

**NORTH COUNTY FIRE PROTECTION DISTRICT OF  
MONTEREY COUNTY**

**Administration Office: 11200 Speegle St. Castroville CA 95012**

**831.633.2578 or 722-7833 Phone**

**831.633.2572 Fax**

**<http://www.ncfpd.org>**



**REGULAR MEETING**

Location: 11160 Speegle Street, Castroville

**Tuesday, July 17, 2018**

10:00 a.m.

**Board of Directors:**

Don Chapin, President

Frank Balesteri, Vice-President

Don Champion, Ph.D., Secretary

Jacqueline C. Simon, Director

Stanley Silva, Director

Fire Chief Richard C. Hutchinson, Jr.

**NORTH COUNTY FIRE PROTECTION DISTRICT  
REGULAR BOARD MEETING  
AGENDA**

**Meeting Location:** Castroville Library  
11160 Speegle Street, Castroville, CA

**Date:** **Tuesday, July 17, 2018**

**Roll Call:** President Don Chapin  
Vice President Frank Balesteri  
Secretary Don Champion, Ph.D.  
Director Jacqueline C. Simon  
Director Stanley Silva

**Administration:** Fire Chief Richard Hutchinson

**Time:** 10:00 a.m.

*\*Please silence all cell phones and refrain from texting during the meeting.*

**CALL TO ORDER:**

**OPEN SESSION:**

**PLEDGE OF ALLEGIANCE:**

**1. ADDITIONS & CORRECTIONS TO AGENDA:**

*The Secretary to the Board will announce Agenda corrections and proposed additions, which may be acted on by the Board as provided in Section 54954.2 of the California Government Code.*

**2. PUBLIC COMMENTS:**

*Public comment on items **not** on the Board's agenda shall be limited to 3 minutes per person per topic and understand that no action shall be taken on any item not appearing on the agenda. During consideration of any agenda item, public comment shall be limited to 3 minutes per person per topic and will be allowed **prior** to Board action on the item under discussion.*

**3. MINUTES:**

- a. *Take action on the June 19, 2018 regular board meeting.*

**4. PURCHASING CONSENT & CHECK REGISTERS – Routine Expenses**

**5. FINANCIAL REPORTS:**

- a. Revenue Report: June 2018 - County Bank Statements not available. To be presented at the August 2018 board meeting.
- b. Expense Report: June 2018 - County Bank Statements not available. To be presented at the August 2018 board meeting.
- c. County Treasury Reconciliation Ending: June 2018 County Bank Statements not available. To be presented at the August 2018 board meeting.
- d. Accept Comerica Bank Reconciliation Ending: June 2018.
- e. Accept Monthly CAL-CARD (US Bank) Reconciliation Report & Expense Statements Ending: June 2018.

**6. CORRESPONDENCE:**

None

*Note: If you believe you possess any disability that would require special accommodations in order to attend this meeting, please call North County Fire Protection District at 633-2578 or 722-7833.*

**7. FIRE CHIEF'S REPORT:**

- a. Receive Monthly Report

**8. SAFETY COMMITTEE ISSUES:**

- a. *Committee, members of the public, or any District employee to report a safety issue that requires Board direction. Chief Pastore to give verbal update on safety committee issues.*

**9. STAFF REPORT:**

None

**10. OLD BUSINESS:**

- a. Take Action on: California Special Districts Association Membership
- b. Take Action on placing the special tax ballot measure on the November 6, 2018 election ballot, direct the Chief to sign the SCI Consulting contract for election services, and approve Resolution 18-7-1: Resolution Ordering and Election, Requesting County Elections to Conduct the Election, and Requesting Consolidation of the Election.

**11. NEW BUSINESS:**

None

**12. BOARD of DIRECTORS COMMUNICATION:** *When needed, this time is reserved for the*

- a. *Board of Directors to communicate activity, educational classes, and/or Committee reports.*

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**CLOSED SESSION:**

*None.*

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**ANNOUNCEMENT OF CLOSED SESSION ITEMS (if applicable):**

*The board will report out on any action taken during Closed Session, and may take additional action in Open session as appropriate.*

**Next meeting: Tuesday, August 21, 2018 at 10:00 A.M.**

**ADJOURNMENT:**

**AGENDA POSTED AND FAXED TO MEDIA AT 04:00 P.M. on Friday, July 13, 2018**

**Posting Locations:**

Castroville Library Bulletin Board, 11160 Speegle Street, Castroville CA 95012  
NCFD, Station 1: 11200 Speegle Street, Castroville CA 95012  
NCFD, Station 2: 17639 Pesante Road, Prunedale CA 93907  
NCFD, Station 3: 301 Elkhorn Road, Royal Oaks, CA 95076  
North County Fire Protection District website at [www.ncfpd.org](http://www.ncfpd.org)

*Note: If you believe you possess any disability that would require special accommodations in order to attend this meeting, please call North County Fire Protection District at 633-2578 or 722-7833.*

The Regular meeting of the North County Fire Protection District Board of Directors was held on **June 19, 2018** at 11160 Speegle Street, Castroville, CA

The Board Chair called the meeting to order at 10:04 A.M.

#### PLEDGE OF ALLEGIANCE

ROLL CALL: Don Chapin, President  
Frank Balesteri, Vice President (absent)  
Don Champion, Secretary  
Jacqueline C. Simon, Director  
Stanley Silva, Director

Administration: Richard Hutchinson, Fire Chief

#### ADDITIONS & CORRECTIONS TO AGENDA:

No revisions or corrections to the agenda were received. Agenda to stand as posted.

#### PUBLIC COMMENTS:

None.

#### MINUTES:

Motion made by Director Silva, seconded by Director Simon to approve the May 15, 2018 regular board meeting minutes.

Motion carried 4-0.

#### WARRANTS/PURCHASING CONSENT:

The Board reviewed the June 2018 Purchasing Consent Calendar and the Check Register for May 2018 #41640 through #41685 (including direct deposit & electronic payments) for a monthly total of \$657,331.81. Motion made by Director Simon, seconded by Director Silva to approve the Consent Calendar and Check Registers.

Motion carried 4-0.

#### FINANCIAL REPORTS:

1. The May 2018 Revenue reports (Item 5-A) were reviewed and received.
2. The May 2018 Expenditure reports (Item 5-B) were reviewed and received.
3. The May 2018 County Treasury Reconciliation Summaries (Item 5-C) were reviewed and received.
4. The May 2018 Comerica Bank Reconciliation Summaries (Item 5-D) were reviewed and received.
5. The May 2018 US Bank CAL-CARD Reconciliation Reports and Expense Statements (Item 5-E) were reviewed and received.

#### CORRESPONDENCE:

None.



FIRE CHIEF REPORT:

Fire Chief Richard Hutchinson presented the Chief's Report (Item 7-A) to the Board. The Board accepted the Fire Chief's report.

SAFETY REPORT:

None

STAFF REPORT:

None

OLD BUSINESS:

1. Chief Hutchinson presented the Economic Strategy Committee's recommendation to the board.  
Motion made by President Chapin, to support the Economic Strategy Committee's recommendation of placing the special tax measure in the November 2018 election ballot. No board member seconded the motion.  
Motion Failed.  
Motion made by Director Silva, seconded by Secretary Champion, to deny the Economic Strategy Committee's recommendation of placing of the special tax measure in the November 2018 election ballot.  
Motion carried; 3 - 1.
2. Motion made by Secretary Champion, seconded by Director Simon, to deny the approval of the proposal for election services from SCI Consulting Group.  
Motion carried; 4 - 0.

