Abstained).

WARRANTS/PURCHASING CONSENT:

The Board reviewed the February 2019 Purchasing Consent Calendar and the Check Register for January 2019 #42096 through #42155 (including direct deposit & electronic payments) for a monthly total of \$522,836.36. Motion made by Director Chapin, seconded by Secretary Balesteri to approve the Consent Calendar and Check Registers.

Motion carried; 4-0.

FINANCIAL REPORTS:

1. The January 2019 Revenue reports (Item 6-A) were reviewed and received.
2. The January 2019 Expenditure reports (Item 6-B) were reviewed and received.
3. The January 2019 County Treasury Reconciliation Summaries (Item 6-C) were reviewed and received.
4. The January 2019 Comerica Bank Reconciliation Summaries (Item 6-D) were reviewed and received.
5. The January 2019 US Bank CAL-CARD Reconciliation Reports and Expense Statements (Item 6-E) were reviewed and received.

CORRESPONDENCE:

None.

FIRE CHIEF REPORT:

Fire Chief Richard Hutchinson presented the Chief's Report (Item 8-A) to the Board. The Board accepted the Fire Chief's report.

SAFETY REPORT:

None

STAFF REPORT:

None

OLD BUSINESS:

None

NEW BUSINESS:

1. Motion made by Secretary Balesteri, seconded by Director Silva, to set the time and date for the annual Fire Mitigation Fee Public Hearing for March 19, 2019, at 10:00 a.m.  
Motion carried; 4-0
2. The Board of Directors confirmed the eligibility and accepted of the Board of Director candidates. No action was taken.
3. The Board of Directors interviewed the three candidates for the vacant board seat. Each candidate interview was limited to 15 minutes, and was conducted in alphabetical order as listed below:
  - Gomez, Ramon
  - Ellyatt, Gary
  - Scudder, Peter
4. The Board of Directors cast their votes for their preferred candidate via secret ballot. The Clerk to the Board, Carolina Bravo, collected the ballots and read each vote out loud. The Board of Directors unanimously voted to appoint Peter Scudder to fill the vacant board seat. The oath of office will be administered at the regularly scheduled March 19, 2019 board meeting.
5. **Offices and Terms:**  
Motion made by Vice-President Simon, seconded by Director Silva, to nominate Don Chapin as Board President for a one-year term, having Jacqueline C. Simon remain as Vice President and Frank Balesteri as Secretary.  
Motion carried, 4-0.

Motion made by Secretary Balesteri, seconded by President Chapin, to nominate Vice President Simon and Secretary Balesteri for the Negotiations Committee, and to nominate Director Silva and President Chapin for the Audit Committee.  
Motion carried, 4-0.

**Negotiations Committee:**

- Vice President Jacqueline C. Simon
- Secretary Frank Balesteri

**Audit Committee:**

- President Don Chapin
- Director Stanley Silva

**BOARD OF DIRECTORS COMMUNICATION:**

None

**CLOSED SESSION:**

None

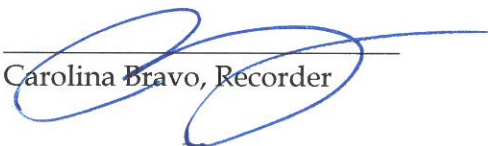
**ITEMS FOR NEXT MONTH'S AGENDA:**

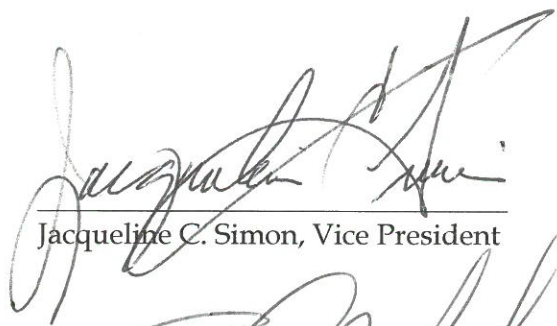
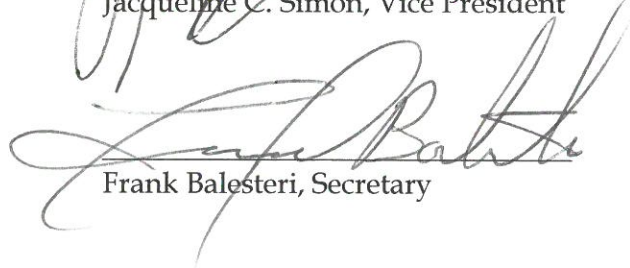
Tuesday, March 19, 2019, at 11160 Speegle St., Castroville, CA 95012

- Oath of Office – Peter Scudder

ADJOURNMENT: 11:03 A.M.

Respectfully submitted by:

  
Carolina Bravo, Recorder

  
Jacqueline C. Simon, Vice President  
  
Frank Balesteri, Secretary