

**NORTH COUNTY FIRE PROTECTION DISTRICT OF
MONTEREY COUNTY**

Administration Office: 11200 Speegle St. Castroville CA 95012

831.633.2578 or 722-7833 Phone

831.633.2572 Fax

<http://www.ncfpd.org>



REGULAR MEETING

Location: 11200 Speegle Street, Castroville

Via: Zoom Teleconference

Tuesday, October 27, 2020

10:00 a.m.

Board of Directors:

Don Chapin, President

Jacqueline C. Simon, Vice-President

Ramon Gomez, Secretary

Stanley Silva, Director

Peter Scudder, Director

Fire Chief Jess Mendoza

NORTH COUNTY FIRE PROTECTION DISTRICT REGULAR BOARD MEETING AGENDA

Meeting Location: This will be a Zoom Teleconference meeting held in accordance with Government Code section 54953 and Governor Newsom's executive order N-25-20:

Join Zoom Meeting
<https://us02web.zoom.us/j/86872712080?pwd=ZXo4S3lwOXBhWm9kdnRlRGFuDUU1SmlqQT09>
Meeting ID: 868 7271 2080
Passcode: 175505
One tap mobile
+16699009128,,86872712080#,,,,,0#,,175505# US (San Jose)
+12532158782,,86872712080#,,,,,0#,,175505# US (Tacoma)
Dial by your location
+1 669 900 9128 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 646 558 8656 US (New York)
+1 301 715 8592 US (Germantown)
+1 312 626 6799 US (Chicago)

Date: **Tuesday, October 27, 2020**

Roll Call:
President Don Chapin
Vice President Jacqueline C. Simon
Secretary Ramon Gomez
Director Stanley Silva
Director Peter Scudder

Administration: Fire Chief Jess Mendoza

Time: 10:00 a.m.

**Please silence all cell phones and refrain from texting during the meeting.*

CALL TO ORDER:

OPEN SESSION:

PLEDGE OF ALLEGIANCE:

1. ADDITIONS & CORRECTIONS TO AGENDA:

The Secretary to the Board will announce Agenda corrections and proposed additions, which may be acted on by the Board as provided in Section 54954.2 of the California Government Code.

2. PUBLIC COMMENTS:

*Public comment on items **not** on the Board's agenda shall be limited to 3 minutes per person per topic and understand that no action shall be taken on any item not appearing on the agenda. During consideration of any agenda item, public comment shall be limited to 3 minutes per person per topic and will be allowed **prior** to Board action on the item under discussion.*

Note: If you believe you possess any disability that would require special accommodations in order to attend this meeting, please call North County Fire Protection District at 633-2578 or 722-7833.

3. PRESENTATIONS:

4. PUBLIC HEARING:

5. MINUTES:

Take action on the September 15, 2020, regular board meeting.

6. PURCHASING CONSENT & CHECK REGISTERS – Routine Expenses

7. FINANCIAL REPORTS:

- a. Accept Revenue Report June Final Postings & September 2020.
- b. Accept Expense Report: June Final Postings & September 2020.
- c. Accept County Treasury Reconciliation Ending: June Final Postings & September 2020.
- d. Accept Comerica Bank Reconciliation Ending: September 2020.
- e. Accept Monthly CAL-CARD (US Bank) Reconciliation Report & Expense Statements Ending: September 2020.

8. CORRESPONDENCE:

None

9. FIRE CHIEF'S REPORT:

- a. Receive Monthly Report

10. STAFF REPORT:

None

11. OLD BUSINESS:

- a. Election Strategies and Prop. 218 Discussion

12. NEW BUSINESS:

- a. Take Action on Community Development Block Grant Subrecipient Agreement for a New Type-1 Fire Engine Purchase for Station #3
- b. Take Action on Approval of Memorandum of Understanding between the District and the Fire Chief

13. BOARD of DIRECTORS COMMUNICATION: *When needed, this time is reserved for the Board of Directors to communicate activity, educational classes, and/or Committee reports.*

CLOSED SESSION:

- None

ANNOUNCEMENT OF CLOSED SESSION ITEMS (if applicable):

The board will report out on any action taken during Closed Session, and may take additional action in Open session as appropriate.

Next meeting: Tuesday, November 17, 2020, at 10:00 A.M.

ADJOURNMENT:

AGENDA POSTED AND FAXED TO MEDIA AT 04:00 P.M. on Friday, October 23, 2020

Posting Locations:

Castroville Library Bulletin Board, 11160 Speegle Street, Castroville CA 95012
NCFD, Station 1: 11200 Speegle Street, Castroville CA 95012
NCFD, Station 2: 17639 Pesante Road, Prunedale CA 93907
NCFD, Station 3: 361 Elkhorn Road, Royal Oaks, CA 95076
North County Fire Protection District website at www.ncfpd.org

Note: If you believe you possess any disability that would require special accommodations in order to attend this meeting, please call North County Fire Protection District at 633-2578 or 722-7833.

Page 2 of 2

The Regular meeting of the North County Fire Protection District Board of Directors was held on September 15, 2020 via Zoom Teleconference in accordance with Government Code section 54953 and Governor Newsom's executive order N-25-20.

The Board Chair called the meeting to order at 10:01 A.M.

PLEDGE OF ALLEGIANCE

ROLL CALL: Don Chapin, President
Jacqueline C. Simon, Vice President
Ramon Gomez, Secretary (Arrived at 10:05 am)
Stanley Silva, Director
Peter Scudder, Director

Administration: Jess Mendoza, Fire Chief
Joel Mendoza, Division Chief
Rick Parker, Division Chief
Carolina Bravo, Administrative Officer

ADDITIONS & CORRECTIONS TO AGENDA:

No revisions or corrections to the agenda were received. Agenda to stand as posted.

PUBLIC COMMENTS:

None.

PRESENTATIONS:

Advisor Yvette Padilla along with students Catalina Perez & Evelyn Gutierrez presented on the 2020 Census on behalf of the Empower Census Youth Action Group of North Monterey County. The Empower Census Youth Action Group of North Monterey County invited North County Fire Protection District to participate in their 2020 Census Caravan.

PUBLIC HEARING:

The Board President opened the public hearing to adopt the FY 2020/21 Budget at 10:44 A.M. The Fire Chief presented the FY 2020/21 budget for consideration. Board members discussed the FY 2020/21 budget. There were no public comments on the FY 2020/21 budget during Public Comments.

Motion was made by Vice President Simon, seconded by Director Scudder, to adopt the final budget as presented below:

Revenue

\$6,218,052.85	Anticipated Revenue
\$786,049.01	FY 19/20 Carryover
\$7,004,101.86	Total Revenue including carryover

Expenditures

\$5,441,707.03	Salaries and Benefits
\$1,006,145.82	Services and Supplies
\$70,200.00	Capital Acquisition / Bank Service Fees
\$6,518,052.85	Total Expenditures

\$486,049.01 Contingency

Roll Call: Silva, aye; Scudder, aye; Gomez, aye; Simon, aye; Chapin, aye.

Motion carried; 5-0.

PUBLIC HEARING CLOSED: 10:58 A.M.

MINUTES:

Motion made by Director Silva, seconded by Vice President Simon, to approve the August 18, 2020 regular board meeting minutes.

Motion carried; 5-0.

WARRANTS/PURCHASING CONSENT:

The Board reviewed the September 2020 Purchasing Consent Calendar and the Check Register for August 2020 #43017 through #43067 (including direct deposit and electronic payments) for a monthly total of \$501,572.68. Motion made by Director Scudder, seconded by Director Silva to approve the Consent Calendar and Check Register.

Roll Call: Silva, aye; Scudder, aye; Gomez, aye; Simon, aye; Chapin, aye.

Motion carried; 5-0.

FINANCIAL REPORTS:

1. The August 2020 Revenue report (Item 7-A) was reviewed and received. The Final June 2020 Revenue report was not available from Monterey County. The Final June 2020 Revenue report will be available at the October 2020 board meeting.
2. The August 2020 Expenditure report (Item 7-B) was reviewed and received. The Final June 2020 expenditure report was not available. The revenue Final June 2020 Expenditure report will be available at the October 2020 board meeting.
3. The August 2020 County Treasury Reconciliation Summary (Item 7-C) was reviewed and received. The Final June 2020 Reconciliation Summary will be available at the October 2020 board meeting.
4. The August 2020 Comerica Bank Reconciliation Summary (Item 7-D) was reviewed and received.
5. The August 2020 US Bank CAL-CARD Reconciliation Report and Expense Statement (Item 7-E) was reviewed and received.

CORRESPONDENCE:

None.

FIRE CHIEF REPORT:

Fire Chief Jess Mendoza presented the Chief's Report (Item 9-A) to the Board. The Board accepted the Fire Chief's report.

STAFF REPORT:

None.

OLD BUSINESS:

1. The District staff had no updates on the election strategies or Prop. 218. No action was taken.

NEW BUSINESS

1. Motion made by Director Silva, seconded by Director Scudder to approve Resolution 20-9-1: Establishing the Appropriations Limit for Fiscal Year 2020/2021.
Roll Call: Silva, aye; Scudder, aye; Gomez, aye; Simon, aye; Chapin, aye.
Motion carried; 5-0.

BOARD OF DIRECTORS COMMUNICATION:

Vice President Simon expressed her appreciation towards the Empower Census Youth Action Group of North Monterey County for assisting the community and thanked Director Gomez for setting up the presentation.

Vice President Simon & Director Gomez invited the NCFPD to participate in the Prunedale food drive.

President Chapin proposed that the October 2020 board meeting be rescheduled due to conflicting schedules. The board rescheduled the October meeting to October 27, 2020 at 10:00 A.M. at 11200 Speegle St., Castroville, CA 95012 via Zoom.

CLOSED SESSION:

None.

ITEMS FOR NEXT MONTH'S AGENDA:

Tuesday, October 27, 2020 at 10:00 A.M. at 11200 Speegle St., Castroville, CA 95012

- Election Strategies and Prop. 218 Discussion (on-going)
- Proposal for resolution for retirees

ADJOURNMENT: 11:58 A.M.

Respectfully submitted by:

Carolina Bravo, Recorder

Don Chapin, President

Ramon Gomez, Secretary

Consent Calendar

Note to Board: These matters include routine financial actions, appear in no particular order, and are usually approved by a single majority vote. The amount shown below is the invoice amount if exceeds \$1,000 and requires Board consent as stated in District Policy #1602: Purchasing/Expenditures, Section 4C.

Regular Board Meeting October 27, 2020

AMOUNT	VENDOR	ACCT	DESC. OF CONSENT	DATE	CHECK #
\$ 13,895.95	Golden State Truck & Trailer <ul style="list-style-type: none"><i>This invoice represents major brake repair, coolant leak repair, resealing the right side of the engine, and replacement of EGR valve.</i>	5120	Maint. of Equipment	10/16/2020	43161
\$ 1,082.91	Mallory & Co. <ul style="list-style-type: none"><i>This invoice represents the purchase of 9 pails of foam.</i>	5221	Foam	10/02/2020	43130

North County Fire Protection District Check Register September 2020

3:20 PM
10/20/20
Cash Basis

Type	Date	Num	Name	Memo	Credit
Sep 20					
Liability Check	09/03/2020		Quickbooks Payroll Service	Created by Payroll Service on 09/01/2020	194,421.70
Liability Check	09/17/2020		Quickbooks Payroll Service	Created by Payroll Service on 09/16/2020	171,616.32
Check	09/08/2020	CCADJ		Batch Fee ID=2734228185	5.67
Check	09/04/2020	CCADJ		Batch Fee ID=2723827115	11.08
Check	09/17/2020	CCADJ		Batch Fee ID=2746621105	11.08
Check	09/11/2020	CCADJ		Batch Fee ID=2733063395	5.67
Check	09/09/2020	CCADJ		Batch Fee ID=2735402475	36.41
Check	09/30/2020	CCADJ		Batch Fee ID=2760872365	5.67
Check	09/29/2020	CCADJ		Batch Fee ID=2760755155	5.67
Check	09/25/2020	CCADJ		Batch Fee ID=2756393145	17.01
Check	09/24/2020	CCADJ		Batch Fee ID=2753819285	27.84
Check	09/22/2020	CCADJ		Batch Fee ID=2752023185	5.67
Bill Pmt - Check	09/15/2020	Epay	Henry J. Wilson Insurancecenter	Sept 2020 Life Insurance and voluntary AD&D	592.20
Bill Pmt - Check	09/12/2020	Epay	CalPERS - Retirement Sys. - Contribut...	0538	6,155.67
Bill Pmt - Check	09/17/2020	Epay	CalPERS - Retirement Sys. - Contribut...	0538	1,795.59
Bill Pmt - Check	09/07/2020	Epay	CalPERS - Retirement Sys. - Contribut...	0538	96,822.11
Bill Pmt - Check	09/07/2020	Epay	CalPERS - Retirement Sys. - Contribut...	0538	5,967.92
Bill Pmt - Check	09/04/2020	Epay	CalPERS - Actuary Division	GASB 68 Actuarial Valuation - Valuation Reports	1,050.00
Bill Pmt - Check	09/04/2020	Epay	CalPERS - 457	Calpers 457 & Roth Employee elected contributions	1,320.00
Bill Pmt - Check	09/04/2020	Epay	Vantage Trust Agent - 303077 (457)	July 5 2020 ICMA Elective Contribution 457 plan 303077	2,720.26
Bill Pmt - Check	09/07/2020	Epay	AT&T Monthly	Telephone Account # 831-722-7833-2886	556.40
Bill Pmt - Check	09/07/2020	Epay	Pacific Gas & Electric	Station 3 3394830988-5	289.24
Bill Pmt - Check	09/07/2020	Epay	Pacific Gas & Electric	Station 2 6938152210-6	335.20
Bill Pmt - Check	09/11/2020	Epay	Pacific Gas & Electric	Station 1 5400266725-8	509.13
Bill Pmt - Check	09/15/2020	Epay	Pacific Gas & Electric	Station 1 5150266741-6	25.62
Bill Pmt - Check	09/15/2020	Epay	Pacific Gas & Electric	Station 2 6177520734-5	9.92
Bill Pmt - Check	09/16/2020	Epay	CalPERS - CA Public Employee's Health	To record Oct 2020 Calpers Health Ins Premiums	775.68
Bill Pmt - Check	09/21/2020	Epay	Comerica	Comerica Online billing fee	6.95
Bill Pmt - Check	09/16/2020	Epay	CalPERS - CA Public Employee's Health	To record Oct 2020 Calpers Health Ins Premiums	30,211.00
Bill Pmt - Check	09/21/2020	Epay	Vantage Trust Agent - 303077 (457)	ICMA Elective Contribution 457 plan 303077	2,776.60
Bill Pmt - Check	09/18/2020	Epay	CalPERS - 457	Calpers 457 & Roth Employee elected contributions	1,820.00
Bill Pmt - Check	09/18/2020	Epay	Spectrum Business	Station 3 Internet 8203110140213823	74.88
Bill Pmt - Check	09/01/2020	Epay	CalPERS - Unfunded Accrued Liability	CalPERS - Unfunded Accrued Liability TIER 2 monthly	209.92
Bill Pmt - Check	09/01/2020	Epay	CalPERS - Unfunded Accrued Liability	CalPERS - Unfunded Accrued Liability TIER 1 monthly	71,747.32
Bill Pmt - Check	09/01/2020	Epay	CalPERS - Unfunded Accrued Liability	CalPERS - Unfunded Accrued Liability TIER 3 monthly	379.86
Bill Pmt - Check	09/17/2020	Epay	AFLAC	Aflac acct # H4N54 Sept 2020	432.40
Bill Pmt - Check	09/30/2020	Epay	Shift Calendar Inc	2020 Shift Calendars	456.26
Paycheck	09/04/2020	DD6656	Baldwin, John P	Direct Deposit	
Paycheck	09/04/2020	DD6657	Bertow, Jr., Larry	Direct Deposit	
Paycheck	09/04/2020	DD6658	Baltimore, David	Direct Deposit	
Paycheck	09/04/2020	DD6659	Blyler, Erin	Direct Deposit	
Paycheck	09/04/2020	DD6660	Bravo, Carolina	Direct Deposit	
Paycheck	09/04/2020	DD6661	Chapin, Don	Direct Deposit	
Paycheck	09/04/2020	DD6662	Cortez, Jess	Direct Deposit	
Paycheck	09/04/2020	DD6663	Danielis, Aaron	Direct Deposit	
Paycheck	09/04/2020	DD6664	Enslay, Thomas	Direct Deposit	
Paycheck	09/04/2020	DD6665	Foxworthly, Robert	Direct Deposit	
Paycheck	09/04/2020	DD6666	Gomez, Ramon	Direct Deposit	

North County Fire Protection District
 Check Register
 September 2020

3:20 PM
 10/20/20
 Cash Basis

Type	Date	Num	Name	Memo	Credit
Paycheck	08/04/2020	DD6667	Gonzalez, Carlos F	Direct Deposit	
Paycheck	08/04/2020	DD6668	Harvey, Donald	Direct Deposit	
Paycheck	08/04/2020	DD6669	Harvey, Jonathan	Direct Deposit	
Paycheck	08/04/2020	DD6670	Hasslinger, John	Direct Deposit	
Paycheck	08/04/2020	DD6671	Hendricks, Casey	Direct Deposit	
Paycheck	08/04/2020	DD6672	Hudson, Royce T	Direct Deposit	
Paycheck	08/04/2020	DD6673	Kall, Robert	Direct Deposit	
Paycheck	08/04/2020	DD6674	Madrigal, Manuel	Direct Deposit	
Paycheck	08/04/2020	DD6675	Martinez, Ariell	Direct Deposit	
Paycheck	08/04/2020	DD6676	McCoun, Jeffery L	Direct Deposit	
Paycheck	08/04/2020	DD6677	Mendoza, Jesus	Direct Deposit	
Paycheck	08/04/2020	DD6678	Mendoza, Joel	Direct Deposit	
Paycheck	08/04/2020	DD6679	Noon, Michael	Direct Deposit	
Paycheck	08/04/2020	DD6680	Outzen, Thomas	Direct Deposit	
Paycheck	08/04/2020	DD6681	Parker, Richard	Direct Deposit	
Paycheck	08/04/2020	DD6682	Rocha, Victor M	Direct Deposit	
Paycheck	08/04/2020	DD6683	Souder, Peter	Direct Deposit	
Paycheck	08/04/2020	DD6684	Silva, Stanley G	Direct Deposit	
Paycheck	08/04/2020	DD6685	Simon, Jacqueline C	Direct Deposit	
Paycheck	08/04/2020	DD6686	Smith, Richard	Direct Deposit	
Paycheck	08/04/2020	DD6687	Tacheny, Patrick	Direct Deposit	
Paycheck	08/04/2020	DD6688	Tucker, Jeff	Direct Deposit	
Paycheck	08/04/2020	DD6689	Vandhurst, Michael	Direct Deposit	
Paycheck	08/04/2020	DD6690	Wilson, Brian	Direct Deposit	
Paycheck	08/04/2020	DD6691	Zwingman, Alan	Direct Deposit	
Paycheck	08/18/2020	DD6692	Bedwin, John P	Direct Deposit	
Paycheck	08/18/2020	DD6693	Barlow, J., Larry	Direct Deposit	
Paycheck	08/18/2020	DD6694	Safonovich, David	Direct Deposit	
Paycheck	08/18/2020	DD6695	Bigler, Erin	Direct Deposit	
Paycheck	08/18/2020	DD6696	Bravo, Carolina	Direct Deposit	
Paycheck	08/18/2020	DD6697	Chapin, Don	Direct Deposit	
Paycheck	08/18/2020	DD6698	Cortez, Jess	Direct Deposit	
Paycheck	08/18/2020	DD6699	Daniels, Aaron	Direct Deposit	
Paycheck	08/18/2020	DD6700	Emery, Thomas	Direct Deposit	
Paycheck	08/18/2020	DD6701	Foxworthy, Robert	Direct Deposit	
Paycheck	08/18/2020	DD6702	Gomez, Ramon	Direct Deposit	
Paycheck	08/18/2020	DD6703	Gonzalez, Carlos F	Direct Deposit	
Paycheck	08/18/2020	DD6704	Harvey, Donald	Direct Deposit	
Paycheck	08/18/2020	DD6705	Harvey, Jonathan	Direct Deposit	
Paycheck	08/18/2020	DD6706	Hasslinger, Garret	Direct Deposit	
Paycheck	08/18/2020	DD6707	Hasslinger, John	Direct Deposit	
Paycheck	08/18/2020	DD6708	Hendricks, Casey	Direct Deposit	
Paycheck	08/18/2020	DD6709	Hudson, Royce T	Direct Deposit	
Paycheck	08/18/2020	DD6710	Kall, Robert	Direct Deposit	
Paycheck	08/18/2020	DD6711	Madrigal, Manuel	Direct Deposit	
Paycheck	08/18/2020	DD6712	Martinez, Ariell	Direct Deposit	
Paycheck	08/18/2020	DD6713	McCoun, Jeffery L	Direct Deposit	
Paycheck	08/18/2020	DD6714	Mendoza, Jesus	Direct Deposit	
Paycheck	08/18/2020	DD6715	Mendoza, Joel	Direct Deposit	

North County Fire Protection District Check Register September 2020

3:20 PM
10/20/20
Cash Basis

Type	Date	Num	Name	Memo	Credit
Paycheck	09/18/2020	DD6716	Nose, Michael	Direct Deposit	
Paycheck	09/18/2020	DD6717	Quzen, Thomas	Direct Deposit	
Paycheck	09/18/2020	DD6718	Perker, Richard	Direct Deposit	
Paycheck	09/18/2020	DD6719	Rinnhofer, Parker	Direct Deposit	
Paycheck	09/18/2020	DD6720	Rocha, Victor M	Direct Deposit	
Paycheck	09/18/2020	DD6721	Scudder, Peter	Direct Deposit	
Paycheck	09/18/2020	DD6722	Silva, Stanley G	Direct Deposit	
Paycheck	09/18/2020	DD6723	Simon, Jacqueline C	Direct Deposit	
Paycheck	09/18/2020	DD6724	Smith, Richard	Direct Deposit	
Paycheck	09/18/2020	DD6725	Taaheny, Patrick	Direct Deposit	
Paycheck	09/18/2020	DD6726	Tucker, Jeff	Direct Deposit	
Paycheck	09/18/2020	DD6727	Vinshurst, Michael	Direct Deposit	
Paycheck	09/18/2020	DD6728	Wilson, Brian	Direct Deposit	
Paycheck	09/18/2020	DD6729	Zwingman, Alan	Direct Deposit	
Bill Pmt - Check	09/04/2020	43066	Riel & Letson	Direct Deposit	
Bill Pmt - Check	09/07/2020	43069	California Water Service	June 30, 2019 GASH 75 valuation services	10,500.00
Bill Pmt - Check	09/07/2020	43070	Carmel Marina Corporation	Station 3 Monthly Water Service	195.99
Bill Pmt - Check	09/07/2020	43071	Mission Linen Service	3-89015-76005 Station 1 trash september 2020	197.50
Bill Pmt - Check	09/07/2020	43072	Mission Linen Service	1561022 Station 2	7.77
Bill Pmt - Check	09/07/2020	43073	Tech RX	VOID:	
Bill Pmt - Check	09/07/2020	43074	Mission Linen Service	158177 Station 1	112.31
Bill Pmt - Check	09/07/2020	43075	The Californian-Advertising	Monthly services contract, Amazon Glacier fees, new em...	328.10
Bill Pmt - Check	09/07/2020	43076	Verizon Wireless	156040 Station 3	195.20
Bill Pmt - Check	09/07/2020	43077	AT&T Monthly	budget fiscal year 2021 public hearing notice	198.52
Bill Pmt - Check	09/11/2020	43078	Ace Hardware	Account # 278804913-00001	485.78
Bill Pmt - Check	09/11/2020	43079	American Supply Company	VOID: Telephone Account # 831-722-7833-2866	
Bill Pmt - Check	09/11/2020	43080	Analgesc Services, Inc.	1100	28.00
Bill Pmt - Check	09/11/2020	43081	Baundree Medical	0025	229.35
Bill Pmt - Check	09/11/2020	43082	Carmel Fire Protection Associates	Oxygen cylinders	123.00
Bill Pmt - Check	09/11/2020	43083	Golden State Truck & Trailer	thermometers- infrared, ear	120.54
Bill Pmt - Check	09/11/2020	43084	Life Assist, Inc.	Permit plan check	250.00
Bill Pmt - Check	09/11/2020	43085	Monterey County Emergency Communi...	free for ES21	3,223.74
Bill Pmt - Check	09/11/2020	43086	Monterey County Petroleum	E233 fuel injector/harness repair	3,507.65
Bill Pmt - Check	09/11/2020	43087	NMFCUSD - Fuel	95012FC-2203	42.93
Bill Pmt - Check	09/11/2020	43088	Pacific Coast Battery	Quarier 1&2 NGEN O&M for Fy2021	45,992.88
Bill Pmt - Check	09/11/2020	43089	Pajaro/Sunny Mesa CSC	Fuel	398.28
Bill Pmt - Check	09/11/2020	43091	FORAC	August 2020 fuel	979.50
Bill Pmt - Check	09/11/2020	43092	Valley Pacific Petroleum, Inc.	VOID: Battery Cleaner	
Bill Pmt - Check	09/11/2020	43093	US Bank - Bancorp Service Center	013-2535/NOR0001	62.06
Bill Pmt - Check	09/14/2020	43094	Garmel Fire Protection Associates	FORAC Association Dues for Health Insurance	209.25
Bill Pmt - Check	09/14/2020	43095	David Farnsworth CPA	67160	979.95
Bill Pmt - Check	09/14/2020	43096	Eco Pro Home Pest Control	August 2020 CalCARD Statement	3,252.33
Bill Pmt - Check	09/14/2020	43097	Santa Cruz Central Fire Protection Dist	Permit plan check	6,787.50
Bill Pmt - Check	09/14/2020	43098	Cal Net 3	Financial Audit Services Fac 1 of 2	95.00
Bill Pmt - Check	09/18/2020	43099		Pest control Station 1	1,160.00
Bill Pmt - Check	09/18/2020	43099		PM Service 5243	436.34
Bill Pmt - Check	09/18/2020	43099		Monthly telephone service	