NEW BUSINESS:

1. Motion made by Director Simon, seconded by Director Silva, to approved the Fiscal Year 16/17 Financial Audit.  
Motion carried; 4 - 0
2. Motion made by Secretary Champion, seconded by Director Simon to approve & sign the Joint Powers Agreement with the Fire Districts Association of California Employment Benefits Authority for Dental and Vision Benefits.  
Motion carried; 4 - 0
3. Motion made by Director Silva, seconded by Director Simon, to adopt Resolution 18-6-1: Dry Period Loan Request for Fiscal Year 2018/19.  
Roll call vote was administered: Chapin - aye; Simon - aye; Silva - aye; Champion - aye.  
Motion carried; 4 - 0
4. Motion made by Director Silva, seconded by Director Simon, to adopt Resolution 18-6-2: Setting Units of Cost Calculations.  
Roll call vote was administered: Chapin - aye; Simon - aye; Silva - aye; Champion - aye.  
Motion carried; 4 - 0

BOARD OF DIRECTORS COMMUNICATION:

Directors Champion and Simon inquired in regards to the expiration date of our free trial membership to the California Special Districts Association.

CLOSED SESSION:

None.

ITEMS FOR NEXT MONTH'S AGENDA:

Tuesday, July 17, 2018 at 11160 Speegle St., Castroville, CA 95012

- None

ADJOURNMENT: 11:39 A.M.

Respectfully submitted by:

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Carolina Bravo, Recorder

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Don Chapin, President

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Don Champion, Secretary

# Consent Calendar

**Note to Board:** These matters include routine financial actions, appear in no particular order, and are usually approved by a single majority vote. The amount shown below is the invoice amount if exceeds \$1,000 and requires Board consent as stated in District Policy #1602: Purchasing/Expenditures, Section 4C.

## Regular Board Meeting July 17, 2018

MAINTENANCE	ACCT	DESC. Of CONSENT	DATE	CHECK #
\$ 1,650.14	<b>GCR</b>	5120 Maint. of Equipment <i>• This invoice represents purchase of 3 tires for E5213.</i>	7/17/2018	41728
\$18,747.98	<b>Golden State Truck &amp; Trailer</b>	5120 Maint. of Equipment <i>• This invoice represents the complete in-frame rebuild of the motor on Unit 3 (5221).</i>	7/17/2018	41760
\$ 3,572.63	<b>Mid Bay Ford</b>	5120 Maint. of Equipment <i>• This invoice represents the replacement of the exhaust &amp; manifold &amp; the tune up for Unit 5201.</i>	7/17/2018	41765

# North County Fire Protection District Check Register June 2018

Type	Date	Num	Name	Memo	Credit	Consent
Liability Check	06/04/2018		Quickbooks Payroll Service	Created by Payroll Service on 06/01/2018	122,261.75	Payroll
Check	06/13/2018			Service Charge	13.00	
Liability Check	06/19/2018		Quickbooks Payroll Service	Created by Payroll Service on 06/18/2018	147,301.90	Payroll
Check	06/04/2018	CCADJ		Batch Fee ID=1930290301	5.10	
Check	06/06/2018	CCADJ		Batch Fee ID=1933487641	5.10	
Check	06/15/2018	CCADJ		Batch Fee ID=1942448931	5.10	
Check	06/08/2018	CCADJ		Batch Fee ID=1935628451	19.89	
Check	06/20/2018	CCADJ		Batch Fee ID=1813090502	5.10	
Check	06/26/2018	CCADJ		Batch Fee ID=1818911482	5.10	
Check	06/25/2018	CCADJ		Batch Fee ID=1817647132	9.94	
Check	06/22/2018	CCADJ		Batch Fee ID=1814403562	5.10	
Check	06/21/2018	CCADJ		Batch Fee ID=1813094462	10.20	
Check	06/30/2018	CCADJ		Batch Fee ID=1828332042		
Check	06/29/2018	CCADJ		Batch Fee ID=1821718922	29.32	
Check	06/28/2018	CCADJ		Batch Fee ID=1821482902	1.88	
Bill Pmt -Check	06/01/2018	Epay	Vision Service Plan	Account 120540270001 for June 2018	735.00	
Bill Pmt -Check	06/01/2018	Epay	Pacific Gas & Electric	Station 3 3394830998-5	404.62	
Bill Pmt -Check	06/11/2018	Epay	Pacific Gas & Electric	Station 1 5150266741-6	41.86	
Bill Pmt -Check	06/11/2018	Epay	Pacific Gas & Electric	Station 2 6938152210-6	225.11	
Bill Pmt -Check	06/19/2018	Epay	Pacific Gas & Electric	Station 2 6177520734-5	10.73	
Bill Pmt -Check	06/19/2018	Epay	Pacific Gas & Electric	Station 1 5400266725-8	568.35	
Bill Pmt -Check	06/21/2018	Epay	Harry J. Wilson Insurancenter	July 2018 Life Insurance and voluntary AD&D	650.98	
Bill Pmt -Check	06/05/2018	Epay	Vantage Point Transfer - 803124	July -Dec 2018 Retiree Health Benefits	12,300.24	Routine
Bill Pmt -Check	06/05/2018	Epay	State Disbursement Unit	Wage Case #20000001929670	926.50	
Bill Pmt -Check	06/21/2018	Epay	AT&T Monthly	Telephone Account # 831-722-7833-2686	258.86	
Bill Pmt -Check	06/21/2018	Epay	AFLAC	Aflac acct # H4N54	786.70	
Bill Pmt -Check	06/05/2018	Epay	Vantage Trust Agent - 303077 (457)	June 5, 2018 ICMA Elective Contribution 457 pl	5,154.80	Routine
Bill Pmt -Check	06/20/2018	Epay	Vantage Trust Agent - 303077 (457)	June 20, 2018 ICMA Elective Contribution 457 p	5,096.97	Routine
Bill Pmt -Check	06/29/2018	Epay	CalPERS - Retirement Sys. - Contributions	0538	4,970.84	Routine
Bill Pmt -Check	06/29/2018	Epay	CalPERS - Retirement Sys. - Contributions	0538	53,335.69	Routine
Bill Pmt -Check	06/29/2018	Epay	CalPERS - Retirement Sys. - Contributions	0538	11,791.68	Routine
Bill Pmt -Check	06/29/2018	Epay	CalPERS - CA Public Employee's Health	To record July 2018 Calpers Health Ins Premium	736.42	Routine

Jun 18

# North County Fire Protection District Check Register

June 2018

Type	Date	Num	Name	Memo	Credit	Consent
Bill Pmt -Check	06/29/2018	Epay	CalPERS - CA Public Employee's Health	To record July 2018 Calpers Health Ins Premium	43,068.37	Routine
Bill Pmt -Check	06/15/2018	Epay	Comerica	Comerica Online billing fee	6.95	
Paycheck	06/05/2018	DD4473	Arista, Humberto A	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/05/2018	DD4474	Arnaldo, Michael	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/05/2018	DD4475	Baldwin, John P	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/05/2018	DD4476	Barajas, Sergio	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/05/2018	DD4477	Barlow, Jr., Larry	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/05/2018	DD4478	Batinovich, David	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/05/2018	DD4479	Bigler, Erin	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/05/2018	DD4480	Bravo, Carolina	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/05/2018	DD4481	Cortez, Jess	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/05/2018	DD4482	Daniels, Aaron	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/05/2018	DD4483	Ensley, Thomas	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/05/2018	DD4484	Fisher, Karl	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/05/2018	DD4485	Foxworthy, Robert	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/05/2018	DD4486	Gonzalez, Carlos F	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/05/2018	DD4487	Harvey, Donald	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/05/2018	DD4488	Harvey, Jonathan	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/05/2018	DD4489	Hasslinger, John	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/05/2018	DD4490	Hendricks, Casey E	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/05/2018	DD4491	Hudson, Royce T	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/05/2018	DD4492	Hutchinson, Richard C	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/05/2018	DD4493	Kall, Robert	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/05/2018	DD4494	Madrigal, Manuel	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/05/2018	DD4495	Martinez, Henry	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/05/2018	DD4496	Mendoza, Jesus	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/05/2018	DD4497	Mendoza, Joel	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/05/2018	DD4498	Nooe, Michael	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/05/2018	DD4499	Outzen, Thomas	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/05/2018	DD4500	Parker, Richard	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/05/2018	DD4501	Pastore, Joseph M	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/05/2018	DD4502	Rackley, Trevor L	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/05/2018	DD4503	Resendiz, Sebastian	Direct Deposit - See Attached Breakdown		Payroll

