

The Regular meeting of the North County Fire Protection District Board of Directors was held on **May 17, 2022** at 11200 Speegle Street, Castroville, CA

The Board Chair called the meeting to order at 10:01 A.M.

#### PLEDGE OF ALLEGIANCE

ROLL CALL: Don Chapin, President  
Jacqueline C. Simon, Vice President  
Ramon Gomez, Secretary  
Stanley Silva, Director  
Peter Scudder, Director

Administration: Joel Mendoza, Fire Chief  
Jess Mendoza, Division Chief  
Rick Parker, Division Chief  
Carolina Bravo, Administrative Officer

#### ADDITIONS & CORRECTIONS TO AGENDA:

No revisions or corrections to the agenda were received. Agenda to stand as posted.

#### PUBLIC COMMENTS:

None.

#### MINUTES:

Motion made by Vice President Simon, seconded by Director Scudder, to approve the April 12, 2022 regular board meeting minutes.

Motion carried; 4-0 (Director Silva abstained).

#### WARRANTS/PURCHASING CONSENT:

The Board reviewed the April and May 2022 Purchasing Consent Calendars and the Check Registers for March 2022 #50118 through #50137 (including direct deposit and electronic payments) for a monthly total of \$456,447.33 and for April 2022 #50138 through #50187 (including direct deposit and electronic payments) for a monthly total of \$1,350,007.62. Motion made by Vice President Simon, seconded by Director Silva to approve the Consent Calendar and Check Register.

Motion carried; 5-0.

#### FINANCIAL REPORTS:

1. The March and April 2022 Revenue report (Item 5-A) was reviewed and received.
2. The March and April 2022 Expenditure report (Item 5-B) was reviewed and received.
3. The March and April 2022 County Treasury Reconciliation Summary (Item 5-C) was reviewed and received.
4. The March and April 2022 Comerica Bank Reconciliation Summary (Item 5-D) was reviewed and received.
5. The March and April 2022 Santa Cruz County Bank Reconciliation Summary (Item 5-E) was reviewed and received.
6. The March and April 2022 US Bank CAL-CARD Reconciliation Report and Expense Statement (Item 5-F) was reviewed and received.

#### CORRESPONDENCE:

None.

#### FIRE CHIEF REPORT:

Fire Chief Joel Mendoza presented the Chief's Report (Item 7-A) to the Board. The Board accepted the Fire Chief's report.

#### STAFF REPORT:

None.

#### OLD BUSINESS:

None.

#### NEW BUSINESS

1. Motion made by Vice President Simon, seconded by Director Scudder, to hire Kasavan Architects to assist in the District's facilities upgrade and repairs plan.  
Motion carried 5-0.

2. Motion made by Director Scudder, seconded by Secretary Gomez to take action on Resolution.: 22-5-1 to continue assessments for FY22/23 preliminarily approving the engineer's report, and providing notice of a public hearing  
Motion carried 4-0.

Roll call: Gomez- aye; Simon - aye; Chapin - aye; Scudder - aye; Silva - aye.

Motion made by Vice President Simon, seconded by Director Scudder to take action on Resolution.: 22-5-2 Resolution Certifying compliance with State law with respect to the levying of general and special taxes, assessments, and property-related fees and charges.  
Motion carried 4-0.

Roll call: Gomez- aye; Simon - aye; Chapin - aye; Scudder - aye; Silva - aye.

#### BOARD OF DIRECTORS COMMUNICATION:

Vice President Simon expressed the importance of board member participation.

#### CLOSED SESSION:

None.

#### ITEMS FOR NEXT MONTH'S AGENDA:

Tuesday, June 21, 2022, at 10:00 A.M. at 11200 Speegle St., Castroville, CA 95012

- Prelim Budget
- Public hearing
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ADJOURNMENT: 10:48 A.M.

Respectfully submitted by:

  
Carolina Bravo, Recorder  
Don Chapin, President

Ramon Gomez, Secretary