North County Fire Protection District
 Check Register
 September 2020

3:20 PM
 10/20/20
 Cash Basis

Type	Date	Num	Name	Memo	Credit
Bill Pmt -Check	09/18/2020	43100	Castroville Community Svcs District	acct 1528000 water	81.69
Bill Pmt -Check	09/18/2020	43301	FDAC EBA	Oct 2020 Vision/Dental	5,147.70
Sep 20					<u>629,221.46</u>

QuickBooks Payroll Services

Sent: 09/01/2020

Subject: Details of Funds to be Withdrawn

Actual funds to be withdrawn:	
Payroll service fee	\$226.00
Direct Deposit	\$133039.36
Taxes	\$51156.34

Total payment	\$184421.70

to be withdrawn from Comerica Bank,

Payroll Run Summary for 09/04/2020:

Paychecks	Gross Wages	Ret. Pay	Direct Deposit
Total	197,492.44	0.00	133,039.36
DD6656 Baldwin, John P	6,104.63	0.00	4,557.88
DD6657 Barlow, Jr., Larry	5,815.19	0.00	3,981.38
DD6658 Batinovich, David	6,244.22	0.00	4,008.86
DD6659 Bigler, Erin	4,259.42	0.00	2,665.83
DD6660 Bravo, Carolina	3,877.07	0.00	2,771.87
DD6661 Chapin, Don	100.00	0.00	92.35
DD6662 Cortez, Jess	7,497.53	0.00	4,952.36
DD6663 Daniels, Aaron	5,412.71	0.00	3,969.48
DD6664 Ensley, Thomas	26.00	0.00	24.00
DD6665 Foxworthy, Robert	5,864.06	0.00	3,536.11
DD6666 Gomez, Ramon	100.00	0.00	92.35
DD6667 Gonzalez, Carlos F	16,178.52	0.00	10,783.82
DD6668 Harvey, Donald	5,936.19	0.00	4,392.06
DD6669 Harvey, Jonathan	17,529.25	0.00	8,694.64
DD6670 Hasslinger, John	16,924.24	0.00	9,998.30
DD6671 Hendricks, Casey	1,312.00	0.00	1,067.39
DD6672 Hudson, Royce T	6,296.80	0.00	4,940.99
DD6673 Kall, Robert	321.75	0.00	281.13
DD6674 Madrigal, Manuel	6,197.93	0.00	4,346.81
DD6675 Martinez, Ariell	132.00	0.00	121.91
DD6676 McDon, Jeffery L	39.00	0.00	32.83
DD6677 Mendoza, Jesus	6,353.11	0.00	4,704.12
DD6678 Mendoza, Joel	5,835.95	0.00	3,861.58
DD6679 Nooe, Michael	6,971.27	0.00	4,680.76
DD6680 Outzen, Thomas	8,975.77	0.00	5,987.49
DD6681 Parker, Richard	5,567.00	0.00	3,418.12
DD6682 Rocha, Victor M	8,779.62	0.00	5,905.96
DD6683 Scudder, Peter	100.00	0.00	92.35
DD6684 Silva, Stanley G	100.00	0.00	92.35
DD6685 Simon, Jacqueline C	100.00	0.00	92.35
DD6686 Smith, Richard	5,874.54	0.00	4,374.70
DD6687 Tachery, Patrick	8,949.27	0.00	6,328.03
DD6688 Tucker, Jeff	4,353.04	0.00	3,276.94
DD6689 Vindhurst, Michael	4,122.97	0.00	2,745.35
DD6690 Wilson, Brian	13,972.44	0.00	7,855.76
DD6691 Zwingman, Alan	6,168.95	0.00	4,311.15

Tax Adjustments:

QuickBooks Payroll Services

Sent: 09/01/2020

Subject: Details of Funds to be Withdrawn

Tax	Amount
CA - Employment Training Tax	\$0.03
Medicare Company	-\$0.03
Medicare Employee	-\$0.03
Social Security Company	-\$0.01
Social Security Employee	-\$0.01

Total:	-\$0.07

Added employee: Martinez, Arieli
Added employee: Hasslinger, Harrison
Modified employee: Baldwin, John P
Modified employee: Barlow, Jr., Larry
Modified employee: Bigler, Erin
Modified employee: Cortez, Jess
Modified employee: Daniels, Aaron
Modified employee: Foxworthy, Robert
Modified employee: Harvey, Donald
Modified employee: Harvey, Jonathan
Modified employee: Hasslinger, John
Modified employee: Hudson, Royce T
Modified employee: Madrigal, Manuel
Modified employee: Nooe, Michael
Modified employee: Mendoza, Jesus
Modified employee: Mendoza, Joel
Modified employee: Parker, Richard
Modified employee: Smith, Richard
Modified employee: Tucker, Jeff
Modified employee: Vindhurst, Michael
Modified employee: Wilson, Brian
Modified employee: Zwingman, Alan
Modified employee: Batinovich, David
Modified employee: Gonzalez, Carlos F
Modified employee: Kall, Robert
Modified employee: McCoun, Jeffery L
Modified employee: Rocha, Victor M
Modified employee: Tacheny, Patrick
Modified employee: Chapin, Don
Modified employee: Simon, Jacqueline C
Modified employee: Bravo, Carolina
Modified employee: Dutzen, Thomas
Modified employee: Ensley, Thomas
Modified employee: Silva, Stanley G
Modified employee: Hendricks, Casey
Modified employee: Scudder, Peter
Modified employee: Gomez, Ramon
Added 1 liability payment or adjustment transaction.

QuickBooks Payroll Services

Sent: 09/16/2020

Subject: Details of Funds to be Withdrawn

Actual funds to be withdrawn:	
Payroll service fee	\$123.50
Direct Deposit	\$125288.30
Taxes	\$46206.52

Total payment	\$171618.32

to be withdrawn from Comerica Bank.

Payroll Run Summary for 09/18/2020:

Paychecks		Gross Wages	Net Pay	Direct Deposit
Total		185,385.90	0.00	125,288.30
DD6692	Baldwin, John P	11,412.47	0.00	8,012.76
DD6693	Barlow, Jr., Larry	7,991.58	0.00	5,424.56
DD6694	Batinovich, David	11,779.60	0.00	7,162.72
DD6695	Bigler, Erin	3,222.05	0.00	1,913.40
DD6696	Bravo, Carolina	4,263.36	0.00	3,022.04
DD6697	Chapin, Don	100.00	0.00	92.35
DD6698	Corlez, Jess	14,056.17	0.00	8,074.01
DD6699	Daniels, Aaron	5,412.71	0.00	3,969.48
DD6700	Ensley, Thomas	32.50	0.00	30.02
DD6701	Foxworthy, Robert	7,132.02	0.00	4,286.66
DD6702	Gomez, Ramon	100.00	0.00	92.35
DD6703	Gonzalez, Carlos F	13,775.16	0.00	9,364.99
DD6704	Harvey, Donald	6,005.48	0.00	4,438.25
DD6705	Harvey, Jonathan	4,501.79	0.00	3,449.65
DD6706	Hasslinger, Garrett	351.00	0.00	252.21
DD6707	Hasslinger, John	9,345.73	0.00	6,013.82
DD6708	Hendricks, Casey	1,230.00	0.00	1,005.27
DD6709	Hudson, Royce T	10,360.06	0.00	7,614.67
DD6710	Kall, Robert	222.75	0.00	199.71
DD6711	Madrigal, Manuel	6,113.30	0.00	4,291.06
DD6712	Martinez, Ariell	528.00	0.00	486.60
DD6713	McCoun, Jeffery L	32.50	0.00	25.27
DD6714	Mendoza, Jesus	6,353.11	0.00	4,704.12
DD6715	Mendoza, Joel	5,835.95	0.00	3,861.58
DD6716	Noce, Michael	4,692.63	0.00	3,215.27
DD6717	Outzen, Thomas	6,282.52	0.00	4,319.81
DD6718	Parker, Richard	5,567.00	0.00	3,418.12
DD6719	Rinrhofer, Parker	351.00	0.00	324.15
DD6720	Rocha, Victor M	2,977.50	0.00	1,958.28
DD6721	Scudder, Peter	100.00	0.00	92.35
DD6722	Silva, Stanley G	100.00	0.00	92.35
DD6723	Simon, Jacqueline C	100.00	0.00	92.35
DD6724	Smith, Richard	7,190.70	0.00	5,248.14
DD6725	Tacheny, Patrick	9,320.52	0.00	6,537.93
DD6726	Tucker, Jeff	4,353.04	0.00	3,276.95
DD6727	Vindhurst, Michael	5,069.57	0.00	3,360.38
DD6728	Wilson, Brian	4,738.08	0.00	2,545.68
DD6729	Zwingnan, Alan	4,386.05	0.00	3,018.99

QuickBooks Payroll Services

Sent: 09/16/2020

Subject: Details of Funds to be Withdrawn

Tax Adjustments:

Tax	Amount
CA - Unemployment	-\$0.01
Medicare Company	\$0.01
Medicare Employee	\$0.01
Social Security Company	\$0.01
Social Security Employee	\$0.01

Total:	\$0.03

Added employee: Rinhofer, Parker
Added employee: Hasslinger, Garrett
Modified employee: Baldwin, John P
Modified employee: Barlow, Jr., Larry
Modified employee: Bigler, Erin
Modified employee: Cortez, Jess
Modified employee: Daniels, Aaron
Modified employee: Foxworthy, Robert
Modified employee: Harvey, Donald
Modified employee: Harvey, Jonathan
Modified employee: Hasslinger, John
Modified employee: Hudson, Royce T
Modified employee: Madrigal, Manuel
Modified employee: Nobe, Michael
Modified employee: Mendoza, Jesus
Modified employee: Mendoza, Joel
Modified employee: Parker, Richard
Modified employee: Smith, Richard
Modified employee: Tucker, Jeff
Modified employee: Vindhurst, Michael
Modified employee: Wilson, Brian
Modified employee: Zwingman, Alan
Modified employee: Batinovich, David
Modified employee: Gonzalez, Carlos F
Modified employee: Kall, Robert
Modified employee: McCoun, Jeffery L
Modified employee: Rocha, Victor M
Modified employee: Tacheny, Patrick
Modified employee: Chapin, Don
Modified employee: Simon, Jacqueline C
Modified employee: Bravo, Carolina
Modified employee: Outzen, Thomas
Modified employee: Ensley, Thomas
Modified employee: Silva, Stanley G
Modified employee: Hendricks, Casey
Modified employee: Scudder, Peter
Modified employee: Gomez, Ramon
Modified employee: Martinez, Ariell
Modified employee: Hasslinger, Harrison
Added 1 liability payment or adjustment transaction.

QuickBooks Payroll Services

Sent: 10/01/2020

Subject: Details of Funds to be Withdrawn

Actual funds to be withdrawn:	
Payroll service fee	\$104.00
Direct Deposit	\$139041.54
Taxes	\$54616.89

Total payment	\$193762.43

to be withdrawn from Comerica Bank.

Payroll Run Summary for 10/05/2020:

Paychecks	Gross Wages	Net Pay	Direct Deposit
Total	207,041.56	0.00	139,041.54
DD6731 Baldwin, John P	18,210.23	0.00	12,685.21
DD6732 Barlow, Jr., Larry	8,625.48	0.00	5,845.43
DD6733 Batinovich, David	9,926.66	0.00	6,175.19
DD6734 Bigler, Erin	38.78	0.00	38.22
DD6735 Bravo, Caroline	3,777.09	0.00	2,237.00
DD6736 Cortez, Jess	13,830.01	0.00	7,955.76
DD6737 Daniels, Aaron	5,918.11	0.00	4,304.46
DD6738 Foxworthy, Robert	4,875.97	0.00	2,836.12
DD6739 Gonzalez, Carlos F	10,821.03	0.00	7,472.89
DD6740 Harvey, Donald	6,712.21	0.00	4,907.43
DD6741 Harvey, Jonathan	4,152.77	0.00	3,706.17
DD6742 Hasslinger, Garrett	1,027.00	0.00	809.09
DD6743 Hasslinger, John	16,767.10	0.00	9,917.98
DD6744 Hendricks, Casey	1,230.00	0.00	1,005.26
DD6745 Hudson, Royce T	13,570.18	0.00	9,678.84
DD6746 Kall, Robert	412.50	0.00	355.95
DD6747 Madrigal, Manuel	7,378.04	0.00	5,129.08
DD6748 Martinez, Ariell	528.00	0.00	486.60
DD6749 McCoun, Jeffery L	266.50	0.00	220.50
DD6750 Mendoza, Jesus	6,353.11	0.00	4,704.12
DD6751 Mendoza, Joel	5,835.95	0.00	3,861.58
DD6752 Nooe, Michael	6,795.99	0.00	4,567.95
DD6753 Outzen, Thomas	6,505.27	0.00	4,463.53
DD6754 Parker, Richard	5,567.00	0.00	3,418.12
DD6755 Rinnohofer, Parker	1,040.00	0.00	890.76
DD6756 Rocha, Victor M	4,468.50	0.00	3,079.11
DD6757 Smith, Richard	8,506.86	0.00	6,120.57
DD6758 Tacheny, Patrick	10,378.02	0.00	7,106.91
DD6759 Tucker, Jeff	4,353.04	0.00	3,276.94
DD6760 Vindhurst, Michael	5,164.23	0.00	3,420.99
DD6761 Wilson, Brian	7,111.08	0.00	4,071.51
DD6762 Zwingman, Alan	6,894.85	0.00	4,792.27

Tax Adjustments:

Tax	Amount
CA - Unemployment	\$0.01
Medicare Company	-\$0.01
Medicare Employee	-\$0.01

QuickBooks Payroll Services

Sent: 10/01/2020

Subject: Details of Funds to be Withdrawn

Total: -----
-10.01

Modified employee: Baldwin, John P.
Modified employee: Barlow, Jr., Larry
Modified employee: Bigler, Erin
Modified employee: Cortez, Jess
Modified employee: Daniels, Aaron
Modified employee: Foxworthy, Robert
Modified employee: Harvey, Donald
Modified employee: Harvey, Jonathan
Modified employee: Hasslinger, John
Modified employee: Hudson, Royce T
Modified employee: Madrigal, Manuel
Modified employee: Noe, Michael
Modified employee: Mendoza, Jesus
Modified employee: Mendoza, Joel
Modified employee: Parker, Richard
Modified employee: Smith, Richard
Modified employee: Tucker, Jeff
Modified employee: Vindhurst, Michael
Modified employee: Wilson, Brian
Modified employee: Zwingman, Alan
Modified employee: Batinovich, David
Modified employee: Gonzalez, Carlos F
Modified employee: Kall, Robert
Modified employee: McCoun, Jeffery L
Modified employee: Rocha, Victor M
Modified employee: Tacheny, Patrick
Modified employee: Bravo, Carolina
Modified employee: Outzen, Thomas
Modified employee: Hendricks, Casey
Modified employee: Martinez, Ariell
Modified employee: Rinhofer, Parker
Modified employee: Hasslinger, Garrett
Added 1 liability payment or adjustment transaction.

QuickBooks Payroll Services

Sent: 10/16/2020

Subject: Details of Funds to be Withdrawn

Actual funds to be withdrawn:	
Payroll service fee	\$107.25
Direct Deposit	\$122017.40
Taxes	\$45367.70

Total payment	\$167492.35

to be withdrawn from Comerica Bank.

Payroll Run Summary for 10/20/2020:

Paychecks	Gross Wages	Net Pay	Direct Deposit
Total	180,859.45	0.00	122,017.40
DD6763 Baldwin, John P	4,987.19	0.00	3,810.51
DD6764 Barlow, Jr., Larry	4,568.52	0.00	3,061.32
DD6765 Batinovich, David	6,150.40	0.00	3,949.00
DD6766 Bravo, Carolina	3,658.23	0.00	2,464.50
DD6767 Cortez, Jess	13,844.15	0.00	7,713.09
DD6768 Daniels, Aaron	6,676.21	0.00	4,808.01
DD6769 Ensley, Thomas	26.00	0.00	24.01
DD6770 Foxworthy, Robert	6,406.62	0.00	3,820.98
DD6771 Gonzalez, Carlos F	14,000.48	0.00	9,507.51
DD6772 Harvey, Donald	6,060.91	0.00	4,475.21
DD6773 Harvey, Jonathan	3,881.23	0.00	2,988.49
DD6774 Hasslinger, Garrett	4,747.50	0.00	3,206.84
DD6775 Hasslinger, Harrison	416.00	0.00	355.69
DD6776 Hasslinger, John	6,107.77	0.00	4,069.05
DD6777 Hendricks, Casey	1,640.00	0.00	1,315.48
DD6778 Hudson, Royce T	16,172.98	0.00	11,321.64
DD6779 Kall, Robert	173.25	0.00	159.00
DD6780 Madrigal, Manuel	4,688.69	0.00	3,345.84
DD6781 Martinez, Ariell	660.00	0.00	594.78
DD6782 McCoun, Jeffery L	91.00	0.00	77.04
DD6783 Mendoza, Jesus	6,353.11	0.00	4,704.12
DD6784 Mendoza, Joel	5,835.95	0.00	3,861.58
DD6785 Nooe, Michael	5,262.29	0.00	3,581.39
DD6786 Outzen, Thomas	8,591.02	0.00	5,770.67
DD6787 Parker, Richard	5,567.00	0.00	3,418.12
DD6788 Rinshofer, Parker	5,657.00	0.00	3,807.64
DD6789 Rocha, Victor M	7,228.98	0.00	4,675.50
DD6790 Smith, Richard	4,558.38	0.00	3,440.03
DD6791 Tachery, Patrick	4,876.77	0.00	3,395.21
DD6792 Tucker, Jeff	5,610.16	0.00	4,129.05
DD6793 Vinthurst, Michael	4,548.94	0.00	3,025.56
DD6794 Wilson, Brian	5,809.32	0.00	2,940.77
DD6795 Zwingman, Alan	6,003.40	0.00	4,199.77

Tax Adjustments:

Tax	Amount
CA - Unemployment	\$0.01
Medicare Company	-\$0.01

QuickBooks Payroll Services

Sent: 10/16/2020

Subject: Details of Funds to be Withdrawn

Medicare Employee	- \$0.01
Social Security Company	- \$0.01
Social Security Employee	- \$0.01

Total:	- \$0.03

Modified employee: Baldwin, John P
Modified employee: Barlow, Jr., Larry
Modified employee: Bigler, Erin
Modified employee: Cortez, Jess
Modified employee: Daniels, Aaron
Modified employee: Foxworthy, Robert
Modified employee: Harvey, Donald
Modified employee: Harvey, Jonathan
Modified employee: Hasslinger, John
Modified employee: Hudson, Royce T
Modified employee: Madrigal, Manuel
Modified employee: Noce, Michael
Modified employee: Mendoza, Jesus
Modified employee: Mendoza, Joel
Modified employee: Parker, Richard
Modified employee: Smith, Richard
Modified employee: Tucker, Jeff
Modified employee: Vindhurst, Michael
Modified employee: Wilson, Brian
Modified employee: Zwingman, Alan
Modified employee: Battinovich, David
Modified employee: Gonzalez, Carlos F
Modified employee: Kall, Robert
Modified employee: McCuan, Jeffery L
Modified employee: Rocha, Victor M
Modified employee: Tacheny, Patrick
Modified employee: Bravo, Carolina
Modified employee: Outzen, Thomas
Modified employee: Ensley, Thomas
Modified employee: Hendricks, Casey
Modified employee: Martinez, Ariell
Modified employee: Hasslinger, Harrison
Modified employee: Rinthofer, Parker
Modified employee: Hasslinger, Garrett
Added 1 liability payment or adjustment transaction.