North County Fire Protection District  
Check Register  
June 2018

Type	Date	Num	Name	Memo	Credit	Consent
Paycheck	06/05/2018	DD4504	Rocha, Victor M	Direct Deposit - See Attached Breakdown	Payroll	Payroll
Paycheck	06/05/2018	DD4505	Santos, Edwin	Direct Deposit - See Attached Breakdown	Payroll	Payroll
Paycheck	06/05/2018	DD4506	Smith, Richard	Direct Deposit - See Attached Breakdown	Payroll	Payroll
Paycheck	06/05/2018	DD4507	Tacheny, Patrick	Direct Deposit - See Attached Breakdown	Payroll	Payroll
Paycheck	06/05/2018	DD4508	Train, Carter J	Direct Deposit - See Attached Breakdown	Payroll	Payroll
Paycheck	06/05/2018	DD4509	Tucker, Jeff	Direct Deposit - See Attached Breakdown	Payroll	Payroll
Paycheck	06/05/2018	DD4510	Vindhurst, Michael	Direct Deposit - See Attached Breakdown	Payroll	Payroll
Paycheck	06/05/2018	DD4511	Wilson, Brian	Direct Deposit - See Attached Breakdown	Payroll	Payroll
Paycheck	06/05/2018	DD4512	Yezek, Joseph	Direct Deposit - See Attached Breakdown	Payroll	Payroll
Paycheck	06/05/2018	DD4513	Zwingman, Alan	Direct Deposit - See Attached Breakdown	Payroll	Payroll
Paycheck	06/20/2018	DD4514	Arista, Humberto A	Direct Deposit - See Attached Breakdown	Payroll	Payroll
Paycheck	06/20/2018	DD4515	Arnaldo, Michael	Direct Deposit - See Attached Breakdown	Payroll	Payroll
Paycheck	06/20/2018	DD4516	Baldwin, John P	Direct Deposit - See Attached Breakdown	Payroll	Payroll
Paycheck	06/20/2018	DD4517	Barajas, Sergio	Direct Deposit - See Attached Breakdown	Payroll	Payroll
Paycheck	06/20/2018	DD4518	Barlow, Jr., Larry	Direct Deposit - See Attached Breakdown	Payroll	Payroll
Paycheck	06/20/2018	DD4519	Batinovich, David	Direct Deposit - See Attached Breakdown	Payroll	Payroll
Paycheck	06/20/2018	DD4520	Bigler, Erin	Direct Deposit - See Attached Breakdown	Payroll	Payroll
Paycheck	06/20/2018	DD4521	Bravo, Carolina	Direct Deposit - See Attached Breakdown	Payroll	Payroll
Paycheck	06/20/2018	DD4522	Buckley, Jonathan	Direct Deposit - See Attached Breakdown	Payroll	Payroll
Paycheck	06/20/2018	DD4523	Cortez, Jess	Direct Deposit - See Attached Breakdown	Payroll	Payroll
Paycheck	06/20/2018	DD4524	Daniels, Aaron	Direct Deposit - See Attached Breakdown	Payroll	Payroll
Paycheck	06/20/2018	DD4525	Ensley, Thomas	Direct Deposit - See Attached Breakdown	Payroll	Payroll
Paycheck	06/20/2018	DD4526	Fisher, Karl	Direct Deposit - See Attached Breakdown	Payroll	Payroll
Paycheck	06/20/2018	DD4527	Foxworthy, Robert	Direct Deposit - See Attached Breakdown	Payroll	Payroll
Paycheck	06/20/2018	DD4528	Gonzalez, Carlos F	Direct Deposit - See Attached Breakdown	Payroll	Payroll
Paycheck	06/20/2018	DD4529	Harvey, Donald	Direct Deposit - See Attached Breakdown	Payroll	Payroll
Paycheck	06/20/2018	DD4530	Harvey, Jonathan	Direct Deposit - See Attached Breakdown	Payroll	Payroll
Paycheck	06/20/2018	DD4531	Hasslinger, John	Direct Deposit - See Attached Breakdown	Payroll	Payroll
Paycheck	06/20/2018	DD4532	Hendricks, Casey E	Direct Deposit - See Attached Breakdown	Payroll	Payroll
Paycheck	06/20/2018	DD4533	Hinds, Nicholas	Direct Deposit - See Attached Breakdown	Payroll	Payroll
Paycheck	06/20/2018	DD4534	Hudson, Royce T	Direct Deposit - See Attached Breakdown	Payroll	Payroll
Paycheck	06/20/2018	DD4535	Hutchinson, Richard C	Direct Deposit - See Attached Breakdown	Payroll	Payroll
Paycheck	06/20/2018	DD4536	Kali, Robert	Direct Deposit - See Attached Breakdown	Payroll	Payroll



# North County Fire Protection District Check Register June 2018

Type	Date	Num	Name	Memo	Credit	Consent
Paycheck	06/20/2018	DD4537	Madrigal, Manuel	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/20/2018	DD4538	Martinez, Henry	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/20/2018	DD4539	McCoun, Jeffery L	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/20/2018	DD4540	Mendoza, Jesus	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/20/2018	DD4541	Mendoza, Joel	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/20/2018	DD4542	Nooe, Michael	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/20/2018	DD4543	Outzen, Thomas	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/20/2018	DD4544	Parker, Richard	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/20/2018	DD4545	Pastore, Joseph M	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/20/2018	DD4546	Rackley, Trevor L	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/20/2018	DD4547	Resendiz, Sebastian	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/20/2018	DD4548	Rocha, Victor M	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/20/2018	DD4549	Santos, Edwin	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/20/2018	DD4550	Smith, Richard	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/20/2018	DD4551	Tacheny, Patrick	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/20/2018	DD4552	Train, Carter J	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/20/2018	DD4553	Tucker, Jeff	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/20/2018	DD4554	Vindhurst, Michael	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/20/2018	DD4555	Wilson, Brian	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/20/2018	DD4556	Yezek, Joseph	Direct Deposit - See Attached Breakdown		Payroll
Paycheck	06/20/2018	DD4557	Zwingman, Alan	Direct Deposit - See Attached Breakdown		Payroll
Bill Pmt -Check	06/01/2018	41686	American Supply Company	VOID: 0825		
Bill Pmt -Check	06/01/2018	41687	C.A.P.F.	Long Term Disability	882.00	
Bill Pmt -Check	06/01/2018	41688	Carmel Fire Protection Associates	Permit plan check	300.00	
Bill Pmt -Check	06/01/2018	41689	Conte's Generator Service	Generator repairs	371.00	
Bill Pmt -Check	06/01/2018	41690	Edwards Truck Center, Inc.	WT 5241 sent in for hard starting, no issues four	204.63	
Bill Pmt -Check	06/01/2018	41691	GCR Tire Service	Replace E5213 tire	750.53	
Bill Pmt -Check	06/01/2018	41692	MBS Business Systems	Copier service contract acct 6332578	381.60	
Bill Pmt -Check	06/01/2018	41693	Pacific Gas & Electric	VOID: Station 3 3394830998-5		
Bill Pmt -Check	06/01/2018	41694	Quality Water, Inc. - Culligan	Account 018608 C&I Exchange service	116.08	
Bill Pmt -Check	06/01/2018	41695	R & S Erection	Inspected and adjusted Bay Door #1	288.00	
Bill Pmt -Check	06/01/2018	41696	Rael & Letson	June 30, 2017 GASB 75 Valuation services	10,000.00	Routine
Bill Pmt -Check	06/01/2018	41697	SCI Consulting Group	Fire impact fee Nexus study	14,280.01	Prior Consent

