

The Regular meeting of the North County Fire Protection District Board of Directors was held on **December 15, 2020** via Zoom Teleconference in accordance with Government Code section 54953 and Governor Newsom's executive order N-25-20.

The Board Chair called the meeting to order at 10:01 A.M.

#### PLEDGE OF ALLEGIANCE

#### ROLL CALL:

Don Chapin, President  
Jacqueline C. Simon, Vice President – arrived at 10:02 am  
Ramon Gomez, Secretary  
Stanley Silva, Director – arrived at 10:04 am  
Peter Scudder, Director

#### Administrative Staff:

Rick Parker, Fire Chief

#### ADDITIONS & CORRECTIONS TO AGENDA:

No revisions or corrections to the agenda were received. Agenda to stand as posted.

#### PUBLIC COMMENT:

None.

#### PRESENTATION:

Chief Parker confirmed that the Oath of Office was administered to Directors Chapin, Silva, Scudder, and Gomez prior to the December 15<sup>th</sup> board meeting.

#### ORGANIZATIONAL MEETING:

##### Offices and Terms:

Motion made by Secretary Gomez, seconded by Director Scudder to propose that the Board retain its current slate of officers. There were no new nominations and no oppositions on the election of officers. Motion carried, 5-0.

#### The Slate of Officers:

- President Don Chapin
- Vice President Jacqueline C. Simon
- Secretary Ramon Gomez
- Director Stanley Silva
- Director Peter Scudder

Motion made by Vice President Simon, seconded by Director Scudder to propose the Board retain its current Recorder/Clerk to the Board, Carolina Bravo. There were no new nominations and no oppositions on the election of the Recorder/Clerk to the Board.

Motion carried, 5-0.

Motion made by Vice President Simon, seconded by Director Scudder, to hold its regular meetings on the 3rd Tuesday of each month at 10:00 a.m. via Zoom Teleconference meeting (held in accordance with Government Code section 54953 and Governor Newsom's executive order N-25-20) until further notice at which time will be held at the Monterey County Castroville Library Conference Room at 11160 Speegle Street, Castroville, CA 95012.

Motion carried, 5-0.

#### Regular Meeting Schedule

- Tuesday, January 19, 2021
- Tuesday, February 16, 2021
- Tuesday, March 16, 2021
- Tuesday, April 20, 2021
- Tuesday, May 18, 2021
- Tuesday, June 15, 2021
- Tuesday, July 20, 2021
- Tuesday, August 17, 2021
- Tuesday, September 21, 2021
- Tuesday, October 19, 2021

- Tuesday, November 16, 2021
- Tuesday, December 21, 2021

Motion made by Secretary Gomez, seconded by Vice President Simon, to nominate Vice President Simon and President Chapin for the Negotiations Committee, and Director Scudder as an alternate.

Motion carried, 5-0.

Director Scudder nominated Secretary Gomez to serve on the Audit Committee, Secretary Gomez Accepted the nomination. Motion made by Vice President Simon, seconded by Director Scudder, to nominate Secretary Gomez and President Chapin for the Audit Committee.

Motion carried, 5-0.

Motion made by Secretary Gomez, seconded by Vice President Simon, to propose to the Board the below listed Economic Strategy Committee.

Motion carried, 5-0.

**Economic Strategy Committee:**

- President Don Chapin
- Director Jacqueline C. Simon
- Fire Chief
- Division Chief
- Jess Cortez, Local 3058
- David Batinovich, Local 3058
- Thomas Ensley, North County Reserve Firefighter's Association

**MINUTES:**

Motion made by Vice President Simon, seconded by Secretary Gomez, to approve the November 17, 2020 regular board meetings minutes.

Motion carried; 5-0.

**WARRANTS/PURCHASING CONSENT:**

The Board reviewed the December 2020 Purchasing Consent Calendar and the Check Register for November 2020 #43178 through #43198 (including direct deposit and electronic payments) for a monthly total of \$395,270.89. Motion made by Director Scudder, seconded by Secretary Gomez, to approve the Consent Calendar and Check Register.

Motion carried; 5-0.

**FINANCIAL REPORTS:**

1. The November 2020 Revenue report (Item 7-A) was reviewed and received.
2. The November 2020 Expenditure report (Item 7-B) was reviewed and received.
3. The November 2020 County Treasury Reconciliation Summary (Item 7-C) was reviewed and received.
4. The November 2020 Comerica Bank Reconciliation Summary (Item 7-D) was reviewed and received.
5. The November 2020 US Bank CAL-CARD Reconciliation Report and Expense Statement (Item 7-E) was reviewed and received.

**CORRESPONDENCE:**

None.

**FIRE CHIEF REPORT:**

Fire Chief Rick Parker presented the Chief's Report (Item 9-A) to the Board. The Board accepted the Fire Chief's report.

**STAFF REPORT:**

None.

**OLD BUSINESS:**

1. The Board and District staff participated in an election strategies and Prop. 218 discussion. No action was taken

**NEW BUSINESS:**

1. Motion made by Director Scudder, seconded by Director Silva to authorize the Board Chair to sign the Memorandum of Understanding between the District and the Local 3058 effective January 1, 2021.  
Motion carried; 5-0

BOARD OF DIRECTORS COMMUNICATION:

Vice President Simon thanked staff for their involvement in community events. Director Scudder wished everyone happy holidays and to stay safe.

CLOSED SESSION:

ADJOURNMENT TO CLOSED SESSION: 10:53 A.M.

CLOSED SESSION ANNOUNCEMENT: 11:00 A.M.

The Board met with the labor negotiators and received a report on the MOU discussion between the District and the Administrative Officer. The Board advised staff to amend the MOU effective January 1, 2021 and bring it back to the January board meeting for Board approval and adoption.

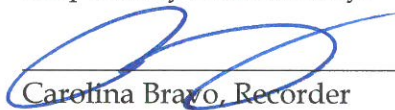
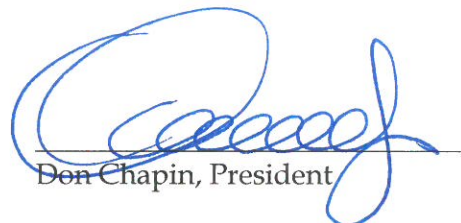
ITEMS FOR NEXT MONTH'S AGENDA:

Tuesday, January 19, 2021 at 11160 Speegle St., Castroville, CA 95012

- Election Strategies and Prop. 218 Discussion (on-going)
- Administrative Officer MOU

ADJOURNMENT: 11:03 A.M.

Respectfully submitted by:

  
Carolina Bravo, Recorder  
Don Chapin, President  
Ramon Gomez, Secretary