North County Fire Protection District

Revenue Projected Budget vs. Actual YTD Received

July 2019 through June 2020

	Jun 20	Jul '19 - Jun 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense					
Income					
1 - Property Taxes					
4010 - Current Secured	87,054.33	4,595,808.09	4,658,184.00	72,375.91	98.45%
4020 - Current Unsecured	17,019.36	183,111.83	165,000.00	18,111.83	110.99%
4031 - Prior Secured	4,916.56	44,368.38	50,000.00	-5,031.62	89.94%
4041 - Prior Unsecured	1,561.46	1,561.46	1,500.00	61.46	104.13%
4042 - Current Supplemental	19,656.75	81,775.25	80,000.00	1,775.25	96.89%
4043 - Prior Supplemental	1,264.64	7,034.53	3,500.00	3,534.53	200.99%
4451 - HOPTR	3,070.01	20,466.74	21,000.00	-533.26	97.46%
Total 1 - Property Taxes	134,545.11	4,824,726.28	4,988,184.00	-64,457.72	96.71%
2 - Fees & Assessments					
4046 - EMS TAX	1,447.65	61,687.26	61,000.00	687.26	101.09%
4933 - Fee Schedule	2,342.00	80,254.16	90,000.00	-9,745.84	100.28%
4961 - Moss Landing Power Plant	0.00	600,000.00	300,000.00	300,000.00	200.0%
4983 - PG&E Truck Funding Agreement	0.00	300,000.00	300,000.00	0.00	100.0%
4984 - Cost Recovery	6,103.14	55,809.32	0.00	55,809.32	100.0%
Total 2 - Fees & Assessments	9,892.79	1,107,579.74	751,000.00	356,579.74	147.48%
3 - Revenue From Other Agencies					
4045 - CSA 74 - ZONE C	0.00	35,400.41	35,500.00	-99.59	99.72%
4610 - OES Cooperative Agreement	8,672.39	233,480.43	180,000.00	73,480.43	145.93%
4950 - Proposition 172 Funds	0.00	694,800.52	694,801.00	-0.48	100.0%
Total 3 - Revenue From Other Agencies	8,672.39	963,681.36	890,301.00	73,380.36	108.24%
4 - Grants					
4640 - VFA/AFG Grant	-10,414.24	-10,414.24	438,875.00	-449,289.24	-2.37%
4939 - Fireman's Grant	0.00	9,179.87			
Total 4 - Grants	-10,414.24	-1,234.37	438,875.00	-440,109.37	-0.28%
4990 - Returned Check Charges					
	0.00	13.00			
5 - Misc					
4934 - Interest Income	11,015.05	43,701.77	10,000.00	33,701.77	437.02%
4940 - Other-Refunds/Fees Reimbursed	0.00	4.18	1,000.00	-995.82	0.42%
4960 - Miscellaneous Revenue	312.67	37,578.19	500.00	37,078.19	7,515.04%

North County Fire Protection District Revenue Projected Budget vs. Actual YTD Received July 2019 through June 2020

	Jun 20	Jul '19 - Jun 20	Budget	\$ Over Budget	% of Budget
Total 5 - Misc	11,327.92	91,284.14	11,500.00	69,784.14	706.82%
6 - Designated					
4982 - Fire Capital Mitigation (FMF)	9,261.86	35,522.38	25,000.00	10,522.38	142.09%
Total 6 - Designated	9,261.86	35,522.38	25,000.00	10,522.38	142.09%
Total Income	183,485.83	7,111,572.53	7,105,800.00	5,712.53	100.08%
Gross Profit	183,485.83	7,111,572.53	7,105,800.00	5,712.53	100.08%
Net Ordinary Income	183,485.83	7,111,572.53	7,105,800.00	5,712.53	100.08%
Net Income	183,485.83	7,111,572.53	7,105,800.00	5,712.53	100.08%

North County Fire Protection District Expense Budget vs. Actual July 2019 through June 2020

TOTAL

	Jun 20	Jul '19 - Jun 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense					
Expense					
0010 - SALARIES & BENEFITS					
010 - Employee Salaries					
5010 - Salaries-Safety Tier 1	156,984.00	1,849,785.06	1,691,000.00	-31,214.84	96.34%
5011 - Salaries-Safety Tier 2	25,628.00	303,976.50	297,553.00	6,423.50	102.16%
5012 - Salary - Secretary	7,117.60	90,094.36	93,000.00	-2,905.64	96.88%
5013 - Reserves - Salary	1,620.50	26,585.11	60,000.00	-31,414.89	47.64%
5014 - Sick Leave/Vacation Payoff	0.00	36,819.34	36,819.00	-0.66	100.0%
5016 - Education Pay	8,741.56	101,953.23	120,000.00	-16,046.77	84.95%
5017 - Holiday Pay	307.68	72,324.72	75,000.00	-2,675.28	96.43%
5018 - Strike Team Overtime	0.00	96,087.69	100,000.00	-3,912.31	96.05%
5019 - Overtime Pay	16,297.10	257,534.02	300,000.00	-42,465.98	85.85%
5029 - In-Lieu Pay	11,780.08	137,604.44	155,000.00	-17,395.56	88.71%
Total 010 - Employee Salaries	228,476.52	2,974,663.47	3,118,372.00	-143,708.53	95.39%
020 - Retirement Benefits					
5021 - PERS - Employer Tier 1	35,432.86	399,912.61	450,000.00	-50,087.39	86.87%
5023 - PERS - Employer Tier 2	3,362.73	39,454.22	46,000.00	-5,545.76	87.88%
5024 - Side Fund Payoff Loan	170,574.04	341,723.06	341,150.00	573.06	100.17%
5025 - ICMA - Deferred Compensation	1,054.46	13,239.50	15,000.00	-1,760.50	86.26%
5026 - PERS - Employer Tier 3 PEPPA	1,796.65	21,943.38	30,000.00	-5,056.62	83.15%
5028 - CalPERS - Unfunded Liability	62,428.38	749,140.55	749,141.00	-0.44	100.0%
Total 020 - Retirement Benefits	274,669.32	1,568,413.35	1,630,291.00	-61,877.65	96.21%
030 - Health Insurance Costs					
5030 - Health Insurance	53,525.89	359,070.25	347,670.00	10,200.25	102.83%
5031 - Health Insurance-Retrad	5,077.90	75,557.71	92,000.00	-16,442.29	62.13%
5032 - Life Insurance - CSFA	0.00	1,313.10	3,300.00	-1,986.90	39.79%
5033 - State Unemployment	80.01	3,502.76	12,000.00	-8,497.22	29.19%
5034 - Long Term Disability	826.00	9,433.00	10,000.00	-567.00	94.33%
5036 - Reserve Insurance	0.00	3,843.00	3,800.00	43.00	101.13%
5037 - Medicare Hospital Insurance	2,970.92	39,086.62	53,000.00	-13,911.36	73.75%
5038 - Social Security	128.05	2,303.77	4,000.00	-1,696.23	50.09%

North County Fire Protection District Expense Budget vs. Actual July 2019 through June 2020

	TOTAL			
	Jun 20	Jul '19 - Jun 20	Budget	\$ Over Budget % of Budget
Total 030 - Health Insurance Costs	62,608.77	482,612.23	525,370.00	-33,157.77 93.7%
040 - Workers Comp Claims	0.00	55,422.34		
Total 0010 - SALARIES & BENEFITS	565,754.61	5,091,311.39	5,274,833.00	-183,321.61 96.52%
0050 - SERVICES & SUPPLIES				
050 - Safety & Personal Supplies Exp				
5050 - Safety & Personal Supplies	-400.00	12,929.27	15,000.00	-2,070.73 86.2%
5052 - Uniform Purchase	0.00	5,256.32	5,000.00	256.32 105.13%
Total 050 - Safety & Personal Supplies Exp	-400.00	18,185.59	20,000.00	-1,814.41 90.93%
060 - Communications				
5060 - Telephone	489.46	13,952.81	13,300.00	652.81 107.33%
5061 - Cellular Phone	337.73	7,349.27	6,000.00	1,349.27 122.49%
5062 - 911 Dispatch	0.00	63,927.00	63,927.00	0.00 100.0%
5063 - Computer Air Cards	116.03	1,947.95	2,000.00	-52.05 97.4%
Total 060 - Communications	943.22	87,177.03	84,927.00	2,250.03 102.65%
090 - Household Exp				
5090 - Household Expenses	450.64	10,181.21	10,000.00	181.21 101.81%
5091 - Laundry Service	215.05	3,333.42	3,200.00	133.42 104.17%
5092 - Laundry Service - Uniforms	0.00	745.45	2,000.00	-1,254.55 37.27%
Total 090 - Household Exp	665.69	14,240.08	15,200.00	-959.92 83.60%
100 - Insurance				
5100 - Worker's Comp Insurance	0.00	244,915.00	270,000.00	-25,085.00 90.71%
5101 - General Liability Insurance	0.00	74,908.00	75,000.00	-1,032.00 98.64%
5102 - First Aid	0.00	308.00	1,000.00	-692.00 30.8%
Total 100 - Insurance	0.00	320,181.00	347,000.00	-26,809.00 92.27%
120 - Maintenance of Equipment				
5120 - Maint of Equipment	488.33	58,015.75	120,500.00	-62,484.25 48.15%
5121 - Communication Equip. Maint.	0.00	3,598.85	9,000.00	-5,401.15 39.99%
5122 - S.C.B.A. Maintenance	0.00	5,048.54	5,000.00	48.54 100.97%
5123 - Office Equip Maint.	340.99	1,714.61	2,500.00	-785.39 66.58%
5124 - USAR Equipment	0.00	3,689.45	4,000.00	-311.55 92.21%
Total 120 - Maintenance of Equipment	829.32	72,066.30	141,000.00	-68,933.70 51.11%
130 - Maintenance of Structures				

North County Fire Protection District Expense Budget vs. Actual July 2019 through June 2020

	TOTAL			
	Jun 20	Jul '19 - Jun 20	Budget	\$ Over Budget % of Budget
5130 - Maint of Structures	259.53	12,820.14	15,000.00	-2,179.86 85.47%
Total 130 - Maintenance of Structures	259.53	12,820.14	15,000.00	-2,179.86 85.47%
140 - Medical Supplies Expense	2,063.61	15,838.16	13,000.00	2,838.16 121.83%
5140 - Medical Supplies (CSA 74)	2,063.61	15,838.16	13,000.00	2,838.16 121.83%
Total 140 - Medical Supplies Expense	2,063.61	15,838.16	13,000.00	2,838.16 121.83%
150 - Membership Expenses	3,680.00	19,113.14	18,000.00	1,113.14 106.18%
5150 - Memberships	3,680.00	19,113.14	18,000.00	1,113.14 106.18%
Total 150 - Membership Expenses	3,680.00	19,113.14	18,000.00	1,113.14 106.18%
170 - Office Expenses	284.22	7,511.33	7,094.00	617.33 111.52%
5170 - Office Expense	284.22	7,511.33	7,094.00	617.33 111.52%
5171 - IT, Computer Support	362.56	27,390.08	27,000.00	390.08 101.45%
Total 170 - Office Expenses	676.78	36,301.39	34,094.00	1,207.39 103.54%
180 - Professional Service	0.00	23,531.00	24,000.00	-469.00 88.05%
5180 - Accounting	0.00	23,531.00	24,000.00	-469.00 88.05%
5181 - Legal Counsel	1,012.50	5,231.25	7,000.00	-1,768.75 74.73%
5182 - Med Inoculations/Examinations	535.00	3,679.00	7,500.00	-3,622.00 51.71%
5183 - Grant Administration	0.00	6,500.00	6,500.00	0.00 100.0%
5186 - Outside Plan Checks, etc.	1,900.00	8,937.00	7,500.00	2,437.00 132.49%
5187 - Property Tax Administration	0.00	49,836.00	54,000.00	-4,164.00 92.29%
5188 - Consultants	0.00	-637.00	49,500.00	-50,137.00 -1.29%
Total 180 - Professional Service	3,447.50	98,278.25	156,000.00	-57,721.75 63.0%
190 - Publication & Legal Notice Exp	2,460.08	3,112.83	1,500.00	1,612.83 207.52%
5190 - Publications & Legal Notices	2,460.08	3,112.83	1,500.00	1,612.83 207.52%
Total 190 - Publication & Legal Notice Exp	2,460.08	3,112.83	1,500.00	1,612.83 207.52%
200 - Rents & Leases	0.00	0.00	200.00	-200.00 0.0%
5200 - Rents & Leases of Equipment	0.00	0.00	200.00	-200.00 0.0%
5210 - Rent & Leases Structure/Ground	0.00	0.00	200.00	-200.00 0.0%
Total 200 - Rents & Leases	0.00	0.00	400.00	-400.00 0.0%
220 - Small Tools and Equipment	1,299.31	5,517.97	7,000.00	-1,482.03 78.83%
5220 - Tools & Equipment	1,299.31	5,517.97	7,000.00	-1,482.03 78.83%
5221 - Foam	0.00	1,082.91	3,000.00	-1,917.09 36.1%
5222 - OTS Grant	0.00	230.98		

North County Fire Protection District Expense Budget vs. Actual July 2019 through June 2020

	TOTAL			
	Jun 20	Jul '19 - Jun 20	Budget	\$ Over Budget % of Budget
Total 220 - Small Tools and Equipment	1,298.31	6,881.76	10,000.00	-3,108.24 68.92%
230 - District Special Expenses				
5231 - Hose/Nozzles	3,208.73	3,218.49	6,000.00	-4,780.51 40.24%
5233 - Instruction Courses (Materials)	0.00	130.00	1,000.00	-870.00 13.0%
5235 - Board Member Expense	500.00	6,000.00	7,000.00	-1,000.00 85.71%
5238 - Public Education Classes	-300.00	-380.00	500.00	-880.00 -72.0%
Total 230 - District Special Expenses	3,408.73	8,988.49	10,500.00	-7,510.51 54.48%
250 - Fuel & Travel Expenses				
5250 - Fuel	2,015.50	44,333.75	60,000.00	-15,666.25 73.89%
5251 - Travel & Accomodations	0.00	1,997.18	5,500.00	-3,502.82 36.31%
5252 - Incident/Meeting Subsistence	62.10	3,130.25	3,000.00	130.25 104.34%
5253 - Outside Courses & Training	0.00	0.00	5,500.00	-5,500.00 0.0%
250 - Fuel & Travel Expenses - Other	0.00	75.00		
Total 250 - Fuel & Travel Expenses	2,077.40	49,536.18	74,000.00	-24,463.82 66.84%
260 - Utilities				
5260 - Gas & Electric	247.20	13,558.39	15,500.00	-1,941.61 87.47%
5261 - Water	223.10	2,565.16	3,750.00	-1,184.84 95.07%
Total 260 - Utilities	470.30	17,123.55	19,250.00	-2,126.45 68.95%
340 - Special Fees, Taxes & Surcharge				
5340 - Sewage Sur Charge	79.50	477.00	500.00	-73.00 86.73%
5341 - Fuel Tax (Diesel)	0.00	1,390.68	1,500.00	-109.32 92.71%
5342 - Special Fees & Taxes	2,337.50	3,018.36	3,000.00	18.36 100.61%
Total 340 - Special Fees, Taxes & Surcharge	2,416.50	4,886.04	5,000.00	-163.96 96.75%
360 - Structures				
5366 - NGEN	0.00	31,333.72	30,000.00	1,333.72 104.45%
Total 360 - Structures	0.00	31,333.72	30,000.00	1,333.72 104.45%
Total 0050 - SERVICES & SUPPLIES	24,297.97	815,082.69	1,000,921.00	-185,838.35 81.43%
0300 - CAPITAL PURCHASES				
370 - Capital Acquisitions				
5371 - Mobile Communications	0.00	5.64	0.00	5.64 100.0%
5372 - Apparatus or Apparatus Upgrades	329,636.67	329,636.67	329,130.00	506.67 100.15%
5375 - Equipment <\$2,500 ea	0.00	2,520.00	2,600.00	-80.00 96.92%

North County Fire Protection District
Expense Budget vs. Actual
July 2019 through June 2020

TOTAL

	Jun 20	Jul '19 - Jun 20	Budget	\$ Over Budget	% of Budget
5377 - AFG Grant	655.06	34,570.05	499,376.00	-463,805.95	6.94%
Total 370 - Capital Acquisitions	330,291.73	368,732.36	830,106.00	-463,373.61	44.18%
Total 0300 - CAPITAL PURCHASES	330,291.73	368,732.36	830,106.00	-463,373.61	44.18%
66000 - Payroll Expenses	303.69	4,586.45			
66910 - Bank Service Charges	13.80	116.35	210.00	-81.65	58.16%
999 - IPN Fees	30.38	1,156.89			
Total Expense	920,712.58	6,278,986.09	7,105,860.00	-826,873.91	89.36%
Net Ordinary Income	-920,712.58	-6,278,986.09	-7,105,860.00	826,873.91	89.36%
Net Income	-920,712.58	-6,278,986.09	-7,105,860.00	826,873.91	89.36%

North County Fire Protection District

Revenue Projected Budget vs. Actual YTD Received

July through September 2020

	Sep 20	Jul - Sep 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense					
Income					
1 - Property Taxes					
4010 - Current Secured	0.00	0.00	4,774,638.80	-4,774,638.80	0.0%
4020 - Current Unsecured	0.00	0.00	168,125.00	-168,125.00	0.0%
4031 - Prior Secured	18,983.53	18,893.53	50,000.00	-31,006.47	37.98%
4041 - Prior Unsecured	0.00	0.00	1,500.00	-1,500.00	0.0%
4042 - Current Supplemental	0.00	0.00	92,250.00	-92,250.00	0.0%
4043 - Prior Supplemental	2,368.46	2,366.46	3,500.00	-1,133.54	67.61%
4451 - HOPTR	0.00	0.00	21,000.00	-21,000.00	0.0%
Total 1 - Property Taxes	21,359.99	21,359.99	5,112,013.60	-5,090,653.61	0.42%
2 - Fees & Assessments					
4046 - EMS TAX	242.69	242.69	61,000.00	-60,757.31	0.4%
4933 - Fee Schedule	4,965.00	11,053.46	90,000.00	-78,946.54	12.28%
4964 - Cost Recovery	11,320.26	16,623.48	90,000.00	-73,376.52	18.47%
Total 2 - Fees & Assessments	16,517.95	27,919.63	241,000.00	-213,080.37	11.59%
3 - Revenue From Other Agencies					
4045 - CSA 74 - ZONE C	0.00	0.00	35,000.00	-35,000.00	0.0%
4610 - DES Cooperative Agreement	6,899.64	13,640.15	160,000.00	-146,359.85	8.53%
4950 - Proposition 172 Funds	173,700.13	173,700.13	694,801.00	-521,100.87	25.0%
Total 3 - Revenue From Other Agencies	180,599.77	187,340.28	889,801.00	-702,460.72	21.05%
5 - Misc					
4934 - Interest Income	0.00	0.00	10,000.00	-10,000.00	0.0%
4960 - Miscellaneous Revenue	196.42	344.00	500.00	-156.00	68.8%
Total 5 - Misc	196.42	344.00	10,500.00	-10,156.00	3.28%
6 - Designated					
4962 - Fire Capital Mitigation (FMF)	5,631.78	14,792.97	25,000.00	-10,207.03	59.01%
Total 6 - Designated	5,631.78	14,792.97	25,000.00	-10,207.03	59.01%
Total Income	224,307.91	251,716.87	6,278,314.60	-6,026,597.73	4.01%
Gross Profit	224,307.91	251,716.87	6,278,314.60	-6,026,597.73	4.01%
Net Ordinary Income	224,307.91	251,716.87	6,278,314.60	-6,026,597.73	4.01%
Net Income	224,307.91	251,716.87	6,278,314.60	-6,026,597.73	4.01%

North County Fire Protection District Expense Budget vs. Actual July through September 2020

	TOTAL			
	Sep 20	Jul - Sep 20	Budget	\$ Over Budget % of Budget
Ordinary Income/Expense				
Expense				
0010 - SALARIES & BENEFITS				
010 - Employee Salaries				
5010 - Salaries-Safety Tier 1	162,444.00	484,602.00	1,940,322.24	-1,455,720.24 24.98%
5011 - Salaries-Safety Tier 2	24,594.00	68,770.00	316,782.98	-247,992.08 21.71%
5012 - Salary - Secretary	9,491.68	25,650.24	107,830.00	-82,199.76 23.78%
5013 - Reserves - Salary	1,376.50	3,039.00	60,000.00	-56,961.00 5.17%
5014 - Sick Leave/Vacation Payoff	0.00	10,804.47	88,485.40	-77,680.93 12.21%
5016 - Education Pay	9,289.46	27,584.43	120,000.00	-92,405.57 23.0%
5017 - Holiday Pay	633.92	4,662.24	70,000.00	-65,337.76 6.65%
5018 - Strike Team Overtime	146,900.76	174,362.64	100,000.00	74,362.64 174.38%
5019 - Overtime Pay	16,294.26	60,000.36	300,000.00	-239,000.64 20.3%
5029 - In-Lieu Pay	11,183.76	33,874.79	120,000.00	-86,125.21 28.23%
Total 010 - Employee Salaries	361,676.34	894,349.37	3,223,419.72	-2,329,070.35 27.75%
020 - Retirement Benefits				
5021 - PERS - Employer Tier 1	41,084.42	154,015.01	450,000.00	-295,984.99 34.23%
5023 - PERS - Employer Tier 2	8,096.98	15,331.19	45,000.00	-29,668.81 34.07%
5024 - Side Fund Payoff Loan	0.00	0.00	301,150.00	-301,150.00 0.0%
5025 - ICMA - Deferred Compensation	1,186.83	3,507.85	15,000.00	-11,492.15 23.39%
5026 - PERS - Employer Tier 3 PEPPA	897.31	5,485.94	35,000.00	-29,514.06 15.67%
5028 - CalPERS - Unfunded Liability	72,336.10	217,508.30	968,033.20	-651,024.90 25.0%
Total 020 - Retirement Benefits	123,601.70	395,348.29	1,714,183.20	-1,318,834.91 23.06%
030 - Health Insurance Costs				
5030 - Health Insurance	26,850.00	82,181.10	348,000.00	-265,818.90 23.62%
5031 - Health Insurance-Retired	2,806.86	29,006.11	60,000.00	-30,993.89 48.34%
5032 - Life Insurance - CSFA	103.40	304.20	4,000.00	-3,695.80 7.61%
5033 - State Unemployment	58.05	250.34	12,000.00	-11,749.66 2.00%
5034 - Long Term Disability	0.00	2,389.50	10,000.00	-7,610.50 23.9%
5036 - Reserve Insurance	0.00	3,843.00	4,000.00	-157.00 96.06%
5037 - Medicare Hospital Insurance	5,212.40	11,975.67	53,000.00	-41,024.33 22.6%
5038 - Social Security	339.62	600.96	4,000.00	-3,399.04 15.02%

North County Fire Protection District Expense Budget vs. Actual July through September 2020

	TOTAL			
	Sep 20	Jul - Sep 20	Budget	\$ Over Budget % of Budget
Total 030 - Health Insurance Costs	37,370.33	130,550.88	495,000.00	-364,449.12 26.37%
Total 0010 - SALARIES & BENEFITS	542,850.37	1,420,248.54	5,432,602.92	4,012,354.38 26.14%
0050 - SERVICES & SUPPLIES				
050 - Safety & Personal Supplies Exp				
5050 - Safety & Personal Supplies	0.00	4,085.87	15,000.00	-10,914.13 27.11%
5052 - Uniform Purchase	0.00	0.00	7,000.00	-7,000.00 0.0%
Total 050 - Safety & Personal Supplies Exp	0.00	4,085.87	22,000.00	-17,914.13 18.48%
060 - Communications				
5080 - Telephone	1,087.72	4,487.11	13,300.00	-9,012.89 33.24%
5061 - Cellular Phone	378.75	1,173.73	8,000.00	-6,826.21 14.67%
5062 - 911 Dispatch	26,407.50	98,215.81	64,000.00	34,215.81 153.46%
5063 - Computer Air Cards	116.03	348.09	2,400.00	-2,051.91 14.5%
Total 060 - Communications	27,971.00	104,224.80	87,900.00	16,324.80 118.57%
090 - Household Exp				
5090 - Household Expenses	541.85	2,320.49	10,000.00	-7,679.51 23.21%
5091 - Laundry Service	315.26	748.23	3,200.00	-2,451.77 23.32%
5092 - Laundry Service - Uniforms	0.00	0.00	2,000.00	-2,000.00 0.0%
Total 090 - Household Exp	857.11	3,068.72	15,200.00	-12,131.28 20.18%
100 - Insurance				
5100 - Worker's Comp Insurance	0.00	66,667.00	286,902.00	-200,235.00 24.97%
5101 - General Liability Insurance	0.00	0.00	80,000.00	-80,000.00 0.0%
5102 - First Aid	0.00	0.00	1,000.00	-1,000.00 0.0%
Total 100 - Insurance	0.00	66,667.00	347,902.00	-281,235.00 19.16%
120 - Maintenance of Equipment				
5120 - Maint of Equipment	9,813.97	28,891.80	101,700.00	-74,808.40 28.44%
5121 - Communication Equip. Maint.	34.19	128.56	9,000.00	-8,871.44 1.43%
5122 - S.C.B.A. Maintenance	0.00	0.00	8,000.00	-8,000.00 0.0%
5123 - Office Equip Maint.	0.00	396.57	2,500.00	-2,103.43 15.26%
5124 - USAR Equipment	0.00	539.67	4,000.00	-3,461.33 13.47%
Total 120 - Maintenance of Equipment	9,848.16	27,955.40	125,200.00	-97,244.60 22.33%
130 - Maintenance of Structures				
5130 - Maint of Structures	85.00	433.34	15,000.00	-14,566.66 2.83%

North County Fire Protection District Expense Budget vs. Actual July through September 2020

	TOTAL			
	Sep 20	Jul - Sep 20	Budget	\$ Over Budget % of Budget
Total 130 - Maintenance of Structures	95.00	433.34	15,000.00	-14,566.66 2.89%
140 - Medical Supplies Expense				
5140 - Medical Supplies (CSA 74)	266.47	2,335.40	13,000.00	-10,664.60 17.97%
Total 140 - Medical Supplies Expense	266.47	2,335.40	13,000.00	-10,664.60 17.97%
150 - Membership Expenses				
5150 - Memberships	0.00	7,166.00	18,300.00	-10,834.00 39.81%
Total 150 - Membership Expenses	0.00	7,166.00	18,300.00	-10,834.00 39.81%
170 - Office Expenses				
5170 - Office Expense	1,755.08	1,971.64	7,000.00	-5,028.36 28.17%
5171 - IT, Computer Support	725.80	2,304.30	27,000.00	-24,695.70 8.53%
Total 170 - Office Expenses	2,480.88	4,275.94	34,000.00	-29,724.06 12.58%
180 - Professional Service				
5180 - Accounting	17,287.50	17,287.50	15,500.00	1,787.50 111.53%
5181 - Legal Counsel	0.00	0.00	7,000.00	-7,000.00 0.0%
5182 - Med Inoculations/Examinations	0.00	2,956.08	7,000.00	-4,043.92 42.66%
5186 - Outside Plan Checks, etc.	1,975.00	3,675.00	8,000.00	-4,325.00 45.94%
5187 - Property Tax Administration	0.00	200.00	54,000.00	-53,800.00 0.37%
5188 - Consultants	0.00	0.00	43,250.00	-43,250.00 0.0%
Total 180 - Professional Service	19,262.50	24,148.58	134,750.00	-110,601.42 17.92%
190 - Publication & Legal Notice Exp				
5190 - Publications & Legal Notices	198.52	2,050.02	20,000.00	-17,949.98 10.25%
Total 190 - Publication & Legal Notice Exp	198.52	2,050.02	20,000.00	-17,949.98 10.25%
200 - Rents & Leases				
5200 - Rents & Leases of Equipment	0.00	0.00	200.00	-200.00 0.0%
5210 - Rent & Leases Structure/Ground	0.00	0.00	200.00	-200.00 0.0%
Total 200 - Rents & Leases	0.00	0.00	400.00	-400.00 0.0%
220 - Small Tools and Equipment				
5220 - Tools & Equipment	142.08	1,855.28	6,000.00	-4,144.72 30.92%
5221 - Foam	0.00	1,082.61	3,000.00	-1,917.39 36.15%
Total 220 - Small Tools and Equipment	142.08	2,937.89	9,000.00	-6,062.11 32.65%
230 - District Special Expenses				
5231 - Hose/Nozzles	0.00	4,673.87	8,000.00	-3,326.13 58.42%