# North County Fire Protection District Check Register June 2018

Type	Date	Num	Name	Memo	Credit	Consent
Bill Pmt -Check	06/01/2018	41698	Spectrum Business	Station 2 internet 8203110140198586	211.53	
Bill Pmt -Check	06/01/2018	41699	US Bank - Bancorp Service Center	April/May 2018 CalCARD Statement	2,965.07	Routine
Bill Pmt -Check	06/01/2018	41700	C.A.P.F.	Long Term Disability	882.00	
Bill Pmt -Check	06/01/2018	41701	Conte's Generator Service	Replace voltage regulator on AC unit	744.91	
Bill Pmt -Check	06/04/2018	41702	AT&T Monthly Internet	158357652 Station 1 internet	34.34	
Bill Pmt -Check	06/04/2018	41703	Verizon Wireless	Account # 270604913-00001	487.76	
Bill Pmt -Check	06/07/2018	41704	NCFD FF Assn	April 20 2018 Payroll Deduction	1,550.00	Payroll
Bill Pmt -Check	06/07/2018	41705	NCFD FF Assn	May 5 2018 Payroll Deduction	1,550.00	Payroll
Bill Pmt -Check	06/07/2018	41706	NCFD FF Assn	May 20 2018 Payroll Deduction	1,550.00	Payroll
Bill Pmt -Check	06/07/2018	41707	NCFD FF Assn	June 5 2018 Payroll Deduction	1,550.00	Payroll
Bill Pmt -Check	06/07/2018	41708	Pinnacle Healthcare	Reserve FF medical physical	100.00	
Bill Pmt -Check	06/11/2018	41709	Analgesic Services, Inc.	Oxygen cylinders INV 210727	24.00	
Bill Pmt -Check	06/11/2018	41710	AT&T Monthly	Monthly Telephone Service	258.86	
Bill Pmt -Check	06/11/2018	41711	California Fire Chiefs Association	Dues Chief Hutchinson, Chief Mendoza & Chief	600.00	
Bill Pmt -Check	06/11/2018	41712	Carmel Fire Protection Associates	Permit plan check	300.00	
Bill Pmt -Check	06/11/2018	41713	Carmel Marina Corporation	3-89015-75005 Station 1 trash	176.34	
Bill Pmt -Check	06/11/2018	41714	Damm Good Water	Station 1,2.and 3 Water	168.00	
Bill Pmt -Check	06/11/2018	41715	FDAC EBA	July 2018 Vision/Dental	6,006.00	Routine
Bill Pmt -Check	06/11/2018	41716	Monterey One Water	99-000377	69.00	
Bill Pmt -Check	06/11/2018	41717	NMCUSD - Fuel	May 2018 Fuel	703.04	
Bill Pmt -Check	06/11/2018	41718	Pajaro/Sunny Mesa CSC	013-2535/NOR0001	66.59	
Bill Pmt -Check	06/11/2018	41719	Spectrum Business	Station 1 internet 8203110140199675	121.76	
Bill Pmt -Check	06/11/2018	41720	The Lighthouse	E5211 replace lens covers	153.24	
Bill Pmt -Check	06/11/2018	41721	Valley Pacific Petroleum, Inc.	67160	1,280.56	Routine
Bill Pmt -Check	06/11/2018	41722	Stanley Silva Trucking	Tray for E5212 new jaws system	154.00	
Bill Pmt -Check	06/19/2018	41723	Cal Net 3	Monthly telephone service	414.84	
Bill Pmt -Check	06/19/2018	41724	California Water Service	Station 3 Monthly Water Service Account #5525	219.77	
Bill Pmt -Check	06/19/2018	41725	Carmel Fire Protection Associates	Permit plan check	600.00	
Bill Pmt -Check	06/19/2018	41726	Castroville Community Svcs District	acct 1528000 water	82.06	
Bill Pmt -Check	06/19/2018	41727	Edwards Truck Center, Inc.	WT 5241 fuel filter	15.86	
Bill Pmt -Check	06/19/2018	41728	GCR Tire Service	Replace E5213 tires (3)	1,650.14	Consent
Bill Pmt -Check	06/19/2018	41729	Humberto Arista	Cellular phone reimbursement	740.90	
Bill Pmt -Check	06/19/2018	41730	Joe Pastore	Cell Reimbursement Aug 2017-May 2018	1,523.68	Routine

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Cash Basis

## North County Fire Protection District Check Register June 2018

Type	Date	Num	Name	Memo	Credit	Consent
Bill Pmt -Check	06/19/2018	41731	Joel S. Mendoza	Cell phone reimbursement Nov 2017-May 2018	637.42	
Bill Pmt -Check	06/19/2018	41732	Monterey County Information Technology	5245	1,821.47	Routine
Bill Pmt -Check	06/19/2018	41733	Monterey County Petroleum	Fuel	1,602.77	Routine
Bill Pmt -Check	06/19/2018	41734	Pinnacle Healthcare	Annual medical clearance	140.00	
Bill Pmt -Check	06/19/2018	41735	PORAC	214185 Qtrly PORAC Association Dues (for Hea	288.00	
Bill Pmt -Check	06/19/2018	41736	SCI Consulting Group	Board meeting presentation, Nexis study & surv	69.22	
Bill Pmt -Check	06/19/2018	41737	Pinnacle Healthcare	Reserve FF medical clearance	910.00	
Bill Pmt -Check	06/19/2018	41738	Pinnacle Healthcare	Entry level exams	1,065.00	Routine
Bill Pmt -Check	06/19/2018	41739	Pinnacle Healthcare	Annual medical clearance	340.00	
Bill Pmt -Check	06/19/2018	41740	Pinnacle Healthcare	Pre-employment testing	35.00	
Bill Pmt -Check	06/19/2018	41741	Monterey County Auditor-Controller	LAFCO Annual Fees - FY 2018/19	11,361.00	Routine
Bill Pmt -Check	06/21/2018	41742	Ace Hardware	1400	4.70	
Bill Pmt -Check	06/21/2018	41743	Shamrock Consultation, LLC	OTS and SAFER Grant Management	1,800.00	Routine
Bill Pmt -Check	06/21/2018	41744	Valley Pacific Petroleum, Inc.	67160	1,290.80	Routine
					<u>486,642.63</u>	

Jun 18

# QuickBooks Payroll Services

Sent: 06/01/2018

Subject: Details of Funds to be Withdrawn

Actual funds to be withdrawn:	
Payroll service fee	\$242.25
Direct Deposit	\$97493.93
Taxes	\$24525.57
	-----
Total payment	\$122261.75

to be withdrawn from Comerica Bank.

