

The Regular meeting of the North County Fire Protection District Board of Directors was held on **April 21, 2020** via Zoom Teleconference in accordance with Government Code section 54953 and Governor Newsom's executive order N-25-20.

The Board Chair called the meeting to order at 10:00 A.M.

PLEDGE OF ALLEGIANCE

ROLL CALL: Don Chapin, President  
Jacqueline C. Simon, Vice President  
Ramon Gomez, Secretary (Arrived at 10:02 am)  
Stanley Silva, Director  
Peter Scudder, Director

Administrative Staff: Jess Mendoza, Fire Chief  
Joel Mendoza, Division Chief  
Rick Parcker, Division Chief  
Carolina Bravo, Administrative Officer

ADDITIONS & CORRECTIONS TO AGENDA:  
No revisions or corrections to the agenda were received. Agenda to stand as posted.

PUBLIC COMMENT:  
None.

MINUTES:  
Motion made by Vice President Simon, seconded by Director Scudder, to approve the March 17, 2020 regular board meetings minutes.  
Motion carried; 3-0-2 (Director Silva Abstained, Secretary Gomez briefly exited virtual meeting)  
Roll Call: Simon, aye; Scudder, aye; Silva, abstained; Gomez, absent; Chapin, aye.

WARRANTS/PURCHASING CONSENT:  
The Board reviewed the April 2020 Purchasing Consent Calendar and the Check Register for March #42788 through #42834 (including direct deposit and electronic payments) for a monthly total of \$416,466.65. Motion made by Director Silva, seconded by Vice President Simon, to approve the Consent Calendar and Check Register.  
Roll Call: Simon, aye; Scudder, aye; Silva, aye; Gomez, aye; Chapin, aye.  
Motion carried; 5-0.

FINANCIAL REPORTS:  
1. The March 2020 Revenue report (Item 5-A) was reviewed and received.  
2. The March 2020 Expenditure report (Item 5-B) was reviewed and received.  
3. The March 2020 County Treasury Reconciliation Summary (Item 5-C) was reviewed and received.  
4. The March 2020 Comerica Bank Reconciliation Summary (Item 5-D) was reviewed and received.  
5. The March 2020 US Bank CAL-CARD Reconciliation Report and Expense Statement (Item 5-E) was reviewed and received.

CORRESPONDENCE:  
None.

FIRE CHIEF REPORT:  
Fire Chief Jess Mendoza presented the Chief's Report (Item 7-A) to the Board. The Board accepted the Fire Chief's report.

STAFF REPORT:  
None.

OLD BUSINESS:

1. Motion made by Secretary Gomez, seconded by Director Silva, to cast a vote in the LAFCO special district ballot to have Vice President Simon serve as the special district regular member for LAFCO, and to authorize President Don Chapin to sign the official ballot.  
Roll Call: Scudder, aye; Gomez, aye; Silva, aye; Simon, aye; Chapin, aye.  
Motion carried; 5-0
2. The Board reviewed and discussed SCI Consulting's Engineer's Report Draft. The Board Chair appointed President Chapin and Secretary Gomez to serve as subcommittee members, and Vice President Simon was appointed as an alternate, to meet with SCI and the District staff to work on the Benefit Assessment project. The board will revisit the timeline for the Benefit Assessment at the regularly scheduled May 2020 board meeting. No other actions were taken.

NEW BUSINESS:

1. Motion made by Vice President Simon, seconded by Director Silva to approve Resolution 20-4-1: Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes Assessments, and Property-Related Fees and Charges.  
Roll call vote was administered: Scudder - aye; Silva - aye; Simon - aye; Chapin - aye; Gomez- aye.  
Motion carried 5-0

BOARD OF DIRECTORS COMMUNICATION:

Director Scudder gave an update that he and Vice President Simon met with Supervisor Phillips to advocate for the upcoming benefit assessment. Director Scudder also reported that Supervisor Phillips notified the directors of an available federal grant for capital improvements.

Vice President Simon also commented about the meeting with herself, Director Scudder, and Supervisor Phillips. Vice President Simon stated the importance of continuing to raise funds and ways to increase the District's revenue. She thanked Chief Jess Mendoza for following up on the potential grant opportunities.

Chief Jess Mendoza stated that Chief Parker will lead grant administration, and that entire administrative staff will work together to submit for the grant as presented by Directors.

CLOSED SESSION:

None.

ITEMS FOR NEXT MONTH'S AGENDA:

Tuesday, May 19, 2020 at 11160 Speegle St., Castroville, CA 95012

- Election Strategies and Prop. 218 Discussion (on-going)

ADJOURNMENT: 11:15 A.M.

Respectfully submitted by:

  
Carolina Bravo, Recorder

  
Don Chapin, President

  
Ramon Gomez, Secretary