North County Fire Protection District Expense Budget vs. Actual July through September 2020

	TOTAL				
	Sep 20	Jul - Sep 20	Budget	\$ Over Budget	% of Budget
5232 - Election	0.00	0.00	80,000.00	-80,000.00	0.0%
5233 - Instruction Courses (Materials)	450.00	770.93	1,000.00	-229.07	77.09%
5235 - Board Member Expense	1,000.00	1,900.00	7,000.00	-5,100.00	27.14%
5238 - Public Education Classes	0.00	0.00	500.00	-500.00	0.0%
Total 230 - District Special Expenses	1,450.00	7,344.80	96,500.00	-89,155.20	7.61%
250 - Fuel & Travel Expenses					
5250 - Fuel	2,796.70	9,495.06	52,800.00	-43,304.94	17.96%
5251 - Travel & Accommodations	0.00	6.00	3,000.00	-2,994.00	0.2%
5252 - Incident/Meeting Subsistence	246.54	523.62	3,000.00	-2,476.38	17.45%
5253 - Outside Courses & Training	0.00	0.00	3,000.00	-3,000.00	0.0%
Total 250 - Fuel & Travel Expenses	3,043.24	10,024.68	61,800.00	-51,775.32	16.22%
260 - Utilities					
5280 - Gas & Electric	1,169.11	4,337.43	15,500.00	-11,162.57	27.98%
5281 - Water	339.74	1,040.87	3,750.00	-2,709.13	27.76%
Total 260 - Utilities	1,508.85	5,378.30	19,250.00	-13,871.70	27.94%
340 - Special Fees, Taxes & Surcharge					
5340 - Sewage Sur Charge	0.00	79.50	500.00	-420.50	14.46%
5341 - Fuel Tax (Diesel)	0.00	311.00	1,500.00	-1,189.00	20.73%
5342 - Special Fees & Taxes	0.00	0.00	4,000.00	-4,000.00	0.0%
Total 340 - Special Fees, Taxes & Surcharge	0.00	390.50	6,000.00	-5,609.50	6.48%
360 - Structures					
5366 - NGEN	19,585.38	19,585.38	30,000.00	-10,414.62	65.29%
Total 360 - Structures	19,585.38	19,585.38	30,000.00	-10,414.62	65.29%
Total 0050 - SERVICES & SUPPLIES	86,729.61	292,050.92	1,056,002.00	-763,951.08	27.66%
0300 - CAPITAL PURCHASES					
370 - Capital Acquisitions					
5374 - Utility/Staff Vehicles	0.00	0.00	70,000.00	-70,000.00	0.0%
5377 - AFG Grant	0.00	703.81			
Total 370 - Capital Acquisitions	0.00	703.81	70,000.00	-69,296.19	1.01%
Total 0300 - CAPITAL PURCHASES	0.00	703.81	70,000.00	-69,296.19	1.01%
56000 - Payroll Expenses	349.48	986.54			
66810 - Bank Service Charges	6.80	20.85	200.00	-179.15	10.43%

North County Fire Protection District Expense Budget vs. Actual July through September 2020

TOTAL

Sep 20	Jul - Sep 20	Budget	\$ Over Budget	% of Budget
133.77	263.79			
630,070.18	1,714,286.44	6,358,804.82	-4,844,518.48	26.14%
-630,070.18	-1,714,286.44	-6,358,804.82	4,844,518.48	26.14%
-630,070.18	-1,714,286.44	-6,358,804.82	4,844,518.48	26.14%

998 - IPN Fees

Total Expense

Net Ordinary Income

Net Income

North County Fire Protection District
Reconciliation Summary
 1010 - Cash in County, Period Ending 06/30/2020

	Jun 30, 20
Beginning Balance	2,400,722.66
Cleared Transactions	
Checks and Payments - 1 item	-530,000.00
Deposits and Credits - 3 items	156,269.67
Total Cleared Transactions	-373,730.33
Cleared Balance	2,026,992.35
Register Balance as of 06/30/2020	2,026,992.35
New Transactions	
Checks and Payments - 5 Items	-2,250,000.00
Deposits and Credits - 3 items	3,710,788.17
Total New Transactions	1,460,788.17
Ending Balance	3,487,780.52

North County Fire Protection District
Reconciliation Detail
1010 - Cash in County, Period Ending 06/30/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						2,400,722.88
Cleared Transactions						
Checks and Payments - 1 item						
General Journal	06/10/2020	1302		X	-530,000.00	-530,000.00
Total Checks and Payments					-530,000.00	-530,000.00
Deposits and Credits - 3 items						
General Journal	06/30/2020	1301		X	11,015.05	11,015.05
General Journal	06/30/2020	1301		X	68,503.29	79,518.34
General Journal	06/30/2020	1301		X	76,751.33	156,269.67
Total Deposits and Credits					156,269.67	156,269.67
Total Cleared Transactions					-373,730.33	-373,730.33
Cleared Balance					-373,730.33	2,026,992.35
Register Balance as of 06/30/2020					-373,730.33	2,026,992.35
New Transactions						
Checks and Payments - 5 items						
General Journal	07/02/2020	1302			-400,000.00	-400,000.00
General Journal	07/24/2020	1302			-400,000.00	-800,000.00
General Journal	08/11/2020	1302			-400,000.00	-1,200,000.00
General Journal	09/04/2020	1302			-400,000.00	-1,600,000.00
General Journal	09/30/2020	1302			-650,000.00	-2,250,000.00
Total Checks and Payments					-2,250,000.00	-2,250,000.00
Deposits and Credits - 3 items						
General Journal	07/31/2020	1301			3,504,264.44	3,504,264.44
General Journal	08/31/2020	1301			4,856.76	3,509,121.19
General Journal	09/30/2020	1301			201,666.88	3,710,788.17
Total Deposits and Credits					3,710,788.17	3,710,788.17
Total New Transactions					1,460,788.17	1,460,788.17
Ending Balance					1,087,057.84	3,487,760.52

North County Fire Protection District
Reconciliation Summary
1010 - Cash in County, Period Ending 09/30/2020

	<u>Sep 30, 20</u>
Beginning Balance	4,336,113.54
Cleared Transactions	
Checks and Payments - 3 It...	-1,050,732.39
Deposits and Credits - 1 item	201,866.99
Total Cleared Transactions	<u>-349,065.41</u>
Cleared Balance	<u>3,487,048.13</u>
Register Balance as of 09/30/2020	3,487,048.13
Ending Balance	3,487,048.13

North County Fire Protection District
Reconciliation Detail
 1010 - Cash in County, Period Ending 09/30/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						4,336,113.54
Cleared Transactions						
Checks and Payments - 3 items						
General Journal	09/04/2020	1302		X	-400,000.00	-400,000.00
General Journal	09/30/2020	1302		X	-650,000.00	-1,050,000.00
General Journal	09/30/2020	1301		X	-732.39	-1,050,732.39
Total Checks and Payments					-1,050,732.39	-1,050,732.39
Deposits and Credits - 1 item						
General Journal	09/30/2020	1301		X	201,666.98	201,666.98
Total Deposits and Credits					201,666.98	201,666.98
Total Cleared Transactions					-849,065.41	-849,065.41
Cleared Balance					-849,065.41	3,487,048.13
Register Balance as of 09/30/2020					-849,065.41	3,487,048.13
Ending Balance					-849,065.41	3,487,048.13

North County Fire Protection District
Reconciliation Summary
 1009 · Comerica Bank, Period Ending 09/30/2020

	Sep 30, 20	
Beginning Balance		351,939.91
Cleared Transactions		
Checks and Payments - 82 items	-624,893.71	
Deposits and Credits - 11 items	1,054,370.00	
Total Cleared Transactions	429,476.29	
Cleared Balance		781,416.20
Uncleared Transactions		
Checks and Payments - 55 items	-51,910.72	
Deposits and Credits - 50 items	30,470.62	
Total Uncleared Transactions	-21,440.10	
Register Balance as of 09/30/2020		759,976.10
New Transactions		
Checks and Payments - 42 items	-369,944.05	
Deposits and Credits - 59 items	1,710.00	
Total New Transactions	-368,234.05	
Ending Balance		391,742.05

North County Fire Protection District
Reconciliation Detail
 1009 - Comerica Bank, Period Ending 09/30/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						351,939.91
Cleared Transactions						
Checks and Payments - 82 Items						
Bill Pmt -Check	07/29/2020	43008	Ergometrics	X	-320.93	-320.93
Bill Pmt -Check	07/29/2020	43005	Eco Pro Home Pest ...	X	-85.00	-415.93
Bill Pmt -Check	07/30/2020	43015	AirMedCare Network	X	-2,340.00	-2,755.93
Bill Pmt -Check	08/07/2020	43019	Carmel Marina Corp. ...	X	-197.50	-2,953.43
Bill Pmt -Check	08/13/2020	43048	Analgesic Services, ...	X	-49.50	-3,002.93
Bill Pmt -Check	08/13/2020	43037	Ace Hardware	X	-35.29	-3,038.22
Bill Pmt -Check	08/25/2020	43059	Pinnacle Healthcare	X	-1,512.00	-4,550.22
Bill Pmt -Check	08/25/2020	43067	Valley Pacific Petrol...	X	-1,189.59	-5,739.81
Bill Pmt -Check	08/25/2020	43065	C.A.P.F.	X	-626.00	-6,365.81
Bill Pmt -Check	08/25/2020	43081	Pinnacle Healthcare	X	-756.00	-7,121.81
Bill Pmt -Check	08/25/2020	43064	Monterey County Pe...	X	-741.85	-7,863.66
Bill Pmt -Check	08/25/2020	43055	Cal Net 3	X	-466.04	-8,319.70
Bill Pmt -Check	08/25/2020	43057	MBS Business Syst...	X	-396.57	-8,716.27
Bill Pmt -Check	08/25/2020	43086	Quality Water, Inc. - ...	X	-115.77	-8,832.04
Bill Pmt -Check	08/25/2020	43062	Pinnacle Healthcare	X	-109.00	-8,941.04
Bill Pmt -Check	08/25/2020	43063	A & S Metals	X	-87.00	-9,027.04
Bill Pmt -Check	08/25/2020	43056	Castroville Commun...	X	-83.66	-9,110.70
Bill Pmt -Check	08/25/2020	43054	Ace Hardware	X	-27.99	-9,138.69
Bill Pmt -Check	08/25/2020	43060	Ace Hardware	X	-16.15	-9,154.84
Bill Pmt -Check	08/31/2020	Epay	Damm Good Water	X	-115.00	-9,269.84
Bill Pmt -Check	09/01/2020	Epay	CalPERS - Unfunde...	X	-71,747.32	-81,217.16
Bill Pmt -Check	09/01/2020	Epay	CalPERS - Unfunde...	X	-379.68	-81,596.84
Bill Pmt -Check	09/01/2020	Epay	CalPERS - Unfunde...	X	-208.92	-81,805.76
Liability Check	09/03/2020		Quickbooks Payroll ...	X	-164,421.70	-266,227.46
Bill Pmt -Check	09/04/2020	43068	Rael & Letson	X	-10,500.00	-276,727.46
Bill Pmt -Check	09/04/2020	Epay	Vantage Trust Agmt...	X	-2,720.26	-279,447.72
Bill Pmt -Check	09/04/2020	Epay	CalPERS - 457	X	-1,320.00	-280,767.72
Check	09/04/2020	CCADJ		X	-11.08	-280,778.80
Bill Pmt -Check	09/07/2020	Epay	CalPERS - Retireme...	X	-56,822.11	-337,600.91
Bill Pmt -Check	09/07/2020	Epay	CalPERS - Retireme...	X	-6,967.92	-344,568.83
Bill Pmt -Check	09/07/2020	Epay	CalPERS - Retireme...	X	-1,795.59	-346,364.42
Bill Pmt -Check	09/07/2020	Epay	AT&T Monthly	X	-568.40	-346,932.82
Bill Pmt -Check	09/07/2020	43077	Verizon Wireless	X	-495.78	-347,428.60
Bill Pmt -Check	09/07/2020	43074	Tech RX	X	-328.10	-347,756.70
Bill Pmt -Check	09/07/2020	43076	The Californian-Adv...	X	-198.52	-347,955.22
Bill Pmt -Check	09/07/2020	43089	California Water Ser. ...	X	-195.99	-348,151.21
Bill Pmt -Check	09/07/2020	43075	Mission Linen Service	X	-195.20	-348,346.41
Bill Pmt -Check	09/07/2020	43073	Mission Linen Service	X	-112.31	-348,458.72
Bill Pmt -Check	09/07/2020	43071	Mission Linen Service	X	-7.77	-348,466.49
Check	09/08/2020	CCADJ		X	-5.67	-348,472.16
Check	09/09/2020	CCADJ		X	-38.41	-348,510.57
Bill Pmt -Check	09/11/2020	43087	Monterey County E...	X	-45,992.88	-394,503.45
Bill Pmt -Check	09/11/2020	43085	Golden State Truck ...	X	-3,501.65	-398,005.10
Bill Pmt -Check	09/11/2020	43094	JS Bank - Bancorp ...	X	-3,252.33	-401,257.43
Bill Pmt -Check	09/11/2020	43084	GCR Tire Service	X	-3,223.74	-404,481.17
Bill Pmt -Check	09/11/2020	43093	Valley Pacific Petrol...	X	-979.95	-405,461.12
Bill Pmt -Check	09/11/2020	Epay	Pacific Gas & Electric	X	-509.13	-405,970.25
Bill Pmt -Check	09/11/2020	43088	Monterey County Pa...	X	-386.26	-406,356.51
Bill Pmt -Check	09/11/2020	43083	Carmel Fire Protecti...	X	-250.00	-406,606.51
Bill Pmt -Check	09/11/2020	43080	American Supply Co...	X	-229.35	-406,835.86
Bill Pmt -Check	09/11/2020	43082	FORAC	X	-208.25	-407,044.11
Bill Pmt -Check	09/11/2020	43081	Analgesic Services, ...	X	-123.00	-407,167.11
Bill Pmt -Check	09/11/2020	43082	Boundree Medical	X	-120.54	-407,287.65
Bill Pmt -Check	09/11/2020	43091	Pajaro/Sunny Mesa ...	X	-62.06	-407,349.71
Bill Pmt -Check	09/11/2020	43086	Life Assist, Inc.	X	-42.93	-407,392.64
Bill Pmt -Check	09/11/2020	43079	Ace Hardware	X	-28.00	-407,420.64
Check	09/11/2020	CCADJ		X	-5.67	-407,426.31
Bill Pmt -Check	09/14/2020	43086	David Farnsworth C...	X	-6,767.50	-414,193.81
Bill Pmt -Check	09/14/2020	43088	Santa Cruz Central ...	X	-1,160.00	-415,353.81
Bill Pmt -Check	09/14/2020	43085	Carmel Fire Protecti...	X	-675.00	-416,028.81
Bill Pmt -Check	09/15/2020	Epay	Harry J. Wilson Insu...	X	-562.20	-416,591.01
Bill Pmt -Check	09/15/2020	Epay	Pacific Gas & Electric	X	-25.62	-416,616.63
Bill Pmt -Check	09/15/2020	Epay	Pacific Gas & Electric	X	-9.92	-416,626.55
Bill Pmt -Check	09/16/2020	Epay	CalPERS - CA Publi...	X	-775.86	-417,402.41
Bill Pmt -Check	09/16/2020	Epay	Comerica	X	-6.85	-417,409.26

North County Fire Protection District
Reconciliation Detail
1009 - Comerica Bank, Period Ending 09/30/2020

Type	Date	Num	Name	Clr	Amount	Balance
Liability Check	09/17/2020		Quickbooks Payroll ...	X	-171,618.32	-588,068.88
Bill Pmt -Check	09/17/2020	Epay	AFLAC	X	-432.40	-588,501.28
Check	09/17/2020	CCADJ		X	-11.08	-588,512.36
Bill Pmt -Check	09/18/2020	Epay	Vantage Trust Agent...	X	-2,776.00	-591,288.36
Bill Pmt -Check	09/18/2020	Epay	CalPERS - 457	X	-1,820.00	-593,108.36
Bill Pmt -Check	09/18/2020	Epay	Spectrum Business	X	-74.98	-593,183.34
Bill Pmt -Check	09/21/2020	Epay	CalPERS - CA Publ...	X	-30,211.00	-623,394.34
Check	09/22/2020	CCADJ		X	-6.67	-623,401.01
Check	09/24/2020	CCADJ		X	-27.94	-623,428.95
Check	09/25/2020	CCADJ		X	-17.31	-623,446.26
Check	09/29/2020	CCADJ		X	-5.67	-623,451.93
Bill Pmt -Check	09/30/2020	Epay	Shift Calendar Inc	X	-466.26	-623,918.19
Bill Pmt -Check	10/02/2020	Epay	Pacific Gas & Electric	X	-286.70	-624,204.89
Bill Pmt -Check	10/02/2020	Epay	Pacific Gas & Electric	X	-262.99	-624,467.88
Bill Pmt -Check	10/02/2020	Epay	Spectrum Business	X	-151.97	-624,619.85
Bill Pmt -Check	10/02/2020	Epay	Spectrum Business	X	-116.98	-624,736.83
Bill Pmt -Check	10/14/2020	Epay	A.R.B.A.	X	-157.68	-624,894.51
Total Checks and Payments					-624,893.71	-624,893.71
Deposits and Credits - 11 items						
Deposit	09/04/2020			X	380.00	380.00
General Journal	09/04/2020	1302		X	400,000.00	400,380.00
Deposit	09/08/2020			X	190.00	400,570.00
Deposit	09/09/2020			X	1,330.00	401,900.00
Deposit	09/11/2020			X	190.00	402,090.00
Deposit	09/17/2020			X	380.00	402,470.00
Deposit	09/22/2020			X	190.00	402,660.00
Deposit	09/24/2020			X	850.00	403,510.00
Deposit	09/25/2020			X	570.00	404,080.00
Deposit	09/29/2020			X	190.00	404,270.00
General Journal	09/30/2020	1302		X	650,000.00	1,054,270.00
Total Deposits and Credits					1,054,370.00	1,054,370.00
Total Cleared Transactions					429,476.29	429,476.29
Cleared Balance					429,476.29	781,416.20
Uncleared Transactions						
Checks and Payments - 55 items						
Paycheck	11/18/2011	32797	Staub, Zachary W		-34.03	-34.03
Invoice	02/15/2012	0912...	119-121-028-000		-510.00	-544.03
Paycheck	03/05/2012	33294	Adrian, Michael		-103.14	-647.17
Bill Pmt -Check	07/03/2012	33901	Ace Hardware Prun...		-21.43	-668.60
Bill Pmt -Check	10/11/2012	34355	Valley Auto Body Sh...		-80.00	-748.60
Paycheck	12/05/2012	34562	Tanscy, Christopher		-35.85	-784.45
Bill Pmt -Check	01/11/2013	34729	Analgesic Services, ...		-74.50	-858.95
Paycheck	02/20/2013	34890	Adrian, Michael		-11.43	-870.38
Bill Pmt -Check	04/05/2013		Harry J. Wilson Insu...		-860.56	-1,730.94
Bill Pmt -Check	04/30/2013	35209	Analgesic Services, ...		-136.60	-1,867.54
Bill Pmt -Check	05/10/2013	Epay	Harry J. Wilson Insu...		-861.17	-2,728.71
Bill Pmt -Check	07/12/2013	Epay	State Board of Equa...		-89.21	-2,817.92
Paycheck	07/19/2013	35601	Eversole, Matthew J.		-22.66	-2,840.58
Bill Pmt -Check	08/27/2013	35788	Analgesic Services, ...		-18.50	-2,859.08
Paycheck	10/19/2013	36073	Batnovich, David		-45.01	-2,904.09
Paycheck	10/19/2013	36072	Barajas, Sergio		-30.71	-2,934.80
Paycheck	10/19/2013	36085	Santos, Edwin		-26.67	-2,961.47
Paycheck	11/05/2013	36147	McCoun, Jeffery L		-35.09	-2,996.56
Bill Pmt -Check	11/25/2013	36242	Salinas Fire EMS Fu...		-74.00	-3,070.56
Paycheck	04/18/2014	37104	Mayenberg, Justin		-377.25	-3,447.81
Bill Pmt -Check	05/01/2014	37165	Pacific Gas & Electric		-203.63	-3,651.44
Paycheck	05/05/2014	37155	McCoun, Jeffery L		-35.09	-3,686.53
Bill Pmt -Check	07/14/2014	Epay	Pacific Gas & Electric		-438.23	-4,124.76
Paycheck	07/16/2014	37475	Vasquez, Marcos		-84.03	-4,208.79
Paycheck	08/20/2014	37573	Vasquez, Marcos		-12.94	-4,221.73
Paycheck	01/05/2015		Lenz, Marvin		-21,336.58	-25,558.31
Bill Pmt -Check	01/15/2015	Epay	Harry J. Wilson Insu...		-865.98	-26,424.29
Paycheck	04/03/2015	38386	Makanani, Timothy N		-18.63	-26,542.92

North County Fire Protection District
Reconciliation Detail
 1009 - Comerica Bank, Period Ending 09/30/2020