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Payroll Run Summary for 06/05/2018:

Paychecks	Gross Wages	Net Pay	Direct Deposit
Total	143,430.83	0.00	97,493.93
DD4473 Arista, Humberto A	5,635.61	0.00	3,298.83
DD4474 Arnaldo, Michael	3,347.23	0.00	2,282.47
DD4475 Baldwin, John P	3,656.79	0.00	2,768.66
DD4476 Barajas, Sergio	3,293.81	0.00	2,479.01
DD4477 Barlow, Jr., Larry	3,409.82	0.00	2,170.48
DD4478 Batinovich, David	3,705.43	0.00	2,343.39
DD4479 Bigler, Erin	3,222.37	0.00	2,407.84
DD4480 Bravo, Carolina	3,805.21	0.00	2,707.49
DD4481 Cortez, Jess	3,959.61	0.00	2,428.97
DD4482 Daniels, Aaron	3,971.31	0.00	2,872.67
DD4483 Ensley, Thomas	159.50	0.00	147.30
DD4484 Fisher, Karl	4,576.06	0.00	3,312.33
DD4485 Foxworthy, Robert	4,036.31	0.00	2,341.84
DD4486 Gonzalez, Carlos F	3,560.44	0.00	2,586.78
DD4487 Harvey, Donald	4,384.06	0.00	3,218.89
DD4488 Harvey, Jonathan	3,128.27	0.00	2,176.35
DD4489 Hasslinger, John	4,226.26	0.00	1,706.05
DD4490 Hendricks, Casey E	308.00	0.00	267.18
DD4491 Hudson, Royce T	4,567.07	0.00	3,610.71
DD4492 Hutchinson, Richard C	3,469.96	0.00	2,860.88
DD4493 Kall, Robert	321.75	0.00	280.14
DD4494 Madrigal, Manuel	4,055.52	0.00	2,675.07
DD4495 Martinez, Henry	3,525.31	0.00	2,210.71
DD4496 Mendoza, Jesus	5,095.48	0.00	3,888.81
DD4497 Mendoza, Joel	5,505.27	0.00	3,645.46
DD4498 Nooe, Michael	3,469.11	0.00	2,385.83
DD4499 Outzen, Thomas	3,174.30	0.00	2,281.88
DD4500 Parker, Richard	4,109.95	0.00	2,412.78
DD4501 Pastore, Joseph M	5,690.27	0.00	4,031.91
DD4502 Rackley, Trevor L	3,517.27	0.00	2,382.37
DD4503 Resendiz, Sebastian	3,644.23	0.00	2,466.50
DD4504 Rocha, Victor M	220.00	0.00	196.32
DD4505 Santos, Edwin	2,918.23	0.00	1,926.54
DD4506 Smith, Richard	4,109.95	0.00	2,779.69
DD4507 Tacheny, Patrick	4,538.07	0.00	3,063.05
DD4508 Train, Carter J	3,093.15	0.00	2,132.87
DD4509 Tucker, Jeff	3,818.06	0.00	2,630.47
DD4510 Vindhurst, Michael	3,471.04	0.00	2,307.76
DD4511 Wilson, Brian	4,226.26	0.00	2,647.85

# QuickBooks Payroll Services

Sent: 06/01/2018

Subject: Details of Funds to be Withdrawn

DD4512	Yezek, Joseph	308.00	0.00	284.43
DD4513	Zwingman, Alan	4,196.49	0.00	2,875.37

Tax Adjustments:

Tax	Amount
CA - Employment Training Tax	-\$0.01
CA - Unemployment	\$0.02
Social Security Company	-\$0.01
Social Security Employee	-\$0.01
	-----
Total:	-\$0.01

Added employee: Early, Chung  
 Added employee: Painter, Ronald  
 Added employee: Machado, Charles C  
 Added employee: Earley, Chung D  
 Added employee: Maitoza, Mark E  
 Modified employee: Arista, Humberto A  
 Modified employee: Baldwin, John P  
 Modified employee: Barlow, Jr., Larry  
 Modified employee: Bigler, Erin  
 Modified employee: Cortez, Jess  
 Modified employee: Daniels, Aaron  
 Modified employee: Fisher, Karl  
 Modified employee: Foxworthy, Robert  
 Modified employee: Harvey, Donald  
 Modified employee: Harvey, Jonathan  
 Modified employee: Hasslinger, John  
 Modified employee: Hudson, Royce T  
 Modified employee: Madrigal, Manuel  
 Modified employee: Nooe, Michael  
 Modified employee: Mendoza, Jesus  
 Modified employee: Mendoza, Joel  
 Modified employee: Parker, Richard  
 Modified employee: Pastore, Joseph M  
 Modified employee: Smith, Richard  
 Modified employee: Tucker, Jeff  
 Modified employee: Vindhurst, Michael  
 Modified employee: Wilson, Brian  
 Modified employee: Zwingman, Alan  
 Modified employee: Batinovich, David  
 Modified employee: Gonzalez, Carlos F  
 Modified employee: Kall, Robert  
 Modified employee: Rocha, Victor M  
 Modified employee: Tacheny, Patrick  
 Modified employee: Barajas, Sergio  
 Modified employee: Martinez, Henry  
 Modified employee: Bravo, Carolina  
 Modified employee: Arnaldo, Michael  
 Modified employee: Outzen, Thomas  
 Modified employee: Santos, Edwin  
 Modified employee: Ensley, Thomas  
 Modified employee: Resendiz, Sebastian  
 Modified employee: Rackley, Trevor L

# QuickBooks Payroll Services

Sent: 06/01/2018

Subject: Details of Funds to be Withdrawn

Modified employee: Hutchinson, Richard C  
Modified employee: Train, Carter J  
Modified employee: Hendricks, Casey E  
Modified employee: Yezek, Joseph  
Added 1 liability payment or adjustment transaction.

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# QuickBooks Payroll Services

Sent: 06/18/2018

Subject: Details of Funds to be Withdrawn

Actual funds to be withdrawn:	
Payroll service fee	\$143.00
Direct Deposit	\$114567.86
Taxes	\$32591.04
	-----
Total payment	\$147301.90

to be withdrawn from Comerica Bank.

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Payroll Run Summary for 06/20/2018:

Paychecks	Gross Wages	Net Pay	Direct Deposit
Total	167,344.01	0.00	114,567.86
DD4514 Arista, Humberto A	5,635.61	0.00	3,298.82
DD4515 Arnaldo, Michael	3,498.28	0.00	2,382.88
DD4516 Baldwin, John P	3,656.79	0.00	2,768.66
DD4517 Barajas, Sergio	3,293.81	0.00	2,479.01
DD4518 Barlow, Jr., Larry	4,845.87	0.00	3,265.80
DD4519 Batinovich, David	4,028.64	0.00	2,557.85
DD4520 Bigler, Erin	4,125.73	0.00	3,072.69
DD4521 Bravo, Carolina	3,408.55	0.00	2,444.16
DD4522 Buckley, Jonathan	27.50	0.00	23.00
DD4523 Cortez, Jess	4,019.16	0.00	2,468.57
DD4524 Daniels, Aaron	3,709.01	0.00	2,673.01
DD4525 Ensley, Thomas	55.00	0.00	50.79
DD4526 Fisher, Karl	4,644.90	0.00	3,358.13
DD4527 Foxworthy, Robert	3,407.70	0.00	1,924.65
DD4528 Gonzalez, Carlos F	4,813.51	0.00	3,517.49
DD4529 Harvey, Donald	5,650.30	0.00	4,058.23
DD4530 Harvey, Jonathan	3,128.27	0.00	2,176.35
DD4531 Hasslinger, John	4,226.26	0.00	2,632.56
DD4532 Hendricks, Casey E	304.00	0.00	263.50
DD4533 Hinds, Nicholas	60.50	0.00	55.87
DD4534 Hudson, Royce T	9,910.96	0.00	7,180.34
DD4535 Hutchinson, Richard C	3,403.23	0.00	2,809.95
DD4536 Kall, Robert	148.50	0.00	137.13
DD4537 Madrigal, Manuel	4,055.52	0.00	2,675.06
DD4538 Martinez, Henry	5,137.27	0.00	3,261.39
DD4539 McCoun, Jeffery L	218.50	0.00	185.58
DD4540 Mendoza, Jesus	4,452.52	0.00	3,453.75
DD4541 Mendoza, Joel	7,315.59	0.00	4,810.35
DD4542 Nooe, Michael	6,683.86	0.00	4,465.09
DD4543 Outzen, Thomas	3,403.44	0.00	2,433.25
DD4544 Parker, Richard	4,109.95	0.00	2,412.78
DD4545 Pastore, Joseph M	5,690.27	0.00	4,031.91
DD4546 Rackley, Trevor L	3,718.29	0.00	2,515.92
DD4547 Resendiz, Sebastian	4,162.65	0.00	2,806.37
DD4548 Rocha, Victor M	330.00	0.00	294.96
DD4549 Santos, Edwin	2,962.13	0.00	1,962.89
DD4550 Smith, Richard	5,098.95	0.00	3,565.27
DD4551 Tacheny, Patrick	4,428.05	0.00	2,991.88
DD4552 Train, Carter J	3,223.42	0.00	2,219.93

# QuickBooks Payroll Services

Sent: 06/18/2018

Subject: Details of Funds to be Withdrawn

DD4553	Tucker, Jeff	4,185.66	0.00	2,924.48
DD4554	Vindhurst, Michael	3,523.24	0.00	2,342.86
DD4555	Wilson, Brian	9,107.86	0.00	5,674.27
DD4556	Yezek, Joseph	374.00	0.00	340.40
DD4557	Zwingman, Alan	5,160.76	0.00	3,600.03

Tax Adjustments:

Tax	Amount
CA - Employment Training Tax	\$0.01
CA - Unemployment	-\$0.02
Social Security Company	\$0.01
Social Security Employee	\$0.01
	-----
Total:	\$0.01

Modified employee: Arista, Humberto A  
 Modified employee: Baldwin, John P  
 Modified employee: Barlow, Jr., Larry  
 Modified employee: Bigler, Erin  
 Modified employee: Cortez, Jess  
 Modified employee: Daniels, Aaron  
 Modified employee: Fisher, Karl  
 Modified employee: Foxworthy, Robert  
 Modified employee: Harvey, Donald  
 Modified employee: Harvey, Jonathan  
 Modified employee: Hasslinger, John  
 Modified employee: Hudson, Royce T  
 Modified employee: Madrigal, Manuel  
 Modified employee: Nooe, Michael  
 Modified employee: Mendoza, Jesus  
 Modified employee: Mendoza, Joel  
 Modified employee: Parker, Richard  
 Modified employee: Pastore, Joseph M  
 Modified employee: Smith, Richard  
 Modified employee: Tucker, Jeff  
 Modified employee: Vindhurst, Michael  
 Modified employee: Wilson, Brian  
 Modified employee: Zwingman, Alan  
 Modified employee: Batinovich, David  
 Modified employee: Gonzalez, Carlos F  
 Modified employee: Kall, Robert  
 Modified employee: McCoun, Jeffery L  
 Modified employee: Rocha, Victor M  
 Modified employee: Tacheny, Patrick  
 Modified employee: Barajas, Sergio  
 Modified employee: Martinez, Henry  
 Modified employee: Bravo, Carolina  
 Modified employee: Arnaldo, Michael  
 Modified employee: Outzen, Thomas  
 Modified employee: Santos, Edwin  
 Modified employee: Ensley, Thomas  
 Modified employee: Resendiz, Sebastian  
 Modified employee: Rackley, Trevor L  
 Modified employee: Hutchinson, Richard C

# QuickBooks Payroll Services

Sent: 06/18/2018

Subject: Details of Funds to be Withdrawn

Modified employee: Train, Carter J  
Modified employee: Hendricks, Casey E  
Modified employee: Hinds, Nicholas  
Modified employee: Yezek, Joseph  
Modified employee: Buckley, Jonathan  
Added 1 liability payment or adjustment transaction.

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07/11/18

**North County Fire Protection District**  
**Reconciliation Summary**  
1009 · Comerica Bank, Period Ending 06/30/2018

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	<u>Jun 30, 18</u>
<b>Beginning Balance</b>	775,699.58
<b>Cleared Transactions</b>	
Checks and Payments - 96 items	-566,436.52
Deposits and Credits - 115 items	1,172,910.01
<b>Total Cleared Transactions</b>	<u>606,473.49</u>
<b>Cleared Balance</b>	<u><u>1,382,173.07</u></u>
<b>Uncleared Transactions</b>	
Checks and Payments - 61 items	-54,252.52
Deposits and Credits - 9 items	19,179.97
<b>Total Uncleared Transactions</b>	<u>-35,072.55</u>
<b>Register Balance as of 06/30/2018</b>	<u><u>1,347,100.52</u></u>
<b>New Transactions</b>	
Checks and Payments - 59 items	-1,086,190.11
Deposits and Credits - 3 items	1,020.00
<b>Total New Transactions</b>	<u>-1,085,170.11</u>
<b>Ending Balance</b>	<u><u>261,930.41</u></u>