Type	Date	Num	Name	Clr	Amount	Balance
Paycheck	05/05/2015	38473	Foote, John		-17.54	-26,560.54
Bill Pmt -Check	07/23/2015	Epay	Intuit QB Enterprise		-630.00	-27,190.54
Bill Pmt -Check	08/06/2015	38652	Hi-Tech Emergency ...		-904.70	-28,095.24
Bill Pmt -Check	11/24/2015	39317	Manuel Madrigal		-150.00	-28,245.24
Paycheck	03/04/2016	39611	Simon, Jacqueline C		-62.35	-28,307.59
Paycheck	08/05/2016	40053	Amaya, Anthony		-13.86	-28,321.45
Paycheck	08/19/2016	40135	Amaya, Anthony		-23.08	-28,344.53
Paycheck	08/20/2016	40169	Amaya, Anthony		-27.70	-28,372.23
Paycheck	11/04/2016	40331	Amaya, Anthony		-32.32	-28,404.55
General Journal	08/30/2017	2017			-13,785.84	-42,220.39
Bill Pmt -Check	11/05/2017	41172	Smart Power Systems		-187.42	-42,407.81
Bill Pmt -Check	11/27/2017	41232	Pacific Gas & Electric		-30.39	-42,438.20
Bill Pmt -Check	12/07/2017	Epay	Pacific Gas & Electric		-64.84	-42,503.04
Bill Pmt -Check	01/08/2018	41340	Sprint		-75.98	-42,579.02
Bill Pmt -Check	10/15/2018	41964	Monterey One Water		-74.10	-42,653.12
Bill Pmt -Check	05/09/2019	42325	Royal Oaks Auto Re...		-920.19	-43,573.31
Bill Pmt -Check	11/12/2019	Epay	AT&T Monthly		-302.85	-43,876.16
Bill Pmt -Check	12/04/2019	42644	Michael Arnaldo		-200.00	-44,076.16
Bill Pmt -Check	02/28/2020	42775	Joel S. Mendoza		-547.26	-44,623.42
Bill Pmt -Check	05/22/2020	Epay	Harry J. Wilson Insu...		-516.00	-45,139.42
Bill Pmt -Check	07/08/2020	42978	M.C.F.P.O.A.		-25.00	-45,164.42
Bill Pmt -Check	08/11/2020	43089	NMCUSD - Fuel		-879.90	-46,044.32
Bill Pmt -Check	09/14/2020	43097	Eco Pro Home Pest ...		-95.00	-46,239.32
Bill Pmt -Check	08/18/2020	43101	FDAC FBA		-5,147.70	-51,387.02
Bill Pmt -Check	08/18/2020	43099	Cal Net 3		-436.34	-51,823.36
Bill Pmt -Check	09/15/2020	43100	Castroville Commun...		-81.69	-51,905.05
Check	09/30/2020	CCADJ			-6.67	-51,911.72
Total Checks and Payments					-51,910.72	-51,910.72
Deposits and Credits - 50 items						
Deposit	03/15/2013				85.00	85.00
Deposit	04/24/2013				3,036.94	3,121.94
Sales Receipt	03/12/2014	2009...	Hortencia Araya		50.00	3,171.94
General Journal	11/13/2014	1238			4.64	3,176.58
General Journal	04/17/2015	38480			92.35	3,268.93
Deposit	05/01/2015				850.00	4,118.93
Deposit	05/14/2015				255.00	4,373.93
General Journal	07/01/2017	2017A...			13,785.84	18,159.77
Deposit	09/04/2020				250.00	18,409.77
Deposit	09/04/2020				11,870.65	30,280.42
Bill Pmt -Check	09/11/2020	43090	Pacific Coast Battery		0.00	30,280.42
Paycheck	09/18/2020	DD6725	Tachony, Patrick		0.00	30,280.42
Paycheck	09/18/2020	DD6726	Tucker, Jeff		0.00	30,280.42
Paycheck	09/18/2020	DD6727	Vindhurst, Michael		0.00	30,280.42
Paycheck	09/18/2020	DD6728	Wilson, Brian		0.00	30,280.42
Paycheck	09/18/2020	DD6729	Zwingman, Alan		0.00	30,280.42
Paycheck	09/18/2020	DD6710	Kell, Robert		0.00	30,280.42
Paycheck	09/18/2020	DD6724	Smith, Richard		0.00	30,280.42
Paycheck	09/18/2020	DD6723	Simon, Jacqueline C		0.00	30,280.42
Paycheck	09/19/2020	DD6722	Silva, Stanley G		0.00	30,280.42
Paycheck	09/19/2020	DD6721	Scudder, Peter		0.00	30,280.42
Paycheck	09/18/2020	DD6719	Parker, Richard		0.00	30,280.42
Paycheck	09/18/2020	DD6802	Baldwin, John P		0.00	30,280.42
Paycheck	09/18/2020	DD6717	Outzen, Thomas		0.00	30,280.42
Paycheck	09/18/2020	DD6716	Noce, Michael		0.00	30,280.42
Paycheck	09/18/2020	DD6715	Mendoza, Joel		0.00	30,280.42
Paycheck	09/18/2020	DD6714	Mendoza, Jesus		0.00	30,280.42
Paycheck	09/18/2020	DD6712	Martinez, Ariel		0.00	30,280.42
Paycheck	09/18/2020	DD6711	Madrigal, Manuel		0.00	30,280.42
Paycheck	09/18/2020	DD6709	Hudson, Royce T		0.00	30,280.42
Paycheck	09/18/2020	DD6708	Hendricks, Casey		0.00	30,280.42
Paycheck	09/18/2020	DD6707	Hasslinger, John		0.00	30,280.42
Paycheck	09/18/2020	DD6706	Hasslinger, Garrett		0.00	30,280.42
Paycheck	09/18/2020	DD6705	Harvey, Jonathan		0.00	30,280.42
Paycheck	09/18/2020	DD6704	Harvey, Donald		0.00	30,280.42
Paycheck	09/18/2020	DD6703	Gonzalez, Carlos F		0.00	30,280.42
Paycheck	09/18/2020	DD6702	Gomez, Ramon		0.00	30,280.42
Paycheck	09/18/2020	DD6701	Foxworthy, Robert		0.00	30,280.42

North County Fire Protection District Reconciliation Detail

1009 - Comerica Bank, Period Ending 09/30/2020

Type	Date	Num	Name	Clr	Amount	Balance
Paycheck	09/18/2020	DD6700	Ensley, Thomas		0.00	30,280.62
Paycheck	09/18/2020	DD6699	Daniels, Aaron		0.00	30,280.62
Paycheck	09/18/2020	DD6698	Cortez, Jess		0.00	30,280.62
Paycheck	09/18/2020	DD6697	Chapin, Don		0.00	30,280.62
Paycheck	09/18/2020	DD6713	McCoun, Jeffery L.		0.00	30,280.62
Paycheck	09/18/2020	DD6720	Rocha, Victor M		0.00	30,280.62
Paycheck	09/18/2020	DD6719	Rinnhofer, Parker		0.00	30,280.62
Paycheck	09/18/2020	DD6693	Barlow, Jr., Larry		0.00	30,280.62
Paycheck	09/18/2020	DD6694	Belnovich, David		0.00	30,280.62
Paycheck	09/18/2020	DD6695	Bigler, Erin		0.00	30,280.62
Paycheck	09/18/2020	DD6696	Bravo, Carolina		0.00	30,280.62
Deposit	09/30/2020				190.00	30,470.62
Total Deposits and Credits					30,470.62	30,470.62
Total Uncleared Transactions					-21,440.10	21,440.10
Register Balance as of 09/30/2020					408,036.19	759,976.10
New Transactions						
Checks and Payments - 42 Items						
Liability Check	10/01/2020		Quickbooks Payroll ...		-20,052.29	-20,052.29
Check	10/01/2020	CCADJ			-5.67	-20,057.96
Liability Check	10/02/2020		Quickbooks Payroll ...		-193,762.43	-213,620.39
Bill Pmt -Check	10/02/2020	43127	FASIS		-68,667.00	-280,487.39
Bill Pmt -Check	10/02/2020	43137	US Bank - Bancorp ...		-2,446.55	-282,933.94
Bill Pmt -Check	10/02/2020	43129	Golden State Truck ...		-2,286.45	-285,220.39
Bill Pmt -Check	10/02/2020	43130	MalloryCo		-1,082.91	-286,303.30
Bill Pmt -Check	10/02/2020	43138	Valley Pacific Petrol...		-688.07	-287,192.37
Bill Pmt -Check	10/02/2020	43123	C.A.P.F.		-685.00	-288,077.37
Bill Pmt -Check	10/02/2020	43136	Tech RX		-499.10	-288,575.47
Bill Pmt -Check	10/02/2020	43139	Verizon Wireless		-495.53	-289,071.00
Bill Pmt -Check	10/02/2020	43140	Carmel Fire Protecti...		-375.00	-289,446.00
Bill Pmt -Check	10/02/2020	43141	Carmel Marina Corp...		-322.64	-289,768.64
Bill Pmt -Check	10/02/2020	43149	Carmel Fire Protecti...		-300.00	-290,068.64
Bill Pmt -Check	10/02/2020	43147	Carmel Fire Protecti...		-300.00	-290,368.64
Bill Pmt -Check	10/02/2020	43133	Monterey County Ta...		-270.78	-290,639.42
Bill Pmt -Check	10/02/2020	43144	Carmel Fire Protecti...		-250.00	-290,889.42
Bill Pmt -Check	10/02/2020	43125	Carmel Fire Protecti...		-250.00	-291,139.42
Bill Pmt -Check	10/02/2020	43122	American Supply Co...		-216.20	-291,355.62
Bill Pmt -Check	10/02/2020	43146	Mission Linen Service		-176.71	-291,532.33
Bill Pmt -Check	10/02/2020	43134	NFPA		-175.00	-291,707.33
Bill Pmt -Check	10/02/2020	43128	G&G Electric & Lau...		-184.18	-291,891.51
Bill Pmt -Check	10/02/2020	43145	Carmel Marina Corp...		-158.82	-292,050.33
Bill Pmt -Check	10/02/2020	43126	Carmel Marina Corp...		-158.82	-292,189.15
Bill Pmt -Check	10/02/2020	43132	Monterey County Inf...		-148.04	-292,337.19
Bill Pmt -Check	10/02/2020	43121	AirMedCare Network		-122.00	-292,459.19
Bill Pmt -Check	10/02/2020	43124	C.S.F.A.		-115.83	-292,575.02
Bill Pmt -Check	10/02/2020	43135	Quality Water, Inc. - ...		-114.06	-292,689.08
Bill Pmt -Check	10/02/2020	43150	Mission Linen Service		-107.67	-292,797.75
Bill Pmt -Check	10/02/2020	43148	Mission Linen Service		-60.10	-292,857.85
Bill Pmt -Check	10/02/2020	43131	Mission Linen Service		-73.20	-292,931.05
Bill Pmt -Check	10/02/2020	43142	Mission Linen Service		-47.27	-292,978.32
Bill Pmt -Check	10/02/2020	43143	Monterey County Ta...		-46.72	-293,045.04
Check	10/02/2020	CCADJ			-9.37	-293,054.41
Check	10/05/2020	CCADJ			-5.67	-293,060.08
Bill Pmt -Check	10/06/2020	Epay	CalPERS - Unfunde...		-71,747.32	-364,807.40
Bill Pmt -Check	10/06/2020	Epay	Vantage Trust Agent...		-2,705.70	-367,513.10
Bill Pmt -Check	10/06/2020	Epay	CalPERS - 457		-1,820.00	-369,333.10
Bill Pmt -Check	10/06/2020	Epay	CalPERS - Unfunde...		-378.88	-369,712.98
Bill Pmt -Check	10/06/2020	Epay	CalPERS - Unfunde...		-208.92	-369,921.89
Check	10/06/2020	CCADJ			-16.50	-369,938.39
Check	10/08/2020	CCADJ			-5.67	-369,944.05
Total Checks and Payments					-369,944.05	-369,944.05
Deposits and Credits - 59 items						
Deposit	10/01/2020				190.00	190.00
Bill Pmt -Check	10/02/2020	43120	Verizon Wireless		0.00	190.00

North County Fire Protection District
Reconciliation Detail
1009 - Comerica Bank, Period Ending 09/30/2020

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	10/02/2020	43115	NFPA		0.00	190.00
Bill Pmt -Check	10/02/2020	43114	Monterey County Ta...		0.00	190.00
Bill Pmt -Check	10/02/2020	43113	Monterey County Inf...		0.00	190.00
Bill Pmt -Check	10/02/2020	43112	Mission Linen Service		0.00	190.00
Bill Pmt -Check	10/02/2020	43111	MalloryCo		0.00	190.00
Bill Pmt -Check	10/02/2020	43110	Golden State Truck ...		0.00	190.00
Bill Pmt -Check	10/02/2020	43109	G&G Electric & Lau...		0.00	190.00
Bill Pmt -Check	10/02/2020	43107	Carmel Marina Corp...		0.00	190.00
Bill Pmt -Check	10/02/2020	43108	FASIS		0.00	190.00
Bill Pmt -Check	10/02/2020	43102	AirMedCare Network		0.00	190.00
Bill Pmt -Check	10/02/2020	43151	ASAP Signs		0.00	190.00
Bill Pmt -Check	10/02/2020	43152	ASAP Signs		0.00	190.00
Bill Pmt -Check	10/02/2020	43117	Tech RX		0.00	190.00
Bill Pmt -Check	10/02/2020	43104	C.A.P.F.		0.00	190.00
Bill Pmt -Check	10/02/2020	43105	C.S.F.A.		0.00	190.00
Paycheck	10/02/2020	DD6730	Bigler, Erin		0.00	190.00
Bill Pmt -Check	10/02/2020	43106	Carmel Fire Protecti...		0.00	190.00
Bill Pmt -Check	10/02/2020	43103	American Supply Co...		0.00	190.00
Bill Pmt -Check	10/02/2020	43116	Quality Water, Inc. - ...		0.00	190.00
Bill Pmt -Check	10/02/2020	43118	US Bank - Bancorp ...		0.00	190.00
Bill Pmt -Check	10/02/2020	43119	Valley Pacific Petrol...		0.00	190.00
Deposit	10/02/2020				570.00	760.00
Paycheck	10/05/2020	DD6733	Batinovich, David		0.00	760.00
Paycheck	10/05/2020	DD6746	Kell, Robert		0.00	760.00
Paycheck	10/05/2020	DD6747	Madrigal, Manuel		0.00	760.00
Paycheck	10/05/2020	DD6748	Martinez, Ariell		0.00	760.00
Paycheck	10/05/2020	DD6749	McCoun, Jeffery L.		0.00	760.00
Paycheck	10/05/2020	DD6750	Mendoza, Jesus		0.00	760.00
Paycheck	10/05/2020	DD6751	Mendoza, Joel		0.00	760.00
Paycheck	10/05/2020	DD6752	Nope, Michael		0.00	760.00
Paycheck	10/05/2020	DD6753	Outzen, Thomas		0.00	760.00
Paycheck	10/05/2020	DD6754	Parker, Richard		0.00	760.00
Paycheck	10/05/2020	DD6755	Rinnhofer, Parker		0.00	760.00
Paycheck	10/05/2020	DD6756	Roche, Victor M		0.00	760.00
Paycheck	10/05/2020	DD6757	Smith, Richard		0.00	760.00
Paycheck	10/05/2020	DD6758	Tscheny, Patrick		0.00	760.00
Paycheck	10/05/2020	DD6759	Tucker, Jeff		0.00	760.00
Paycheck	10/05/2020	DD6760	Vindhurst, Michael		0.00	760.00
Paycheck	10/05/2020	DD6761	Wilson, Brian		0.00	760.00
Paycheck	10/05/2020	DD6762	Zwingman, Alan		0.00	760.00
Paycheck	10/05/2020	DD6745	Hudson, Royce T		0.00	760.00
Paycheck	10/05/2020	DD6737	Daniels, Aaron		0.00	760.00
Paycheck	10/05/2020	DD6738	Foxworthy, Robert		0.00	760.00
Paycheck	10/05/2020	DD6739	Gonzalez, Carlos F		0.00	760.00
Paycheck	10/05/2020	DD6735	Bravo, Carolina		0.00	760.00
Paycheck	10/05/2020	DD6732	Barlow, Jr., Larry		0.00	760.00
Paycheck	10/05/2020	DD6731	Baldwin, John P		0.00	760.00
Paycheck	10/05/2020	DD6734	Bigler, Erin		0.00	760.00
Paycheck	10/05/2020	DD6744	Hendricks, Casey		0.00	760.00
Paycheck	10/05/2020	DD6743	Hassinger, John		0.00	760.00
Paycheck	10/05/2020	DD6742	Hassinger, Garrett		0.00	760.00
Paycheck	10/05/2020	DD6741	Harvey, Jonathan		0.00	760.00
Paycheck	10/05/2020	DD6740	Harvey, Donald		0.00	760.00
Paycheck	10/05/2020	DD6736	Cortez, Jess		0.00	760.00
Deposit	10/05/2020				190.00	950.00
Deposit	10/06/2020				570.00	1,520.00
Deposit	10/08/2020				190.00	1,710.00
Total Deposits and Credits					1,710.00	1,710.00
Total New Transactions					-366,234.05	-366,234.05
Ending Balance					39,802.14	391,742.05

North County Fire Protection District
Reconciliation Summary
 CCC3106 · CAL CARD - NCFD, Period Ending 09/20/2020

	Sep 20, 20
Beginning Balance	3,252.33
Cleared Transactions	
Charges and Cash Advances - 32 Items	-2,523.01
Payments and Credits - 2 Items	76.16
Total Cleared Transactions	-2,446.55
Cleared Balance	5,698.88
Uncleared Transactions	
Charges and Cash Advances - 10 Items	-7,987.30
Payments and Credits - 24 Items	11,239.63
Total Uncleared Transactions	3,252.33
Register Balance as of 09/20/2020	2,446.55
New Transactions	
Charges and Cash Advances - 1 Item	-76.46
Payments and Credits - 11 Items	2,523.01
Total New Transactions	2,446.55
Ending Balance	0.00

North County Fire Protection District Reconciliation Detail

0003106 - CAL CARD - NCFD, Period Ending 02/28/2020

Type	Date	Num	Name	Dr	Amount	Balance
Beginning Balance						3,252.33
Cleared Transactions						
Charge and Cash Advances - 32 Items						
Credit Card Charge	10/02/2020		Google Services	X	-258.68	-258.33
Credit Card Charge	10/02/2020		Medical Information	X	-242.25	-500.58
Credit Card Charge	10/02/2020		Office Depot	X	-227.23	-727.81
Credit Card Charge	10/02/2020		ScannerPro	X	-218.55	-946.36
Credit Card Charge	10/02/2020		Casey's	X	-182.24	-1,128.60
Credit Card Charge	10/02/2020		Qwest	X	-178.51	-1,307.11
Credit Card Charge	10/02/2020		Google Adsense	X	-125.51	-1,432.62
Credit Card Charge	10/02/2020		Commerce One	X	-124.35	-1,556.97
Credit Card Charge	10/02/2020		Office Depot	X	-111.44	-1,668.41
Credit Card Charge	10/02/2020		Paycom	X	-93.77	-1,762.18
Credit Card Charge	10/02/2020		Walrus	X	-75.55	-1,837.73
Credit Card Charge	10/02/2020		Office Depot	X	-70.04	-1,907.77
Credit Card Charge	10/02/2020		Strally Auto	X	-66.02	-1,973.79
Credit Card Charge	10/02/2020		Bakalov	X	-62.00	-2,035.79
Credit Card Charge	10/02/2020		CarMax	X	-48.55	-2,084.34
Credit Card Charge	10/02/2020		Chesford Bank of MA	X	-51.12	-2,135.46
Credit Card Charge	10/02/2020		Chesford Bank of MA	X	-45.24	-2,180.70
Credit Card Charge	10/02/2020		Fire Safe Direct	X	-37.43	-2,218.13
Credit Card Charge	10/02/2020		Perk, Inc.	X	-35.72	-2,253.85
Credit Card Charge	10/02/2020		Das Day	X	-31.75	-2,305.60
Credit Card Charge	10/02/2020		Amazon Mitigation P	A	-26.43	-2,332.03
Credit Card Charge	10/02/2020		Amazon	X	-26.20	-2,358.23
Credit Card Charge	10/02/2020		Amazon	X	-25.84	-2,384.07
Credit Card Charge	10/02/2020		LSPS	X	-15.35	-2,399.42
Credit Card Charge	10/02/2020		Office Depot	X	-12.10	-2,411.52
Credit Card Charge	10/02/2020		7-Eleven	X	-11.70	-2,423.22
Credit Card Charge	10/02/2020		Amazon	X	-10.32	-2,433.54
Credit Card Charge	10/02/2020		Salmon Valley Fed	X	-7.82	-2,441.36
Credit Card Charge	10/02/2020		J&J	X	-7.71	-2,449.07
Credit Card Charge	10/02/2020		Champion	X	-5.85	-2,454.92
Credit Card Charge	10/02/2020		Walmart	X	-4.02	-2,458.94
Total Charge and Cash Advances					<u>-2,211.01</u>	<u>-4,669.95</u>
Payments and Credits - 2 Items						
Credit Card Credit	10/28/2020		Office Depot	A	0.00	-4,669.95
Credit Card Credit	10/28/2020		Amazon Mitigation P	A	76.94	-4,593.01
Total Cleared Transactions					<u>2,446.95</u>	<u>-2,223.00</u>
Uncleared Transactions						
Charge and Cash Advances - 10 Items						
Credit	08/01/2017	42480	US Bank - Bancorp	X	-2,215.00	-4,438.00
Credit	06/02/2018	42480	US Bank - Bancorp	X	-2,127.54	-6,565.54
Credit	06/02/2020	42480	US Bank - Bancorp	X	-1,754.75	-8,320.29
Credit	06/02/2020	42480	US Bank - Bancorp	X	-897.89	-9,218.18
Credit	06/02/2020	42480	US Bank - Bancorp	X	-497.32	-9,715.50
Credit	02/02/2018	42480	US Bank - Bancorp	X	-404.25	-10,119.75
Credit	02/02/2020	42480	US Bank - Bancorp	X	-399.20	-10,518.95
Credit	04/02/2020	42480	US Bank - Bancorp	X	-30.20	-10,549.15
Credit	04/02/2020	42480	US Bank - Bancorp	X	-25.78	-10,574.93
Credit	02/02/2021	42480	US Bank - Bancorp	X	-21.54	-10,596.47
Total Charge and Cash Advances					<u>-10,596.47</u>	<u>-20,193.42</u>
Payments and Credits - 34 Items						
Dr	08/07/2003	42480	US Bank - Bancorp	A	9.48	-10,587.00
Dr	08/07/2003	42480	US Bank - Bancorp	A	14.11	-10,572.89
Dr	08/07/2003	42480	US Bank - Bancorp	A	10.13	-10,562.76
Dr	08/07/2003	42480	US Bank - Bancorp	A	27.51	-10,535.25
Dr	08/07/2020	42480	US Bank - Bancorp	A	324.29	-10,210.96
Dr	08/07/2020	42480	US Bank - Bancorp	A	492.64	-9,718.32
Dr	08/07/2020	42480	US Bank - Bancorp	A	1,071.60	-8,646.72
Dr	02/07/2017	42480	US Bank - Bancorp	A	1,900.00	-6,746.72
Dr	02/07/2020	42480	US Bank - Bancorp	A	2,402.74	-4,343.98
Dr	03/07/2020	42480	US Bank - Bancorp	A	5.00	-4,348.98
Dr	03/07/2021	42480	US Bank - Bancorp	A	17.14	-4,366.12
Dr	03/07/2021	42480	US Bank - Bancorp	A	22.09	-4,388.21
Dr	09/07/2003	42480	US Bank - Bancorp	A	28.22	-4,416.43
Dr	09/07/2003	42480	US Bank - Bancorp	A	38.57	-4,455.00
Dr	09/07/2003	42480	US Bank - Bancorp	A	18.15	-4,473.15
Dr	09/07/2020	42480	US Bank - Bancorp	A	71.40	-4,544.55
Dr	09/07/2020	42480	US Bank - Bancorp	A	80.13	-4,624.68
Dr	09/07/2020	42480	US Bank - Bancorp	A	112.59	-4,737.27
Dr	09/07/2021	42480	US Bank - Bancorp	A	171.37	-4,908.64
Dr	02/07/2020	42480	US Bank - Bancorp	A	359.73	-5,268.37
Dr	02/07/2020	42480	US Bank - Bancorp	A	434.19	-5,702.56
Dr	04/07/2020	42480	US Bank - Bancorp	A	639.95	-6,342.51
Dr	04/07/2021	42480	US Bank - Bancorp	A	1,014.60	-7,357.11
Dr	04/07/2021	42480	US Bank - Bancorp	A	1,024.77	-8,381.88
Total Uncleared Transactions					<u>2,282.88</u>	<u>-5,064.10</u>
Register Balance prior 02/02/2020						2,444.95
New Transactions						
Charge and Cash Advances - 1 Item						
Dr	10/02/2020	42480	US Bank - Bancorp	X	-70.44	-5,134.54
Total Charge and Cash Advances					<u>-70.44</u>	<u>-5,204.98</u>
Payments and Credits - 11 Items						
Dr	10/02/2020	42480	US Bank - Bancorp	A	26.92	-5,178.06
Dr	10/02/2020	42480	US Bank - Bancorp	A	30.76	-5,208.82
Dr	10/02/2020	42480	US Bank - Bancorp	A	46.00	-5,254.82
Dr	10/02/2020	42480	US Bank - Bancorp	A	75.00	-5,329.82
Dr	10/02/2020	42480	US Bank - Bancorp	A	115.24	-5,445.06
Dr	10/02/2020	42480	US Bank - Bancorp	A	125.87	-5,570.93
Dr	10/02/2021	42480	US Bank - Bancorp	A	184.77	-5,755.70
Dr	10/02/2020	42480	US Bank - Bancorp	A	182.25	-5,937.95
Dr	10/02/2020	42480	US Bank - Bancorp	A	243.18	-6,181.13
Dr	10/02/2020	42480	US Bank - Bancorp	A	342.88	-6,524.01
Dr	10/02/2021	42480	US Bank - Bancorp	A	414.77	-6,938.78
Total New Transactions					<u>2,444.95</u>	<u>-4,493.83</u>
Ending Balance					<u>-4,250.38</u>	<u>0.00</u>

**NORTH COUNTY FIRE DISTRICT
Chief's Report
For October 27, 2020**

RESPONSE ACTIVITY

MAJOR INCIDENT TYPE January 1 to October 20	2020	2019	2018	2017	2016
Fires	143	134	166	190	153
Overpressure rupture, explosion, overheating – no fire	1	0	2	1	2
Rescue & Emergency Medical Service	1724	1745	1810	1784	1668
Hazardous Condition (No Fire)	98	124	132	336	144
Service Call	209	215	212	235	137
Good Intent Call	324	240	266	170	197
False Alarm & False Call	149	111	94	139	114
Severe Weather & Natural Disaster	0	1	1	9	1
Special Incident Type	3	5	19	11	5
Total	2651	2575	2702	2875	2422

INCIDENTS OF INTEREST

- Strike Team Response – Crews have stayed very active on Wildland Fire Response throughout the state. Listed are a few fires that our personnel have participated in within the last couple of months; Dolan Fire, Sequoia Complex, El Dorado Fire, Glass Fire, August Complex.
- Monterey County Pre-position of resources during red flag warning weather – Local fire agencies including North County Fire have participated in two Cal-OES funded wildland fire preparedness task forces during recent fire danger weather.

- Vehicle accident 1300 block of San Miguel Canyon Rd.- this was a head-on collision with multiple patients which resulted in a Mass Casualty Incident, including two fatalities.

TRAINING

- Crews, Staff and Board Members had the opportunity to tour the Vistra Battery Project. The site visit provided personnel a walk through to familiarize themselves with the current phase of the project and a good look at how things are progressing.
- A Company Officer Promotional Process was held this month to re-certify eligible firefighters for future promotional opportunity. This process puts our firefighters through interviews, mock emergency incident scenarios and a written examination.

PERSONNEL

- The Fire District is set to fill a vacant firefighter position effective November 1st. Congratulations to Firefighter Harrison Hasslinger as he starts his one year probationary period.

PREVENTION

- On October 19, 2020 the District reviewed plans for the Vistra Energy 100 Battery Energy Storage System (BESS) project. The new building is to be built in Moss Landing, a couple of hundred feet away from the current 300 megawatt project that is currently under construction. The new BESS is the first of 4 new projects that are planned for the site. The BESS will provide 100 megawatts for four hours.
- PG&E continues to make progress on their outdoor BESS project at the Moss Landing location. Roughly 1/3 of the "Mega Packs" are now on site and being installed.
- Caltrans has applied for a county planning permit for the first phase of the Castroville Improvement project. The goal of the project will be to improve safety and reduce congestion that is primarily caused by the traffic light at Highway 156 and Castroville Blvd. The proposed project will construct a series of 3 roundabouts to replace the existing Castroville Blvd. signalized intersection. The project will also include new on and off ramps, a bicycle/pedestrian path and several new driveways.

EQUIPMENT & FACILITIES

- E-5213 was taken in to Central Fire Protection District's Fleet Services for a left front leaf spring that had cracked. New leaf springs have been installed and E-5213 is back in service.

- E-5223 was serviced by Central Fire Protection District's Fleet Services for a transmission leak/driveline repair. Maintenance has been completed and E-5223 is back in service.
- E-5212 was serviced by Golden State Truck Repair for a punchlist of items including brake repairs, electrical & cooling system issues, differential leak and a Preventive Maintenance Service.
- New Type 3 Fire Engine update- Currently in Building phase at Boise Mobile Equipment with a tentative Final inspection date of late December.
- A new air compressor has been purchased for Station 3 to run the Plymo Exhaust System. The previous air compressor was over 25 years and unrepairable.

ADMINISTRATION

- Community Outreach Project- A kick off meeting was held with Miller Maxfield regarding the community outreach project, we have set up a recurring weekly meeting to share information and report progress.
- LAFCO Monterey County Fire and EMS Services Report to the Monterey County Board of Supervisors- Verbal Update.
- Homeless Encampment Situation Within the Fire District- Verbal update.
- COVID-19 FEMA Public Assistance Cost Recovery, we are currently moving forward in the process and working towards reimbursement. We are in the final eligibility review process.
- AFG Type-1 FEMA Grant - per grant writer G. Maloon most of the grants have been awarded but we have not received a denial letter as of yet.
- NCFD resolution upon retirement - Verbal update.

Respectfully submitted,



Jess Mendoza, Fire Chief

Election Strategies and Prop. 218 Discussion

**Take Action on Community Development Block Grant
Subrecipient Agreement
For the purchase of a New Type-1 Fire Engine for Station #3**

PURPOSE: To present to the Board of Directors an agreement to purchase a new Type-1 Fire Engine for Station #3, to serve the communities of Pajaro, Las Lomas and Elkhorn, utilizing Community Development Block Grant Funds awarded to the Fire District as a subrecipient.

OUTLINE: North County Fire District was awarded a Grant to purchase a new Type-1 Fire Engine as a Subrecipient of a Community Development Block Grant that is administered by the County of Monterey. The Project includes the purchase and delivery of a new Type-1 fire engine and equipment to place in service upon delivery (i.e. ladders, hose, hydraulic rescue tools, breathing apparatus and radios).

The timeline for the project is as follows: CDBG Funds Approved July of 2020, scheduled completion of project December of 2021. The project timeline will allow the flexibility for district staff to plan and budget the amount required from the district and include it in the 21/22 fiscal budget. The District funding amount will likely be drawn from contingency.

Estimated costs: Fire engine \$790,082.42, equipment \$227,358.39

Project Sources and amounts:

CDBG Grant amount: \$842,229.00

District funds amount: \$175,211.81

Total \$1,017,440.81

RECOMMENDATION: That the Board of Directors approve the agreement to purchase one new Type-1 Fire Engine utilizing \$842,229.00 CDBG Subrecipient funds, \$175,211.81 district funds and to direct the Board President and Secretary Treasurer to sign the agreement presented to the board.



Jess Mendoza, Fire Chief

**SUBRECIPIENT AGREEMENT BETWEEN
COUNTY OF MONTEREY
And the
NORTH COUNTY FIRE PROTECTION DISTRICT OF MONTEREY COUNTY
For
CDBG YEAR 2020-2021
STATION 3 FIRE ENGINE PURCHASE**

THIS AGREEMENT entered this 1st day of July 2020 by and between the County of Monterey (herein called "Grantee") and the North County Fire Protection District of Monterey County herein called "Subrecipient").

WHEREAS, Grantee, in conjunction with the cities of Gonzales, Greenfield, and Sand City formed a Housing and Urban Development (HUD) Urban County jurisdiction (Urban County) in order to become a direct entitlement jurisdiction with HUD;

WHEREAS, Grantee applied for and was approved to receive Community Development Block Grant (CDBG) funds as an Urban County from the United States Government under Title I of the Housing and Community Development Act of 1974, as amended (HCD Act), Public Law 93-383;

WHEREAS, Grantee entered Grant Agreement # B-20-UC-06-0011 (Catalog of Federal Domestic Assistance #14.218) with HUD with authority to expend funds as of July 1, 2020;

WHEREAS, pursuant to the Grant Agreement, Grantee is authorized to use Grant funds for those activities described in Attachment A, Scope of Work; and

WHEREAS, Grantee wishes to engage Subrecipient to assist Grantee in utilizing such funds by entering into this Subrecipient Agreement ("Agreement").

NOW, THEREFORE, it is agreed between the parties hereto that:

I. SCOPE OF SERVICE

A. Activities

Subrecipient will be responsible for administering a CDBG FY 2020-2021 Project/Program in a manner consistent with any standards required as a condition of providing these funds. Such program is described in Attachment A and will include activities eligible under CDBG.

B. Staffing

A list of staff, including key personnel, and time commitments to be undertaken in conjunction with the Scope of Services is provided in Attachment B.

Any changes in the Key Personnel assigned or their general responsibilities under this Agreement are subject to prior approval of Grantee.

C. Performance Monitoring

Grantee will monitor the performance of Subrecipient against goals and performance standards.

The Grantee has entered a data management agreement with City Data Services for online grant reporting and drawdown requests. Subrecipient shall log into the City Data Services website and complete the online performance report as specified in Attachment A. Substandard performance as determined by Grantee will constitute noncompliance with this Agreement. If action to correct such substandard performance is not taken by Subrecipient within a reasonable period after being notified by Grantee, Agreement suspension or termination procedures will be initiated.

In addition to reviewing the online performance reports, the Grantee will monitor the Subrecipient to ensure that the Subrecipient is properly documenting all phases of the activities funded with this grant. Additional information on what the Grantee may monitor is included in Attachment G.

II. TIME OF PERFORMANCE

The Grant Agreement provides that performance may begin effective July 1, 2020, for purposes of determining eligible expenses unless otherwise noted in Attachment A. Accordingly, services of Subrecipient shall start on the 1st day of July 2020 and end on the 31st day of December 2021 but may be extended and remain in effect during any period that the Subrecipient has control over CDBG funds, including program income. The term of this Agreement and the provisions herein may be extended by mutual agreement in writing to cover any additional time consistent with grant requirements. Such extension may be based upon remaining initial funding under this Agreement or funding which Subrecipient remains in control of from CDBG funds or other CDBG assets, including program income. A Schedule of Performance is shown in Attachment C.

III. BUDGET

The budget is presented in Attachment D.

Any indirect costs charged must be consistent with the conditions of Paragraph VIII (C) (2) of this Agreement. In addition, Grantee may require a more detailed budget breakdown than the one contained herein. Subrecipient shall provide such supplementary budget information in a timely fashion in the form and content prescribed by Grantee. Any amendments to the budget must be approved in writing by both Grantee and Subrecipient.

IV. PAYMENT

It is expressly agreed and understood that the total amount to be paid by Grantee under this Agreement shall not exceed the amount shown in Attachment D. Drawdowns for the payment of eligible expenses shall be made against the line items specified in Attachment D herein and in accordance with performance. Drawdown requests will be made through the City Data Services website.

Payments to Subrecipient are contingent upon receipt of appropriate funds by Grantee pursuant to the Grant Agreement with HUD. Payments may also be contingent upon certification of Subrecipient's financial management system in accordance with the standards specified in 24 CFR 84.21.

V. NOTICES

Notices required by this Agreement shall be in writing and delivered via mail (postage prepaid), commercial courier, personal delivery, facsimile, or other electronic means. Any notice delivered or

sent as aforesaid shall be effective on the date of delivery. Notices sent by mail are presumed delivered after five (5) days. All written communications under this Agreement shall be addressed to the individuals in the capacities listed below, unless otherwise modified by subsequent written notice.

Communications and details concerning this Agreement shall be directed to the following representatives:

<u>Grantee</u>	<u>Subrecipient</u>
County of Monterey Economic Development Department	North Monterey County Fire Protection District
Attention: Anastacia Wyatt 1441 Schilling Place – North Salinas, CA 93901 (831) 755-5387 (831) 755-5398 facsimile wyatta@co.monterey.ca.us	Attention: Fire Chief Jess Mendoza 11200 Speegle St. Castroville, CA 95012 (831) 633-5480 x202 (831) 633-2572 facsimile Jess.Mendoza@nctfpd.org

VI. SPECIAL CONDITIONS

Special conditions, if any, are included in Attachment A, Scope of Services.

VII. GENERAL CONDITIONS

A. General Compliance

Subrecipient acknowledges that this Agreement requires compliance with various provisions of Title 2 CFR 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards and Title 24 CFR 570 – Community Development Block Grants and acknowledges that Subrecipient is familiar with those requirements. Subrecipient agrees to comply with the requirements of Title 24 of the Code of Federal Regulations, Part 570 (the U.S. Housing and Urban Development regulations concerning Community Development Block Grants (CDBG)) including subpart K of these regulations, except that (1) Subrecipient does not assume the Grantee's environmental responsibilities described in 24 CFR 570.604 and (2) Subrecipient does not assume the Grantee's responsibility for initiating the review process under the provisions of 24 CFR Part 52. Subrecipient also agrees to comply with all other applicable Federal, state, and local laws, regulations, and policies governing the funds provided under this Agreement. Subrecipient further agrees to utilize funds available under this Agreement to supplement rather than supplant funds otherwise available.

B. "Independent Contractor"

Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. Subrecipient shall always remain an "independent contractor" with respect to the services to be performed under this Agreement. Grantee shall be exempt from payment of all Unemployment Compensation, FICA, retirement, life and/or medical insurance and Workers' Compensation Insurance, as Subrecipient is an independent contractor.

C. Hold Harmless

Subrecipient shall hold harmless, defend and indemnify the Grantee from any and all claims, actions, suits, charges and judgments whatsoever that arise out of Subrecipient's performance or

nonperformance of the services or subject matter called for in this Agreement.

D. Indemnification

Subrecipient shall indemnify, defend, and hold harmless Grantee, its officers, agents and employees from any claim, liability, loss, injury or damage arising out of, or in connection with, performance of this Agreement by Subrecipient and/or its agents, employees or sub-contractors, excepting only loss, injury or damage determined to be solely caused by the gross negligence or willful misconduct of personnel employed by the Grantee. It is the intent of the parties to this Agreement to provide the broadest possible coverage for the Grantee. Subrecipient shall reimburse the Grantee for all costs, attorneys' fees, expenses, and liabilities incurred with respect to any litigation in which Subrecipient is obligated to indemnify, defend, and hold harmless the Grantee under this Agreement.

E. Insurance Requirements

1. Evidence of Coverage

Prior to commencement of this Agreement, Subrecipient shall provide a "Certificate of Insurance" certifying that coverage as required herein has been obtained. Individual endorsements executed by the insurance carrier shall accompany the certificate. In addition, Subrecipient, upon request, shall provide a certified copy of the policy or policies. In the case of a Subrecipient which is a municipal corporation, proof of self-insurance and any other insurance with coverage broad enough to meet the requirements set out below shall be deemed to meet the insurance requirements.

This Certificate of Insurance shall be sent to the County's Contracts/Purchasing Department, unless otherwise directed. Subrecipient shall not receive a "Notice to Proceed" with the work under this Agreement until it has obtained all insurance required and the County has approved such insurance. This approval of insurance shall neither relieve nor decrease the liability of Subrecipient.

2. Qualifying Insurers:

All coverage's, except surety, shall be issued by companies which hold a current policy holder's alphabetic and financial size category rating of not less than A-VII, according to the current Best's Key Rating Guide or a company of equal financial stability that is approved by the County's Purchasing Manager.

3. Insurance Coverage Requirements:

Without limiting Subrecipient's duty to indemnify, Subrecipient shall maintain in effect throughout the term of this Agreement a policy or policies of insurance with the following minimum limits of liability:

Commercial General Liability Insurance, including but not limited to premises and operations, including coverage for Bodily Injury and Property Damage, Personal Injury, Contractual Liability, Broad form Property Damage, Independent Contractors, Products and Completed Operations, with a combined single limit for Bodily Injury and Property Damage of not less than \$1,000,000 per occurrence.

(Note: any proposed modifications to these general liability insurance requirements shall be attached as an Exhibit hereto, and the section(s) above that are proposed as not applicable shall be lined out in

blue ink. All proposed modifications are subject to County approval.)

Business Automobile Liability Insurance, covering all motor vehicles, including owned, leased, non-owned, and hired vehicles, used in providing services under this Agreement, with a combined single limit for Bodily Injury and Property Damage of not less than \$500,000 per occurrence.

(Note: any proposed modifications to these general liability insurance requirements shall be attached as an Exhibit hereto, and the section(s) above that are proposed as not applicable shall be lined out in blue ink. All proposed modifications are subject to County approval.)

Workers' Compensation Insurance, if Subrecipient employs others in the performance of this Agreement, in accordance with California Labor Code section 3700 and with Employer's Liability limits not less than \$1,000,000 each person, \$1,000,000 each accident and \$1,000,000 each disease.

(Note: any proposed modifications to these general liability insurance requirements shall be attached as an Exhibit hereto, and the section(s) above that are proposed as not applicable shall be lined out in blue ink. All proposed modifications are subject to County approval.)

Professional Liability Insurance, if required for the professional services being provided, (e.g., those persons authorized by a license to engage in a business or profession regulated by the California Business and Professions Code), in the amount of not less than \$1,000,000 per claim and \$2,000,000 in the aggregate, to cover liability for malpractice or errors or omissions made in the course of rendering professional services. If professional liability insurance is written on a "claims-made" basis rather than an occurrence basis, Subrecipient shall, upon the expiration or earlier termination of this Agreement, obtain extended reporting coverage ("tail coverage") with the same liability limits. Any such tail coverage shall continue for at least three years following the expiration or earlier termination of this Agreement.

(Note: any proposed modifications to these general liability insurance requirements shall be attached as an Exhibit hereto, and the section(s) above that are proposed as not applicable shall be lined out in blue ink. All proposed modifications are subject to County approval.)

4. Other Requirements:

All insurance required by this Agreement shall be with a company acceptable to the County and issued and executed by an admitted insurer authorized to transact Insurance business in the State of California. Unless otherwise specified by this Agreement, all such insurance shall be written on an occurrence basis, or, if the policy is not written on an occurrence basis, such policy with the coverage required herein shall continue in effect for a period of three years following the date Subrecipient completes its performance of services under this Agreement.

Each liability policy shall provide that the County shall be given notice in writing at least thirty days in advance of any endorsed reduction in coverage or limit, cancellation, or intended non-renewal thereof. Each policy shall provide coverage for Subrecipient and additional insureds with respect to claims arising from each subcontractor, if any, performing work under this Agreement, or be accompanied by a certificate of insurance from each subcontractor showing each subcontractor has identical insurance coverage to the above requirements.

Commercial general liability and automobile liability policies shall provide an endorsement naming the County of Monterey, its officers, agents, and employers as Additional Insureds with respect to liability arising out of Subrecipient's work, including ongoing and completed operations, and shall further provide that such insurance is primary insurance to any insurance or self-insurance maintained by the County and that the insurance of the Additional Insureds shall not be called upon to contribute to a loss covered by Subrecipient's insurance. The required endorsement form for Commercial General Liability Additional Insured is ISO Form CG 20 10 11-85 or CG 20 10 10 01 in tandem with CG 20 37 10 01 (2000). The required endorsement form for Automobile Additional Insured endorsement is ISO Form CA 20 4502-99.

Prior to the execution of this Agreement by the County, Subrecipient shall file certificates of insurance with the County's contract administrator and County's Contracts/Purchasing Division, showing that Subrecipient has in effect the insurance required by this Agreement. Subrecipient shall file a new or amended certificate of insurance within five calendar days after any change is made in any insurance policy, which would alter the information on the certificate then on file. Acceptance or approval of insurance shall in no way modify or change the indemnification clause in this Agreement, which shall continue in full force and effect.

Subrecipient shall always during the term of this Agreement maintain in force the insurance coverage required under this Agreement and shall send, without demand by County, annual certificates to County's Contract Administrator and County's Contracts/Purchasing Division. If the certificate is not received by the expiration date, County shall notify Subrecipient and Subrecipient shall have five calendar days to send in the certificate, evidencing no lapse in coverage during the interim. Failure by Subrecipient to maintain such insurance is a default of this Agreement, which entitles County, at its sole discretion, to terminate this Agreement immediately.

F. Insurance & Bonding

Subrecipient shall carry sufficient insurance coverage to protect Agreement assets from loss due to theft, fraud and/or undue physical damage and, as a minimum, shall purchase a blanket fidelity bond covering all employees in an amount equal to cash advances from Grantee.

Subrecipient shall comply with the bonding and insurance requirements of 2 CFR 200.325 (Bonding Requirements), 2 CFR 200.310 (Insurance Coverage), and 2 CFR 200.447 (Insurance Requirements).

G. Grantee Recognition

Subrecipient shall insure recognition of the role of Grantee in providing services through this Agreement. All activities, facilities and items utilized pursuant to this Agreement shall be prominently labeled as to funding source. In addition, Subrecipient will include a reference to the support provided herein in all publications made possible with funds made available under this Agreement.

H. Amendments

Grantee or Subrecipient may amend this Agreement at any time provided that such amendments make specific reference to this Agreement, and are executed in writing, signed by a duly authorized representative of each organization. Such amendments shall not invalidate this Agreement, nor

relieve or release Grantee or Subrecipient from its obligations under this Agreement.

Grantee may, in its discretion, amend this Agreement to conform with Federal, state, and/or local governmental guidelines, policies and available funding amounts, or for other reasons. If such amendments result in a change in the funding, the scope of services, or schedule of the activities to be undertaken as part of this Agreement, such modifications will be incorporated only by written amendment signed by both Grantee and Subrecipient.

I. Suspension or Termination

In accordance with 2 CFR 200.339 – Termination, Grantee may suspend or terminate this Agreement if Subrecipient materially fails to comply with any terms of this Agreement, which include, but are not limited to, the following:

1. Failure to comply with any of the rules, regulations or provisions referred to herein, or such statutes, regulations, executive orders, and HUD guidelines, policies or directives as may become applicable at any time;
2. Failure, for any reason, of Subrecipient to fulfill in a timely and proper manner its obligations under this Agreement;
3. Ineffective or improper use of funds provided under this Agreement; or
4. Submission by Subrecipient to Grantee reports that are incorrect or incomplete in any material respect.

In accordance with 2 CFR 200 Appendix II (B), this Agreement may also be terminated for convenience by either Grantee or Subrecipient, in whole or in part, by setting forth the reasons for such termination, the effective date, and, in the case of partial termination, the portion to be terminated. However, if in the case of a partial termination, Grantee determines that the remaining portion of the award will not accomplish the purpose for which the award was made, Grantee may terminate the award in its entirety.

VIII. ADMINISTRATIVE REQUIREMENTS

A. Financial Management

1. Accounting Standards

Subrecipient agrees to comply with 2 CFR 200.302 – Financial Management and agrees to adhere to the accounting principles and procedures required therein, utilize adequate internal controls, and maintain necessary source documentation for all costs incurred.

2. Cost Principles

Subrecipient shall administer its program in conformance with 2 CFR 200 Subpart E – Cost Principles. These principles shall be applied for all costs incurred whether charged on a direct or indirect basis.

B. Documentation and Record Keeping

1. Records to be Maintained

Subrecipient shall maintain all records required by the Federal regulations specified in 2 CFR

200.333 (Retention Requirements for Records) and 24 CFR 570.506 that are pertinent to the activities to be funded under this Agreement. Such records shall include but not be limited to:

- a. Records providing a full description of each activity undertaken;
- b. Records demonstrating that each activity undertaken meets one of the National Objectives of the CDBG program;
- c. Records required to determine the eligibility of activities;
- d. Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with CDBG assistance;
- e. Records documenting compliance with the fair housing and equal opportunity components of the CDBG program;
- f. Financial records as required by 24 CFR 570.502 and 24 CFR 84.21-28; and
- g. Other records necessary to document compliance with Subpart K of 24 CFR Part 570.

2. Retention

Subrecipient shall retain all financial records, supporting documents, statistical records, and all other records pertinent to the Agreement for a period of four (4) years. The retention period begins on the date of the submission of Grantee's annual performance and evaluation report to HUD in which the activities assisted under the Agreement are reported on for the final time. Notwithstanding the above, if there is litigation, claims, audits, negotiations or other actions that involve any of the records cited and that have started before the expiration of the four-year period, then such records must be retained until completion of the actions and resolution of all issues, or the expiration of the four-year period, whichever occurs later.

3. Client Data

Subrecipient shall maintain client data demonstrating client eligibility for services provided. Such data shall include, but not be limited to, client name, address, income level or other basis for determining eligibility, and description of service provided. Such information shall be made available to Grantee monitors or their designees for review upon request.

4. Disclosure

Subrecipient understands that client information collected under this Agreement is private and the use or disclosure of such information, when not directly connected with the administration of Grantee's or Subrecipient's responsibilities with respect to services provided under this Agreement, is prohibited unless written consent is obtained from such person receiving service and, in the case of a minor, that of a responsible parent/guardian.

5. Close-outs

Subrecipient's obligation to Grantee shall not end until all close-out requirements are completed. Activities during this close-out period shall include, but are not limited to: making final payments, disposing of program assets (including the return of all unused materials, equipment, unspent cash advances, program income balances, and accounts receivable to Grantee), and determining the custodianship of records. Notwithstanding the foregoing, the terms of this Agreement shall remain in effect during any period that Subrecipient has control over CDBG funds, including program income.

6. Audits & Inspections

All Subrecipient records with respect to any matters covered by this Agreement shall be made available to Grantee, HUD, and the Comptroller General of the United States or any of their authorized representatives, at any time during normal business hours, as often as deemed necessary, to audit, examine, and make excerpts or transcripts of all relevant data. Any deficiencies noted in audit reports must be fully cleared by Subrecipient within 30 days after receipt by the Subrecipient. Failure of Subrecipient to comply with the above audit requirements will constitute a violation of this Agreement and may result in the withholding of future payments. Subrecipient hereby agrees to have an annual agency audit conducted in accordance with current Grantee policy concerning subrecipient audits and 2 CFR 200 Subpart F – Audit Requirements.