# North County Fire Protection District Reconciliation Detail

07/11/18

## 1009 · Comerica Bank, Period Ending 06/30/2018

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						775,699.58
<b>Cleared Transactions</b>						
<b>Checks and Payments - 96 items</b>						
Bill Pmt -Check	04/03/2018	41580	NCFD FF Assn	X	-1,550.00	-1,550.00
Bill Pmt -Check	04/03/2018	41572	NCFD FF Assn	X	-1,550.00	-3,100.00
Bill Pmt -Check	04/03/2018	41578	NCFD FF Assn	X	-1,550.00	-4,650.00
Bill Pmt -Check	05/21/2018	Epay	Harry J. Wilson Insu...	X	-650.98	-5,300.98
Bill Pmt -Check	05/22/2018	41685	M.C.L.A.I.A.	X	-65,856.75	-71,157.73
Bill Pmt -Check	05/22/2018	41676	SCI Consulting Group	X	-8,587.28	-79,745.01
Bill Pmt -Check	05/22/2018	Epay	Metlife Dental Small ...	X	-5,409.15	-85,154.16
Bill Pmt -Check	05/22/2018	41673	Ross' Ladder Service	X	-941.00	-86,095.16
Bill Pmt -Check	05/22/2018	41684	Monterey County He...	X	-887.00	-86,982.16
Bill Pmt -Check	05/22/2018	41668	Monterey County He...	X	-652.00	-87,634.16
Bill Pmt -Check	05/22/2018	41681	Monterey County He...	X	-652.00	-88,286.16
Bill Pmt -Check	05/22/2018	41674	Salinas Valley Pro S...	X	-453.28	-88,739.44
Bill Pmt -Check	05/22/2018	41677	The Herald Newspa...	X	-424.02	-89,163.46
Bill Pmt -Check	05/22/2018	41660	Cal Net 3	X	-411.62	-89,575.08
Bill Pmt -Check	05/22/2018	41679	LN Curtis	X	-242.90	-89,817.98
Bill Pmt -Check	05/22/2018	41666	LN Curtis	X	-239.71	-90,057.69
Bill Pmt -Check	05/22/2018	41683	Mission Linen Service	X	-207.40	-90,265.09
Bill Pmt -Check	05/22/2018	41680	Mission Linen Service	X	-202.50	-90,467.59
Bill Pmt -Check	05/22/2018	41661	Castroville Auto Parts	X	-171.13	-90,638.72
Bill Pmt -Check	05/22/2018	41667	Mission Linen Service	X	-168.00	-90,806.72
Bill Pmt -Check	05/22/2018	41670	Myers Stevens & To...	X	-157.68	-90,964.40
Bill Pmt -Check	05/22/2018	41662	Castroville Commun...	X	-77.23	-91,041.63
Check	05/30/2018	CCADJ		X	-13.51	-91,055.14
Bill Pmt -Check	06/01/2018	41697	SCI Consulting Group	X	-14,280.01	-105,335.15
Bill Pmt -Check	06/01/2018	41696	Rael & Letson	X	-10,000.00	-115,335.15
Bill Pmt -Check	06/01/2018	41699	US Bank - Bancorp ...	X	-2,965.07	-118,300.22
Bill Pmt -Check	06/01/2018	41700	C.A.P.F.	X	-882.00	-119,182.22
Bill Pmt -Check	06/01/2018	41687	C.A.P.F.	X	-882.00	-120,064.22
Bill Pmt -Check	06/01/2018	41691	GCR Tire Service	X	-750.53	-120,814.75
Bill Pmt -Check	06/01/2018	Epay	Vision Service Plan	X	-735.00	-121,549.75
Bill Pmt -Check	06/01/2018	41692	MBS Business Syst...	X	-381.60	-121,931.35
Bill Pmt -Check	06/01/2018	41689	Conte's Generator S...	X	-371.00	-122,302.35
Bill Pmt -Check	06/01/2018	41695	R & S Erection	X	-288.00	-122,590.35
Bill Pmt -Check	06/01/2018	41698	Spectrum Business	X	-211.53	-122,801.88
Bill Pmt -Check	06/01/2018	41690	Edwards Truck Cent...	X	-204.63	-123,006.51
Bill Pmt -Check	06/01/2018	41694	Quality Water, Inc. - ...	X	-116.08	-123,122.59
Liability Check	06/04/2018		Quickbooks Payroll ...	X	-122,261.75	-245,384.34
Bill Pmt -Check	06/04/2018	41703	Verizon Wireless	X	-487.76	-245,872.10
Bill Pmt -Check	06/04/2018	41702	AT&T Monthly Internet	X	-34.34	-245,906.44
Check	06/04/2018	CCADJ		X	-5.10	-245,911.54
Bill Pmt -Check	06/05/2018	Epay	Vantage Point Trans...	X	-12,300.24	-258,211.78
Bill Pmt -Check	06/05/2018	Epay	Vantage Trust Agent...	X	-5,154.80	-263,366.58
Bill Pmt -Check	06/05/2018	Epay	State Disbursement ...	X	-926.50	-264,293.08
Check	06/06/2018	CCADJ		X	-5.10	-264,298.18
Bill Pmt -Check	06/07/2018	41707	NCFD FF Assn	X	-1,550.00	-265,848.18
Bill Pmt -Check	06/07/2018	41706	NCFD FF Assn	X	-1,550.00	-267,398.18
Bill Pmt -Check	06/07/2018	41705	NCFD FF Assn	X	-1,550.00	-268,948.18
Bill Pmt -Check	06/07/2018	41704	NCFD FF Assn	X	-1,550.00	-270,498.18
Bill Pmt -Check	06/07/2018	41708	Pinnacle Healthcare	X	-100.00	-270,598.18
Check	06/08/2018	CCADJ		X	-19.89	-270,618.07
Bill Pmt -Check	06/11/2018	41715	FDAC EBA	X	-6,006.00	-276,624.07
Bill Pmt -Check	06/11/2018	41721	Valley Pacific Petrol...	X	-1,280.56	-277,904.63
Bill Pmt -Check	06/11/2018	41710	AT&T Monthly	X	-258.86	-278,163.49
Bill Pmt -Check	06/11/2018	Epay	Pacific Gas & Electric	X	-225.11	-278,388.60
Bill Pmt -Check	06/11/2018	41713	Carmel Marina Corp...	X	-176.34	-278,564.94
Bill Pmt -Check	06/11/2018	41722	Stanley Silva Trucking	X	-154.00	-278,718.94
Bill Pmt -Check	06/11/2018	41720	The Lighthouse	X	-153.24	-278,872.18
Bill Pmt -Check	06/11/2018	41719	Spectrum Business	X	-121.76	-278,993.94
Bill Pmt -Check	06/11/2018	41716	Monterey One Water	X	-69.00	-279,062.94
Bill Pmt -Check	06/11/2018	41718	Pajaro/Sunny Mesa ...	X	-66.59	-279,129.53
Bill Pmt -Check	06/11/2018	Epay	Pacific Gas & Electric	X	-41.86	-279,171.39
Bill Pmt -Check	06/11/2018	41709	Analgesic Services, ...	X	-24.00	-279,195.39
Bill Pmt -Check	06/15/2018	Epay	Comerica	X	-6.95	-279,202.34
Check	06/15/2018	CCADJ		X	-5.10	-279,207.44
Liability Check	06/19/2018		Quickbooks Payroll ...	X	-147,301.90	-426,509.34