C. Reporting and Payment Procedures

1. Program Income

Subrecipient shall report on a quarterly basis all program income (as defined at 24 CFR 570.500(a)) generated by activities carried out with CDBG funds made available under this Agreement. The use of program income by Subrecipient shall comply with the requirements set forth at 24 CFR 570.504. By way of further limitations, Subrecipient may use such income during the Agreement period for activities permitted under this Agreement and shall reduce requests for additional funds by the amount of any such program income balance on hand. All unexpended program income shall be returned to Grantee at the end of the Agreement period. Any interest earned on cash advances from the U.S. Treasury and from funds held in a revolving fund account is not program income and shall be remitted promptly to Grantee.

The Grantee shall reimburse the Subrecipient for eligible costs incurred between July 1, 2020 and December 31, 2021. All requests for payment must be submitted to the Grantee no later than January 15, 2022.

2. Indirect Costs

If indirect costs are charged, Subrecipient will develop an indirect cost allocation plan for determining the appropriate Subrecipient's share of administrative costs and shall submit such plan to Grantee for approval, in a form specified by Grantee. Any indirect costs must be consistent 2 CFR 200 Appendix II Subpart E – Cost Principals.

3. Payment Procedures

Grantee will pay to Subrecipient funds available under this Agreement based upon information submitted by Subrecipient and consistent with any approved budget and Grantee policy concerning payments. Payments will be made for eligible expenses actually incurred by Subrecipient on a quarterly basis. Payments will be adjusted by Grantee in accordance with advance fund and program income balances available, if any, in Subrecipient accounts. In addition, Grantee reserves the right to liquidate funds available under this Agreement for costs incurred by Grantee on behalf of Subrecipient. In no case shall reimbursement payments of eligible expenses exceed Subrecipient's allocation of grant funds or shall Grantee be obliged to make payments pursuant to this Agreement from funds other than those received by Grantee pursuant to the Grant Agreement.

4. Reporting after Completion of Program/Project

For programs (services), Subrecipient shall not need to submit any further reports after the

last quarterly report filed upon the completion of the program and the HUD CAPER due thereafter. For projects, Subrecipient shall submit ongoing reports on a quarterly basis regarding beneficiaries for a period of five years following completion of the project in the form, content, and frequency as required by Grantee. For projects undertaken by the Grantee, Subrecipient shall submit ongoing reports on a quarterly basis in regard to beneficiaries for a period of five years following the date that the Grantee is no longer a direct entitlement jurisdiction in the form, content, and frequency as required by Grantee.

D. Procurement

1. Compliance with Regulations

Subrecipient shall procure all materials, property, or services in accordance with the requirements of 2 CFR 200.317-326 – Procurement Standards and shall maintain inventory records of all non-expendable personal property as defined by such policy as may be procured with funds provided herein. All program assets (unexpended program income, property, equipment, materials, etc.) shall revert to Grantee upon termination of this Agreement.

2. Travel

Subrecipient shall obtain written approval in advance from Grantee for any travel outside the Urban County to be funded with funds provided under this Agreement and must be consistent with the requirements of 2 CFR 200.474 (Travel Costs).

E. Use and Reversion of Assets

The use and disposition of real property and equipment under this Agreement shall be in compliance with the requirements of 2 CFR 200.311 (c) and CFR 570.502, 570.503, and 570.504, as applicable, which include but are not limited to the following:

1. Subrecipient shall transfer to Grantee any CDBG funds on hand and any accounts receivable which are attributable to the use of funds under this Agreement at the time of expiration, cancellation, or termination.
2. Real property under Subrecipient's control that was acquired or improved, in whole or in part, with funds under this Agreement in excess of \$25,000 shall be used to meet one of the CDBG National Objectives pursuant to 24 CFR 570.208 until five (5) years after expiration of this Agreement. If Subrecipient fails to use CDBG-assisted real property in a manner that meets a CDBG National Objective for the prescribed period of time, Subrecipient shall pay Grantee an amount equal to the current fair market value of the property less any portion of the value attributable to expenditures of non-CDBG funds for acquisition of or improvement to, the property. Such payment shall constitute program income to Grantee. Subrecipient may retain real property acquired or improved under this Agreement after the expiration of the five-year period.
3. In all cases in which equipment acquired, in whole or in part, with funds under this Agreement is sold, the proceeds shall be program income (prorated to reflect the extent to which funds received under this Agreement were used to acquire the equipment). Equipment not needed by Subrecipient for activities under this Agreement shall be (a) transferred to the Grantee for the CDBG program or (b) retained after compensating Grantee in an amount equal to the current fair market value of the equipment less the percentage of non-CDBG funds used to acquire the equipment.

IX. RELOCATION, REAL PROPERTY ACQUISITION AND ONE-FOR-ONE HOUSING REPLACEMENT

To the extent applicable because of Subrecipient activities under this Agreement, Subrecipient agrees to comply with (a) the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (URA), and implementing regulations at 49 CFR Part 24 and 24 CFR 570.606(b); (b) the requirements of 24 CFR 570.606(c) governing the Residential Anti-displacement and Relocation Assistance Plan under section 104(d) of the HCD Act; and (c) the requirements in 24 CFR 570.606(d) governing optional relocation policies. Subrecipient shall provide relocation assistance to displaced persons as defined by 24 CFR 570.606(b)(2) that are displaced as a direct result of acquisition, rehabilitation, demolition, or conversion for a CDBG-assisted project. Subrecipient also agrees to comply with applicable Grantee ordinances, resolutions and policies concerning the displacement of persons from their residences.

X. PERSONNEL & PARTICIPANT CONDITIONS

A. Civil Rights

1. Compliance

Subrecipient agrees to comply with County of Monterey and State of California civil rights law and with Title VI of the Civil Rights Act of 1964 as amended, Title VIII of the Civil Rights Act of 1968 as amended, Section 104(b) and Section 109 of Title I of the Housing and Community Development Act (HCDA) of 1974 as amended, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, Executive Order 11063, and Executive Order 11246 as amended by Executive Orders 11375, 11478, 12107 and 12086.

2. Nondiscrimination

Subrecipient agrees to comply with the non-discrimination in employment and contracting opportunities laws, regulations, and executive orders referenced in 24 CFR 570.607, as revised by Executive Order 13279. The applicable non-discrimination provisions in Section 109 of the HCDA are still applicable.

3. Land Covenants

This Agreement is subject to the requirements of Title VI of the Civil Rights Act of 1964 (P. L. 88-352) and 24 CFR 570.601 and 570.602. In regard to the sale, lease, or other transfer of land acquired, cleared or improved with assistance provided under this Agreement, Subrecipient shall cause or require a covenant running with the land to be inserted in the deed or lease for such transfer, prohibiting discrimination as herein defined, in the sale, lease or rental, or in the use or occupancy of such land, or in any improvements erected or to be erected thereon, providing that Grantee and the United States are beneficiaries of and entitled to enforce such covenants. Subrecipient, in undertaking its obligation to carry out the project/program assisted hereunder, agrees to take such measures as are necessary to enforce such covenant, and will not itself so discriminate.

4. Section 504

Subrecipient agrees to comply with all Federal regulations issued pursuant to compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), which prohibits discrimination against individuals with disabilities or handicaps in any Federally assisted program.

B. Hiring Practices

1. Women- and Minority-Owned Businesses (W/MBE)

Subrecipient will use its best efforts to afford small businesses, minority business enterprises, and women's business enterprises the maximum practicable opportunity to participate in the performance of this Agreement. As used in this Agreement, the term "small business" means a business that meets the criteria set forth in section 3(a) of the Small Business Act, as amended (15 U.S.C. 632). "Minority and women's business enterprise" means a business at least fifty-one (51) percent owned and controlled by minority group members or women. For the purpose of this definition, "minority group members" are Afro-Americans, Spanish-speaking, Spanish surnamed or Spanish-heritage Americans, Asian-Americans, and American Indians. Subrecipient may rely on written representations by businesses regarding their status as minority and female business enterprises in lieu of an independent investigation.

2. Access to Records

Subrecipient shall furnish and cause each of its own subrecipients or subcontractors to furnish all information and reports required hereunder and will permit access to its books, records and accounts by Grantee, HUD or its agent, or other authorized Federal officials for purposes of investigation to ascertain compliance with the rules, regulations and provisions stated herein.

3. Notifications

Subrecipient will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the Subrecipient's contracting officer, advising the labor union or worker's representative of Subrecipient's commitments hereunder, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

4. Equal Employment Opportunity Statement

Subrecipient will, in all solicitations or advertisements for employees placed by or on behalf of Subrecipient, state that it is an Equal Opportunity employer.

5. Subcontract Provisions

Subrecipient will include the provisions of Paragraphs X. A. Civil Rights, in every subcontract or purchase order, specifically or by reference, so that such provisions will be binding upon each of its own subrecipients or subcontractors.

C. Employment Restrictions

1. Prohibited Activity

Subrecipient is prohibited from using funds provided herein or personnel employed in the administration of the program for: political activities; inherently religious activities; lobbying; political patronage; and nepotism activities.

2. Labor Standards

a. Davis-Bacon

Subrecipient agrees to comply with the requirements of the Secretary of Labor in accordance with the Davis-Bacon Act as amended, the provisions of Contract Work Hours and Safety Standards Act (40 U.S.C. 3141 et seq.) and all other applicable Federal, state, and local laws and regulations pertaining to labor standards insofar as those acts apply to the performance

of this Agreement. Subrecipient agrees to comply with the Copeland Anti-Kick Back Act (18 U.S.C. 874 et seq.) and its implementing regulations of the U.S. Department of Labor at 29 CFR Part 5. Subrecipient shall hire a prevailing wage monitor to document compliance with hour and wage requirements of this part for applicable activities. Such documentation shall be made available to Grantee for review upon request.

Subrecipient agrees that, except with respect to the rehabilitation or construction of residential property containing less than eight (8) units, all contractors engaged under contracts in excess of \$2,000.00 for construction, renovation or repair work financed in whole or in part with assistance provided under this Agreement, it shall comply with Federal requirements adopted by Grantee pertaining to such contracts and with the applicable requirements of the regulations of the Department of Labor, under 29 CFR Parts 1, 3, 5, and 7, governing the payment of wages and ratio of apprentices and trainees to journey workers; provided that, if wage rates higher than those required under the regulations are imposed by state or local law, nothing hereunder is intended to relieve Subrecipient of its obligation, if any, to require payment of the higher wage. Subrecipient shall cause or require to be inserted in full, in all such contracts subject to such regulations, provisions meeting the requirements of this paragraph.

- i. The activity funded by this Agreement is subject to the labor standards requirements of the Davis-Bacon Act as amended and codified at 40 U.S.C. 3141 and 29 CFR 5.5.
 - ii. Provided contract award occurs within 180-days of N/A (the date of the wage determination in Attachment E), the Subrecipient may rely on U.S. Department of Labor, Wage Determination CA N/A Modification N/A published on N/A, when determining what wages and fringe benefits that are to be paid to trades people employed on this project for purposes of compliance with the Davis-Bacon Act. Said wage determination is hereby incorporated into the Subrecipient Agreement as Attachment E.
 - iii. If contract award occurs after N/A the Subrecipient must request a new Wage Determination which shall replace Attachment E in its entirety.
- b. California Labor Code as it relates to the payment of California Prevailing Wage.
- i. If it is determined that wages paid on the project are subject to California Prevailing Wage requirements, then the Subrecipient agrees to ensure that all persons working on the project are paid at the higher combined base pay and fringe benefit rate (California Prevailing Wage Rate or Davis-Bacon wage rate).
 - ii. For purposes of compliance with California Prevailing Wage requirements, the Subrecipient shall rely on the most recent California Department of Industrial Relations, General Prevailing Wage Determination when determining what wages and fringe benefits should be paid to trades people employed on this project.
 1. The effective date of each determination is ten (10) days after the issue date. (8 CCR § 16000). The general determinations are issued twice a year (February 22nd and August 22nd) and go into effect ten days thereafter (March 3rd in a leap year and March 4th in a non-leap year for determinations issued on February 22nd, and September 1st for determinations issued on August 22nd).

c. Determination of Wages to be Paid

- i. The Subrecipient agrees to ensure that all persons working on the project are paid at the higher of the combined base pay and fringe benefit rate of the California Prevailing Wage Rate or Davis-Bacon wage rate.

3. "Section 3" Clause

a. Compliance

Compliance with the provisions of Section 3 of the HUD Act of 1968, as amended, and as implemented by the regulations set forth in 24 CFR 135, and all applicable rules and orders issued hereunder prior to the execution of this Agreement, shall be a condition of the Federal financial assistance provided under this Agreement and binding upon Grantee, Subrecipient and any of Subrecipient's subrecipients and subcontractors. Failure to fulfill these requirements shall subject Grantee, Subrecipient and any of Subrecipient's subrecipients and subcontractors, their successors, and assigns, to those sanctions specified by the Agreement through which Federal assistance is provided. Subrecipient certifies and agrees that no contractual or other disability exists that would prevent compliance with these requirements.

Subrecipient further agrees to comply with these "Section 3" requirements and to include the following language in all subcontracts executed under this Agreement:

"The work to be performed under this Agreement is a project assisted under a program providing direct Federal financial assistance from HUD and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701). Section 3 requires that, to the greatest extent feasible, opportunities for training and employment be given to low- and very low-income residents of the project area, and that contracts for work in connection with the project be awarded to business concerns that provide economic opportunities for low- and very low-income persons residing in the metropolitan area in which the project is located."

Subrecipient further agrees to ensure that opportunities for training and employment arising in connection with a housing rehabilitation (including reduction and abatement of lead based paint hazards), housing construction, or other public construction project are given to low- and very low-income persons residing within the metropolitan area in which the CDBG-funded project is located. Where feasible, priority should be given to low- and very low-income persons within the service area of the project or the neighborhood in which the project is located, and to low- and very low-income participants in other HUD programs. Subrecipient will, to the extent possible, award contracts for work undertaken in connection with a housing rehabilitation (including reduction and abatement of lead-based paint hazards), housing construction, or other public construction project to business concerns that provide economic opportunities for low- and very low-income persons residing within the metropolitan area in which the CDBG-funded project is located. Where feasible, priority should be given to business concerns that provide economic opportunities to low- and very low-income residents within the service area or the neighborhood in which the project is located and to low- and very low-income participants in other HUD programs.

The Subrecipient certifies and agrees that no contractual or other legal incapacity exists that would prevent compliance with these requirements.

b. Notifications

Subrecipient agrees to send to each labor organization or representative of workers with which it has a collective bargaining agreement or other contract or understanding, if any, a notice advising said labor organization or worker's representative of its commitments under this Section 3 clause and shall post copies of the notice in conspicuous places available to employees and applicants for employment or training.

c. Subcontracts

Subrecipient will include this Section 3 clause in every subcontract and will take appropriate action pursuant to the subcontract upon a finding that the subcontractor is in violation of regulations issued by the grantor agency. Subrecipient will not subcontract with any entity where it has notice or knowledge that the latter has been found in violation of regulations under 24 CFR Part 135 and will not let any subcontract unless the entity has first provided it with a preliminary statement of ability to comply with the requirements of these regulations.

D. Conduct

1. Assignability

Subrecipient shall not assign or transfer any interest in this Agreement without the prior written consent of Grantee thereto; provided, however, that claims for money due or to become due to Subrecipient from Grantee under this Agreement may be assigned to a bank, trust company, or other financial institution without such approval. Notice of any such assignment or transfer shall be furnished promptly to the Grantee.

2. Subcontracts

a. Approvals

Subrecipient shall not enter into any subcontracts with any agency or individual in the performance of this Agreement without the written consent of Grantee prior to the execution of such agreement.

b. Monitoring

Subrecipient will monitor all subcontracted services on a regular basis to assure contract compliance. Results of monitoring efforts shall be summarized in written reports and supported with documented evidence of follow-up actions taken to correct areas of noncompliance.

c. Content

Subrecipient shall cause all the provisions of this Agreement in its entirety to be included in and made a part of any subcontract executed in the performance of this Agreement.

d. Selection Process

Subrecipient shall undertake to ensure that all subcontracts let in the performance of this Agreement shall be awarded on a fair and open competition basis in accordance with applicable procurement requirements. Executed copies of all subcontracts shall be forwarded to Grantee along with documentation concerning the selection process.

3. Hatch Act

Subrecipient agrees that no funds provided, nor personnel employed under this Agreement, shall be in any way or to any extent engaged in the conduct of political activities in violation of Chapter 15 of Title V of the U.S.C.

4. Conflict of Interest

Subrecipient agrees to abide by the provisions of 2 CFR 200.112 – Conflict of Interest and 570.611, which include (but are not limited to) the following:

- a. Subrecipient shall maintain a written code or standards of conduct that shall govern the performance of its officers, employees or agents engaged in the award and administration of contracts supported by Federal funds.
- b. No employee, officer or agent of Subrecipient shall participate in the selection, or in the award, or administration of, a contract supported by Federal funds if a conflict of interest, real or apparent, would be involved.
- c. No covered persons who exercise or have exercised any functions or responsibilities with respect to CDBG-assisted activities, or who are in a position to participate in a decision-making process or gain inside information with regard to such activities, may obtain a financial interest in any contract, or have a financial interest in any contract, subcontract, or agreement with respect to the CDBG assisted activity, or with respect to the proceeds from the CDBG-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for a period of one (1) year thereafter. For purposes of this paragraph, a "covered person" includes any person who is an employee, agent, consultant, officer, or elected or appointed official of Grantee, Subrecipient, or any designated public agency.

5. Lobbying

Subrecipient hereby certifies that:

- a. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying."
- c. It will require that the language of paragraph (d) of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all Subrecipients shall

certify and disclose accordingly.

d. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering this transaction imposed by section 1352, title 31, U.S.C. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

6. Copyright

If this contract results in any copyrightable material or inventions, the Grantee and/or grantor agency reserves the right to royalty-free, non-exclusive and irrevocable license to reproduce, publish or otherwise use and to authorize others to use, the work or materials for governmental purposes.

7. Religious Activities

Subrecipient agrees that funds provided under this Agreement will not be utilized for inherently religious activities prohibited by 24 CFR 570.200(j), such as worship, religious instruction, or proselytization.

XI. ENVIRONMENTAL CONDITIONS

A. Air and Water

Subrecipient agrees to comply with the following requirements insofar as they apply to the performance of this Agreement:

1. Clean Air Act, 42 U.S.C., 7401, et seq;
2. Federal Water Pollution Control Act, as amended, 33 U.S.C., 1251, et seq., as amended, 1318 relating to inspection, monitoring, entry, reports, and information, as well as other requirements specified in said Section 114 and Section 308, and all regulations and guidelines issued thereunder; and
3. Environmental Protection Agency (EPA) regulations pursuant to 40 CFR Part 50, as amended.

B. Flood Disaster Protection

In accordance with the requirements of the Flood Disaster Protection Act of 1973 (42 U.S.C. 4001), Subrecipient shall assure that for activities located in an area identified by the Federal Emergency Management Agency (FEMA) as having special flood hazards, flood insurance under the National Flood Insurance Program is obtained and maintained as a condition of financial assistance for acquisition or construction purposes (including rehabilitation).

C. Lead-Based Paint

Subrecipient agrees that any construction or rehabilitation of residential structures with assistance provided under this Agreement shall be subject to HUD Lead-Based Paint Regulations at 24 CFR 570.608, and 24 CFR Part 35, Subpart B. Such regulations pertain to all CDBG-assisted housing and require that all owners, prospective owners, and tenants of properties constructed prior to

1978 be properly notified that such properties may include lead-based paint. Such notification shall point out the hazards of lead-based paint and explain the symptoms, treatment and precautions that should be taken when dealing with lead-based paint poisoning and the advisability and availability of blood lead level screening for children under seven. The notice should also point out that if lead-based paint is found on the property, abatement measures may be undertaken. The regulations further require that, depending on the amount of Federal funds applied to a property, paint testing, risk assessment, treatment and/or abatement may be conducted.

D. Historic Preservation

Subrecipient agrees to comply with the Historic Preservation requirements set forth in the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470) and the procedures set forth in 36 CFR Part 800, Advisory Council on Historic Preservation Procedures for Protection of Historic Properties, insofar as they apply to the performance of this agreement.

In general, this requires concurrence from the State Historic Preservation Officer for all rehabilitation and demolition of historic properties that are fifty years old or older or that are included on a Federal, state, or local historic property list.

E. CEQA

The County is acting solely in the capacity as a grant fund provider and the Subrecipient will abide by and follow all applicable State and Federal law relating to the project to which said funds are applied, including but not limited to any necessary environmental review and CEQA.

XII. SEVERABILITY

If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby, and all other parts of this Agreement shall nevertheless be in full force and effect.

XIII. SECTION HEADINGS AND SUBHEADINGS

The section headings and subheadings contained in this Agreement are included for convenience only and shall not limit or otherwise affect the terms of this Agreement.

XIV. WAIVER

Grantee's failure to act with respect to a breach by Subrecipient does not waive its right to act with respect to subsequent or similar breaches. The failure of Grantee to exercise or enforce any right or provision shall not constitute a waiver of such right or provision.

XV. GOVERNMENT AND QUASI-GOVERNMENTAL AGENCIES

If Subrecipient is a governmental or quasi-governmental agency, Subrecipient shall comply with 24 CFR 570.502 (a), "Applicability of uniform administrative requirements. For all other Subrecipients, Subrecipient shall comply with 24 CFR 570.502 (b).

XVI. ENTIRE AGREEMENT

This agreement constitutes the entire agreement between Grantee and Subrecipient for the use of funds received under this Agreement and it supersedes all prior or contemporaneous communications and proposals, whether electronic, oral, or written between Grantee and Subrecipient with respect to this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the dates set forth below.

COUNTY OF MONTEREY

By: _____

By: _____

Date: _____

Date: _____

Approved as to form and legality:

By: _____

By: _____

Date: _____

Date: _____

Reviewed as to fiscal provisions:

By: _____

By: _____

Date: _____

Date: _____

Pursuant to California Corporations Code Section 313, this Subrecipient Agreement must be signed by:

- 1) any president or vice president, or chair of the Board; and
- 2) any secretary, assistant secretary, treasurer or assistant treasurer, or the CFO

Alternatively, the Subrecipient Agreement may be signed by anyone else named in a Resolution adopted by the Board of Directors provided a copy of said resolution is provided to the County.

**Attachment A
Scope of Services**

A. Program Delivery

• Project may begin incurring eligible expenses immediately	Yes	X	No	
• Project must wait until notified by the County that all environmental reviews are complete before incurring eligible expenses	Yes		No	X
• Subrecipient is required to submit Progress Reports and Invoices	Monthly		Quarterly	X
• Project is subject to the special terms and conditions in Attachment E				X
• Project is subject to the special terms and conditions in Attachment F	Yes		No	X
• Project is subject to the special terms and conditions in Attachment G	Yes	X	No	
• Activity is subject to California Prevailing Wages	Yes		No	X
• Recipient must use HUD CPD Income Eligibility Calculator to document eligibility of beneficiaries (https://www.hudexchange.info/incomecalculator/)	Yes		No	X

A. Scope of Work

Program Delivery

Purchase, outfit and place in service a new Type 1 fire engine at Fire Station 3.

B. National Objectives

All activities funded with CDGB funds must meet one of the CDBG program's National Objectives: benefit low- and moderate-income persons; aid in the prevention or elimination of slums or blight; or meet community development needs having a particular urgency, as defined in 24 CFR 570.208.

Subrecipient certifies that the activities carried out under this Agreement will meet HUD National Objective for:

X	Low/Moderate Area Benefit (LMA) The primary service area for Station 3 includes all census block groups within census tracts 101.01, 101.02, and 146.01. The LM population of this area is 55.51%
	Low/Moderate Limited Clientele (LMC)
	Low/Moderate Housing Activities (LMHA) as published by HUD

In order to document that the activities carried out under this Agreement meet the requirement, Subrecipient will be responsible for obtaining the household income of all persons receiving services funded by this Agreement.

Subrecipient will document that the activities carried out under this Agreement will meet HUD National Objectives based upon obtaining the household income of all persons receiving services

funded by this Agreement. To be eligible for CDBG assistance, a public service or project must serve low- and moderate-income persons. Low- and moderate-income are defined as those at or below 80% of the County Area Median Income. Documentation of the benefit to low- and moderate-income level persons is required of every project funded (CDBG National Objective 24 CFR 570.208). The income verification needed is determined by the project and the clients served. For limited clientele, 51% of the beneficiaries must be low or moderate income. Public service activities must be offered to a group of low- and moderate-income residents in the entire community. To document that the activities carried out under this Agreement meet the requirement, Subrecipient will be responsible for obtaining the household income of all persons receiving services funded by this Agreement. Agencies will collect income data and demographic data for each recipient in the program as either Client Based or Presumed Benefit. Activities that **exclusively** serve a group of persons in any one or a combination of the following HUD approved categories may be presumed to benefit 51% of the persons who are low to moderate income. Since these groups are presumed to be low and moderate income, individual income verification is not required although other client statistics will be required. HUD Presumed Benefit categories include:

- | | |
|---|--|
| <input type="checkbox"/> Elderly persons (62 years and older) | <input type="checkbox"/> Migrant farm workers |
| <input type="checkbox"/> Battered spouses | <input type="checkbox"/> Severely disabled adults |
| <input type="checkbox"/> Homeless persons | <input type="checkbox"/> Persons living with HIV/AIDS |
| <input type="checkbox"/> Abused children | <input type="checkbox"/> Illiterate persons (includes non- English speakers) |

You must be classified as providing either Client Based or Presumed Benefit services. If you are serving clients only in a specific geographic area or census tract, then select the Area Benefit option.

C.

Subrecipient agrees to provide the following program services/project components:

Program: Type 1 Fire Engine Replacement for Station 3

Objective: To provide a modern, reliable fire engine that will serve North Monterey County businesses and residents.

Outcome: Purchase and outfitting of a new Type 1 fire engine.

Outcome Measurement: A new Type 1 fire engine will be placed in service at Station 3.

Timeline: July 1, 2020 – December 31, 2021

**Attachment B
Staffing**

A. Key Personnel

Jess Mendoza, Fire Chief

B. Staffing to be charged under Agreement

(The percent of time should reflect the ratio of estimated time spent on this CDBG program/project divided by the total hours worked annually.)

POSITION	NAME	% of TIME	Hourly Rate	COST
No Staff Time to be Charged to this Grant				

Attachment C
Schedule

This table should match the projects and milestones contained in Attachment 1.C.

MILESTONE	1st Qtr % of Project	2nd Qtr Cum % of Project	3rd Qtr Cum % of Project	4th Qtr Cum % of Project	5th Qtr Cum % of Project	6th Qtr Cum % of Project
Order Type 1 Fire Engine		25%				
Order equipment necessary to fully outfit Type 1 Fire Engine				50%		
Place fully equipped and operational Type 1 Fire Engine in service at Station 3					75%	100%

**Attachment D
Budget**

<u>Budget Category</u>	<u>Description/Computation</u>	<u>Cost</u>
a. Salaries & Wages		
b. Fringe Benefits		
c. Consultant/Contract Services		
Total Personnel		\$0.00
d. Rent		
e. Fire Engine Purchase & Outfitting		\$842,229.00
f.		
g.		
h.		
i.		
j.		
Total Non-Personnel		\$842,229.00
Total Project Budget		\$842,229.00

Attachment E
Davis-Bacon Wage Determination

**Attachment F
Special Terms and Conditions
For Construction Projects**

SB854 Compliance

The Subrecipient must register the project with the California Department of Industrial Relations (DIR) within five days of awarding the contract, by completing form PWC-100. (Labor Code section 1773.3) This requirement applies to all public works projects that are subject to the prevailing wage requirements of the Labor Code, regardless of size or funding source.

The Subrecipient is responsible for administering its project and ensuring that public funds are used appropriately. As partners with DIR's Public Works Enforcement team, the Subrecipient must also ensure that all public works contractors are following all labor laws.

Bid Document and Contract Language Requirement

Subsection (b) of Labor Code section 1771.1 states that "Notice of the requirement described in [Section 1771.1] (a) shall be included in all bid invitations and public works contracts[.]"

Provision to obtain proof of bidder DIR registration:

- The Subrecipient is responsible for compliance with this requirement.
- Bid document to be submitted to County five (5) business days before it is issued to the public
- County reviews and confirms requirements are met
- The Subrecipient may proceed if County DOES NOT notify them that the bid documents are insufficient

Project Award

All bidders and selected contractors/subcontractors must be registered with DIR at time bid is submitted and provide one of two numbers:

1. Public Works Contractor (PWC) Registration Number
2. California Contractors State License Board (CSLB)/Certificate Number

Subrecipient is responsible for:

- Verifying PWC and/or CSLB/Certificate Numbers of selected contractor and subcontractors
 - Registering the public works project with DIR
 - Providing proof of project registration to the County
- 1) Prior to issuing a construction request for bid, the Subrecipient shall:
- a) Provide a copy of all bid documents to the County for review to ensure that the required labor standards language contained in Section X.C.2 of this Agreement and the U.S. Department of Labor Wage Determination is incorporated into the bid documents.
 - i) Bid documents shall not be released until the Subrecipient has received County approval of the bid documents.
 - b) Provide a copy of a contract with the prevailing wage monitor responsible for reviewing all Certified Weekly Payrolls and conducting employee interviews to ensure that the correct job classification is used, and the correct wages and fringe benefits are paid as required by Section X.C.2.a of this Agreement.

- 2) Prior to issuing a Notice to Proceed, the Subrecipient shall:
 - a) Provide the selected contractor's DUNS number to the County;
 - b) Provide proof that the selected contractor and sub-contractors have not been disbarred or excluded from receiving federal assistance by providing a print out of the contractor's status obtained from www.sam.gov
 - c) Provide the California Department of Industrial Relations DIR Project ID to prove that the project has been registered with the California Department of Industrial Relations as required by SB854

- 3) When submitting the first monthly report, the Subrecipient shall include the following information in addition to the requirements in number 4 of this attachment:
 - a) Bid opening date;
 - b) Contract award date;
 - c) Pre-construction conference date; and
 - d) Construction start date.

- 4) When submitting monthly reports, the Subrecipient shall include:
 - a) Percentage of work completed;
 - b) Weekly certified payrolls:
 - i) Subrecipients are encouraged to use the U.S. Department of Labor form IHW-347 for reporting certified payrolls. Instructions and fillable pdf forms are available at:
 - <http://www.dol.gov/whd/forms/wh347instr.htm>;
 - <http://www.dol.gov/whd/forms/wh347.pdf>; and
 - c) Copies of employee interviews conducted to verify job classification and wage rate.
 - d) Wage Monitor's certification that they have reviewed the certified payrolls and that all wages and fringe benefits have been correctly paid

Attachment G
Special Terms and Conditions
Monitoring Standards

The following is a partial listing of the areas that the Grantee may monitor to ensure Subrecipient compliance with the Subrecipient Agreement and all referenced laws and regulations. The items listed below represent some, but not all the items that the County may examine during its monitoring visit.

- 1) Record Keeping Systems (24 C.F.R. 570.506)
 - a) Overall filing system – Can the required records be quickly and easily found
 - b) Contractor bonding and insurance
 - c) National Objective - Do files have the necessary back up documentation to verify beneficiary eligibility for the National Objective the activity is meeting
- 2) Financial Management Systems
 - a) Did Subrecipient expend \$500,000 or more in Federal funds (from all sources) during the Subrecipient's last fiscal year?
 - i) If yes, was an Independent Audit prepared?
 - ii) If yes, the County will need a copy for its records.
 - iii) If no, the County will need to know why one was not prepared.
- 3) Procurement & Bonding
 - a) Procurement Procedures
 - b) Conflict of Interest
- 4) Non Discrimination and Actions to Further Fair Housing

**Take Action on
Approval of Memorandum of Understanding
between the District and Fire Chief**

PURPOSE: To present to the Board current Memorandums of Understanding between the District and the Fire Chief.

OUTLINE: At this time, agreements between the Board and the Fire Chief has been reached. Ratification of the Fire Chief MOU effective November 1, 2020 through June 30, 2021 is required.

RECOMMENDATION: That the Board of Directors adopt the Fire Chief's MOU and authorize the President to sign on behalf of the District.

MEMORANDUM OF UNDERSTANDING

between

NORTH COUNTY FIRE PROTECTION DISTRICT

and

FIRE CHIEF

NOV 2020 THROUGH JUNE 2021

Table of Contents

1.	DEFINITION.....	3
2.	EXAMPLES OF DUTIES.....	3
3.	REQUIREMENTS	4
4.	BASE SALARY	4
5.	HOLIDAYS.....	5
6.	SICK LEAVE.....	5
7.	VACATION.....	5
8.	EMERGENCY LEAVE.....	6
9.	OVERTIME PAYFOR EXTRAORDINARY DUTY.....	6
10.	PORTAL TO PORTAL COMPENSATION	6
11.	ON-CALLDUTY COVERAGE.....	6
12.	UNIFORM ALLOWANCE.....	7
13.	MEDICAL/LIFE INSURANCE.....	8
14.	MEDICAL INSURANCE UPON RETIREMENT	8
15.	RETIREMENT BENEFIT.....	9
16.	LABOR DISPUTE	9
17.	JURY DUTY.....	9
18.	EVALUATION OF EMPLOYMENT.....	9
19.	CALSTAR GROUP MEMBERSHIP.....	10
20.	APPLICATION AND REVISION	10
21.	EMERGENCY REASSIGNMENT.....	10

1. DEFINITION

The Fire Chief will report directly to the Board of Directors of the District. The Fire Chief will plan, organize, direct and coordinate all District operations including administrative and emergency operations including fire protection, emergency medical, and support services. The Fire Chief provides advice and assistance to the Board of Directors in setting District policy. The Fire Chief also serves as duty chief on a rotation basis and is subject to emergency call while on and off duty.

2. EXAMPLES OF DUTIES

- Direct, organize and supervise departmental activities relating to the Fire District's mission and goals, which include fire protection, emergency medical, and other support services.
- Uses vision to develop short and long-range plans and ability to follow through implementation of District goals, objectives, priorities, policies, and procedures.
- Regularly be responsible for Duty Chief Coverage which includes responding to major emergency incidents and personally directing activities, when necessary.
- Command Fire District resources on all types of emergencies including the most complex fires, rescues, and hazardous materials incidents.
- Prepare and administer the District's annual budget.
- Represent the District as a community leader in relationships with the public, community groups, and professional organizations.
- Establish a team environment that is supportive to the mission, vision, and values of the District, which includes developing productive and team-oriented relationships between all employees.
- Represent and makes presentation on behalf of the District before the County Board of Supervisors and other county boards and commissions, and coordinate fire department activities with other fire and government agencies.
- Select, supervise, train, and evaluate staff: The Fire Chief is the designated Appointing Authority for the Fire District and the District's Chief Personnel Officer. He has the power to hire and promote personnel within the budgetary guidelines and organizational chart(s) approved by the Board of Directors of the District; the Fire Chief shall also be responsible for imposing discipline when necessary, up to and including termination, within the established policies and procedures adopted by the Fire District. To that end, the Fire Chief or his designee shall serve as the "Skelly Officer" in disciplinary proceedings, and shall be familiar with Skelly rights per *Skelly v. Personnel Bd.*, 15 Cal. 3rd 194(1975), and the Firefighters Bill of Rights (FBOR) as codified in California Govt. Code Sections 3250-3262.
- Direct and participate in the development of new ordinances related to fire protection and prevention.
- Establish, coordinate, direct, maintain, and attend training exercises given to all members of the District team.
- Establish and promote continued education for all members of the District team.
- Work closely with the Board President and prepare, on the District's behalf, the regular and special meeting agendas.
- Be knowledgeable of applicable laws, rules, regulations, ordinances and codes pertaining to fire protection, fire prevention and arson investigation.
- Be knowledgeable of grant solicitation processes and strategic planning.
- Maintain an in-depth knowledge of Independent Fire District operating procedures, financial

statutory requirements and limitations, administrative and organizational requirements pursuant to the Fire Protection District Law of 1987.

Ability to:

- o Present self in a manner that promotes an image of being in "Command and Control".
- o Lead and direct staff in a manner that allows full participation yet provides straight forward, direct, and concise leadership and follow up.
- o Select, supervise, train, and motivate subordinates.
- o Work independently, but also part of a team including the efficient utilization of personnel, equipment, and apparatus in routine and emergency situations.
- o Write and publicly present staff reports to the Board of Directors at regular and special meetings.
- o Enforce regulations with firmness and tact.
- o Communicate clearly and concisely both in writing and orally including the ability to speak before groups.
- o Establish and maintain effective and cooperative working relationships with staff, other agencies, the media, and the general public (those contacted in the course of work).

Qualifications - Practice and maintain Knowledge of:

- Principles, practices, methods, and techniques of developing a team spirit with good organizational communication.
- Managing and supervising modern emergency medical services, fire prevention, and fire suppression activities.
- NCFD capabilities of firefighting apparatus, fire ground operations and equipment.
- Principles and practices of modern fire department administration, risk management, and personnel training.
- Principles and practices of organization, administration, budgeting, and personnel management.

3. REQUIREMENTS

- Possess and maintain a valid California Driver's License Class C.
- Subject to response time requirements as identified by Board Resolution.
- Maintain physical condition necessary to perform arduous tasks in a variety of emergency situations. Examples of such tasks include but are not limited to running, carrying heavy loads, standing for long periods of time, crawling, chopping, pulling, pushing, working, standing or walking on slippery, uneven or steep terrain, in extreme heat, cold and humidity.

4. BASE SALARY

Effective July 1, 2020 base salary per month is \$11,914.00 It is understood that should separation occur the remaining salary will not be paid from the date of separation through the expiration of this MOU.

5. HOLIDAYS

Twelve (12) paid Holidays taken off per year, as follows: New Year's Day, Martin Luther King Day, President's Day, Memorial Day, Independence Day, Labor Day, Admission Day, Columbus Day, Veteran's Day, Thanksgiving Day and the day after, and Christmas Day.

When an employee works during a regularly scheduled holiday, that employee will be able to exchange that missed holiday time off for a future day. If a regularly scheduled holiday falls on a Saturday or Sunday, the employee shall receive either Friday or Monday off or credit for a future day.

6. SICK LEAVE

Sick leave without loss of pay shall be accumulated at the rate of twenty-four (24) hours per month. Based on the accumulation of time, an employee can accumulate a maximum of six thousand (6,000) hours of sick leave time. The time can be used for sick leave in accordance with this Section and the unused time can be used to translate to another use at retirement.

Employees cannot accumulate vacation or sick leave time while absent from the job for over thirty (30) consecutive days while on sick leave.

An employee shall be entitled to a maximum leave for illness of one (1) consecutive year, provided the employee has the required sick leave time accumulated.

Upon an employee's retirement, such employee shall be entitled to receive an amount equal to one-third (1/3) of his accumulated sick leave, or one-third (1/3) of 3,300 hours of sick leave, whichever is less. The payoff amount will be based upon the prevailing wage rate at the time of the employee's retirement. No sick leave payoff shall be made to any employee if that employee quits or is discharged by the District.

7. VACATION

Twenty (20) working days off for the first year.

Twenty-five (25) working days off for the second year.

Thirty (30) days off after the fifth year.

Vacation must be taken at District convenience.

8. EMERGENCY LEAVE

Up to five (5) working days per year may be taken off for emergency leave for death or serious illness in employee's immediate family without loss of pay by utilizing accrued time off. Immediate family shall consist of the employee's spouse, children, parents, the spouse's children, or others as petitioned. Such time will be utilized in accordance with the Family Medical Leave Act. Emergency leave is unpaid leave or time off, however use of accrued vacation or other banks of time may be utilized during this leave period.

9. OVERTIME PAYFOR EXTRAORDINARY DUTY

The Fire Chief is an exempt employee who is occasionally required to commit to catastrophic events that may span multiple operational periods. These types of events would include; floods, earthquakes, declared disasters, fires and prolonged emergency situations. These extraordinary events may be more than fifteen (15) hours in duration. Such service is considered "extraordinary" and is beyond the scope of their normal duties. The District intends to fairly compensate exempt classes of employees at an overtime rate for work during such extraordinary events in order to protect life, property and the environment.

Overtime for such extraordinary time worked shall be defined as time worked in excess of eight (8) hours, Monday through Friday, and any hours on Saturdays, Sundays and Holidays. For incidents of fifteen (15) hours or less there will be no overtime pay. If the duration of the response exceeds fifteen (15) hours, overtime pay shall cover the entire time of the extraordinary commitment, beginning at the time of initial dispatch from home base, to the time of return to home base. There shall be only one fifteen (15)-hour period from time of original dispatch, regardless of the number of assignments, until normal scheduled duties are resumed.

Overtime for such time worked by exempt classes of employees shall be compensated at one and one-half times the base hourly rate. The base hourly rate is computed by adding the monthly Base Salary, monthly Educational and monthly In Lieu pay to determine the total monthly pay, the monthly pay is then multiplied by 12 to determine the yearly pay, then the yearly pay is divided by 2080 to determine the base hourly rate.

10. PORTAL TO PORTAL COMPENSATION

The District will compensate district employee's portal to portal while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response.

11. ON-CALLDUTY COVERAGE

Chief Officers are expected to self-police the equitable sharing of the sixteen (16) weekends described in this provision. Chief Officer should exchange duty weekends or have another Chief Officer cover prior to considering implementation of this section.

To allow Chief Officers to take authorized leave during some of their assigned on-call duty weekends, the District will provide coverage utilizing Chief Officers or qualified Fire Captains that are off-duty from their assigned regular shift.

An on-call duty weekend is described as that 60-hour period between 1700 hours, Friday afternoon to 0800 hours, Monday morning. Coverage is defined as meeting the standards contained in District policy P98-11-2: Duty Chief Response/On-Call Status contained in the District's Operations/Administrative Manual. On-call coverage is from the other Chief Officer's or Fire Captain's residence or other locations meeting the stipulations of the policy.

The District will pay for a maximum of sixteen (16) weekends of coverage during a fiscal year period.

On-call Duty Chief coverage pay will be provided to those Chiefs who assume extra Fire District cover assignments for those who are unavailable to cover their normally assigned shift duties and/or for those chiefs who are on authorized leave assignments during those extraordinary times.

The current pay rate for any person who is assigned this duty chief coverage is a flat rate of \$ (Current Rate) per 24-hour period. This rate is a composite of a Fire Captain's time and one-half (1/2) hourly rate valued at one-third (1/3) of the total. The 60-hour coverage period may be split between more than one assigned cover person, however, a minimum of six (6) hours of on-call coverage is needed to be considered for a proportionate share of the flat rate. This provision is not subject to any retroactive pay adjustments following a re-negotiation by any party or bargaining group.

12. UNIFORM ALLOWANCE

The District shall purchase, maintain, clean and specify all duty and dress uniforms. All uniforms are the property of the District.

The Division Chief shall comply with department standards regarding appearance and cleanliness. The District shall pay the cost of cleaning authorized department uniforms by establishing an account at a dry-cleaning establishment located within the District.

The District shall replace uniforms on an as-needed basis. It shall be the responsibility of the employee to arrange for approved purchasing, fitting, pick up, delivery, and repair of uniform items.

For PERS reporting purposes, the value of purchase, maintenance, and replacement is \$600 per year. The District shall pay the employer contribution and the employee shall pay the employee contribution for the value of the uniform service. Such payment (\$54) shall be made through a payroll deduction during the November 5 payroll and reporting to PERS appropriately.

13. MEDICAL/LIFE INSURANCE

- A. The District shall contribute a maximum of \$1397.09 to maintain medical, dental, vision, and life insurance benefits.

Employee shall enroll in the CalPERS Health Program and may choose any plan available to him/her within that program. The individual whose premium exceeds the maximum \$1397.09 shall pay the additional costs through payroll deduction.

In any parity calculations, the health insurance benefit shall be based on the \$1397.09 maximum and not the actual amount paid for the individual employee. Any amount over \$600.00 unused by the member shall be provided to the member as 'in-lieu' pay.

- B. The District will participate in the California Association of Professional Firefighter's Long-Term Disability Plan at a premium of \$9.50 per employee per month. The employee will pay any premium increases. The District and the employee in direct proportion to their contribution will share any refunds.

- C. The District will contribute \$24.75 per month to provide the California State Firefighter's Association sponsored Group Term Life and Accidental Death & Dismemberment insurance double indemnity policy through Myers-Stevens & Co. The employee may choose additional coverage at his/her own expense. The individual through payroll deduction shall pay additional costs.

14. MEDICAL INSURANCE UPON RETIREMENT

- A. Employees who retire from employment with the District at or after age 50 shall be provided by the District with the same health insurance contribution which the District provides for active employees, provided the cost of said insurance does not exceed \$800.00 per month, effective March 1, 2018, and shall receive the health insurance benefits selected by members of Local 3058 until the retired employees reach age 65, under all the following terms and conditions:

1. Employees who retire from employment with the District for service rather than disability and who have rendered service for a total of 20 or more years with the District and other districts with which it has been consolidated, shall be provided with said health insurance contribution for a maximum period of 15 years or until attaining age 65, whichever occurs first. Such employees who retire for service rather than disability before attaining the age of 50 and who have rendered service for a total of 20 years or more with the District or other districts with which it has been consolidated must elect upon retirement to receive such benefits either for a period of 15 years commencing at that time or for a period of 15 years commencing when they reach the age of 50.
2. Employees who retire from employment with the District for disability and who have rendered service for a total of 20 or more years with the District and other districts with which it has been consolidated shall be provided

with said health insurance contribution commencing upon retirement and continuing until they attain age 65 regardless of their age at retirement.

3. The benefits under this provision only apply to current employees and their retirement and in no way effect any existing retiree's benefits.

It is understood by the parties that after negotiation with recognized bargaining groups, the District may change the health plan and/or the level of benefits for active employees from year to year and that the health plan and/or level of benefits that the District provides for retired employees will vary accordingly. In the event the District discontinues provision of a health plan for its active employees, it shall continue to provide a health plan and health benefits for employees who were retired at the time of such discontinuance equivalent or as similar as possible to the plan and benefits in effect immediately prior to that time.

15. RETIREMENT BENEFIT

The District shall continue the present benefit contract with the Public Employees' Retirement System to include the levels of benefits contained in the amended contract with the Public Employees Retirement System dated April 19, 2011.

The employee shall pay the Employee contribution of 9% to the Public Employees' Retirement System and that amount shall be tax deferred pursuant to Resolution #92-1 -1.

16. LABOR DISPUTE

In the event of a department labor dispute, and line personnel shall fail to report for duty, compensation will be paid for time incurred by Chief Officers in labor dispute mitigation activity.

17. JURY DUTY

Jury duty leave will be allowed to the extent actually necessary to serve on jury duty and will be paid the regular salary. The paid per diem compensation to the employee by the court system shall be turned over to the District minus mileage expenses if applicable.

18. EVALUATION OF EMPLOYMENT

During your employment with the District, you will be subject to performance evaluations as will be directed by the Board of Directors. These evaluations will be conducted according to District procedure established by the Board, and your performance shall be reviewed as it relates to your job description and compliance with the criteria established, both within this MOU and criteria that may be added from time to time, for your position as Fire Chief. After the conclusion of each evaluation, you shall be informed of the results of the evaluation, and the District, through the Board, will take appropriate action based upon the evaluation.

The Board, through its' appointed representatives, will meet with the Fire Chief regularly to discuss performance as it relates to the employment criteria. The Board representatives may provide guidance and or direction to the Fire Chief as it relates to his employment or, as it relates to the direction the Board has established for the department and the Fire Chief.

Goals and milestones may be established and any evaluation may be directly related to how such goals and milestones are achieved. Evaluation results will be used when considering any pay increases and or incentive pay.

19. CALSTAR GROUP MEMBERSHIP

The North County Fire Protection District will enroll all members into the CALSTAR Family Membership Program at the Districts expense.

20. APPLICATION AND REVISION

The preceding provisions and term begin November 1, 2020 and expires on June 30, 2021, or until a new Memorandum of Understanding is agreed upon.

This Agreement executed this 27th day of October 2020.

21. EMERGENCY REASSIGNMENT

In the event of a fiscal emergency or reorganization where the District has to reduce staffing, the Division Chiefs may be reassigned to a 56-hour work week. Such reassignment will be per the terms and conditions of the appropriate M.O.U. or other controlling agreement in place for the assigned work.

Don Chapin, Board President

Richard Parker, Fire Chief