## North County Fire Protection District Reconciliation Detail 1009 - Comerica Bank, Period Ending 06/30/2018

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	06/19/2018	41741	Monterey County Au...	X	-11,361.00	-437,870.34
Bill Pmt -Check	06/19/2018	41728	GCR Tire Service	X	-1,650.14	-439,520.48
Bill Pmt -Check	06/19/2018	41733	Monterey County Pe...	X	-1,602.77	-441,123.25
Bill Pmt -Check	06/19/2018	41738	Pinnacle Healthcare	X	-1,065.00	-442,188.25
Bill Pmt -Check	06/19/2018	41737	Pinnacle Healthcare	X	-910.00	-443,098.25
Bill Pmt -Check	06/19/2018	41729	Humberto Arista	X	-740.90	-443,839.15
Bill Pmt -Check	06/19/2018	Epay	Pacific Gas & Electric	X	-568.35	-444,407.50
Bill Pmt -Check	06/19/2018	41723	Cal Net 3	X	-414.84	-444,822.34
Bill Pmt -Check	06/19/2018	41739	Pinnacle Healthcare	X	-340.00	-445,162.34
Bill Pmt -Check	06/19/2018	41735	PORAC	X	-288.00	-445,450.34
Bill Pmt -Check	06/19/2018	41724	California Water Ser...	X	-219.77	-445,670.11
Bill Pmt -Check	06/19/2018	41734	Pinnacle Healthcare	X	-140.00	-445,810.11
Bill Pmt -Check	06/19/2018	41726	Castroville Commun...	X	-82.06	-445,892.17
Bill Pmt -Check	06/19/2018	41736	SCI Consulting Group	X	-69.22	-445,961.39
Bill Pmt -Check	06/19/2018	41740	Pinnacle Healthcare	X	-35.00	-445,996.39
Bill Pmt -Check	06/19/2018	41727	Edwards Truck Cent...	X	-15.86	-446,012.25
Bill Pmt -Check	06/19/2018	Epay	Pacific Gas & Electric	X	-10.73	-446,022.98
Bill Pmt -Check	06/20/2018	Epay	Vantage Trust Agent...	X	-5,096.97	-451,119.95
Check	06/20/2018	CCADJ		X	-5.10	-451,125.05
Bill Pmt -Check	06/21/2018	Epay	AFLAC	X	-786.70	-451,911.75
Bill Pmt -Check	06/21/2018	Epay	AT&T Monthly	X	-258.86	-452,170.61
Check	06/21/2018	CCADJ		X	-10.20	-452,180.81
Check	06/22/2018	CCADJ		X	-5.10	-452,185.91
Check	06/25/2018	CCADJ		X	-9.94	-452,195.85
Check	06/26/2018	CCADJ		X	-5.10	-452,200.95
Bill Pmt -Check	06/29/2018	Epay	CalPERS - Retireme...	X	-53,335.69	-505,536.64
Bill Pmt -Check	06/29/2018	Epay	CalPERS - CA Publi...	X	-43,068.37	-548,605.01
Bill Pmt -Check	06/29/2018	Epay	CalPERS - Retireme...	X	-11,791.68	-560,396.69
Bill Pmt -Check	06/29/2018	Epay	CalPERS - Retireme...	X	-4,970.84	-565,367.53
Bill Pmt -Check	06/29/2018	Epay	CalPERS - CA Publi...	X	-736.42	-566,103.95
Bill Pmt -Check	07/10/2018	Epay	Pacific Gas & Electric	X	-332.57	-566,436.52
Total Checks and Payments					-566,436.52	-566,436.52
<b>Deposits and Credits - 115 items</b>						
Deposit	05/16/2018			X	7,635.70	7,635.70
Deposit	05/31/2018			X	680.00	8,315.70
Bill Pmt -Check	06/01/2018	41686	American Supply Co...	X	0.00	8,315.70
Deposit	06/05/2018			X	170.00	8,485.70
Deposit	06/07/2018			X	170.00	8,655.70
Deposit	06/09/2018			X	680.00	9,335.70
Deposit	06/11/2018			X	3,336.00	12,671.70
Deposit	06/16/2018			X	170.00	12,841.70
Paycheck	06/20/2018	DD4554	Vindhurst, Michael	X	0.00	12,841.70
Paycheck	06/20/2018	DD4514	Arista, Humberto A	X	0.00	12,841.70
Paycheck	06/20/2018	DD4515	Arnaldo, Michael	X	0.00	12,841.70
Paycheck	06/20/2018	DD4527	Foxworthy, Robert	X	0.00	12,841.70
Paycheck	06/20/2018	DD4528	Gonzalez, Carlos F	X	0.00	12,841.70
Paycheck	06/20/2018	DD4529	Harvey, Donald	X	0.00	12,841.70
Paycheck	06/20/2018	DD4530	Harvey, Jonathan	X	0.00	12,841.70
Paycheck	06/20/2018	DD4532	Hendricks, Casey E	X	0.00	12,841.70
Paycheck	06/20/2018	DD4533	Hinds, Nicholas	X	0.00	12,841.70
Paycheck	06/20/2018	DD4534	Hudson, Royce T	X	0.00	12,841.70
Paycheck	06/20/2018	DD4535	Hutchinson, Richard C	X	0.00	12,841.70
Paycheck	06/20/2018	DD4536	Kall, Robert	X	0.00	12,841.70
Paycheck	06/20/2018	DD4537	Madrigal, Manuel	X	0.00	12,841.70
Paycheck	06/20/2018	DD4538	Martinez, Henry	X	0.00	12,841.70
Paycheck	06/20/2018	DD4540	Mendoza, Jesus	X	0.00	12,841.70
Paycheck	06/20/2018	DD4541	Mendoza, Joel	X	0.00	12,841.70
Paycheck	06/20/2018	DD4542	Nooe, Michael	X	0.00	12,841.70
Paycheck	06/20/2018	DD4543	Outzen, Thomas	X	0.00	12,841.70
Paycheck	06/20/2018	DD4544	Parker, Richard	X	0.00	12,841.70
Paycheck	06/20/2018	DD4545	Pastore, Joseph M	X	0.00	12,841.70
Paycheck	06/20/2018	DD4546	Rackley, Trevor L	X	0.00	12,841.70
Paycheck	06/20/2018	DD4547	Resendiz, Sebastian	X	0.00	12,841.70
Paycheck	06/20/2018	DD4549	Santos, Edwin	X	0.00	12,841.70
Paycheck	06/20/2018	DD4550	Smith, Richard	X	0.00	12,841.70
Paycheck	06/20/2018	DD4551	Tacheny, Patrick	X	0.00	12,841.70
Paycheck	06/20/2018	DD4552	Train, Carter J	X	0.00	12,841.70



## North County Fire Protection District Reconciliation Detail

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Type	Date	Num	Name	Clr	Amount	Balance
Paycheck	06/20/2018	DD4553	Tucker, Jeff	X	0.00	12,841.70
Paycheck	06/20/2018	DD4531	Hasslinger, John	X	0.00	12,841.70
Paycheck	06/20/2018	DD4555	Wilson, Brian	X	0.00	12,841.70
Paycheck	06/20/2018	DD4556	Yezeq, Joseph	X	0.00	12,841.70
Paycheck	06/20/2018	DD4557	Zwingman, Alan	X	0.00	12,841.70
Paycheck	06/20/2018	DD4521	Bravo, Carolina	X	0.00	12,841.70
Paycheck	06/20/2018	DD4523	Cortez, Jess	X	0.00	12,841.70
Paycheck	06/20/2018	DD4524	Daniels, Aaron	X	0.00	12,841.70
Paycheck	06/20/2018	DD4525	Ensley, Thomas	X	0.00	12,841.70
Paycheck	06/20/2018	DD4526	Fisher, Karl	X	0.00	12,841.70
Paycheck	06/20/2018	DD4548	Rocha, Victor M	X	0.00	12,841.70
Paycheck	06/20/2018	DD4520	Bigler, Erin	X	0.00	12,841.70
Paycheck	06/20/2018	DD4539	McCoun, Jeffery L	X	0.00	12,841.70
Paycheck	06/20/2018	DD4516	Baldwin, John P	X	0.00	12,841.70
Paycheck	06/20/2018	DD4522	Buckley, Jonathan	X	0.00	12,841.70
Paycheck	06/20/2018	DD4517	Barajas, Sergio	X	0.00	12,841.70
Paycheck	06/20/2018	DD4518	Barlow, Jr., Larry	X	0.00	12,841.70
Paycheck	06/20/2018	DD4519	Batinovich, David	X	0.00	12,841.70
Deposit	06/21/2018			X	170.00	13,011.70
Deposit	06/21/2018			X	9,128.68	22,140.38
Deposit	06/22/2018			X	340.00	22,480.38
Deposit	06/23/2018			X	170.00	22,650.38
Deposit	06/26/2018			X	340.00	22,990.38
General Journal	06/26/2018	1238		X	1,604.00	24,594.38
General Journal	06/26/2018	1238		X	911,670.00	936,264.38
Deposit	06/27/2018			X	170.00	936,434.38
Deposit	06/28/2018			X	5,719.97	942,154.35
Deposit	06/29/2018			X	102.00	942,256.35
Deposit	06/29/2018			X	3,172.70	945,429.05
Deposit	06/29/2018			X	227,480.96	1,172,910.01
Check	06/30/2018	CCADJ		X	0.00	1,172,910.01
Bill Pmt -Check	07/02/2018		Smart Power Systems	X	0.00	1,172,910.01
Bill Pmt -Check	07/02/2018	41745	American Supply Co...	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4581	Hutchinson, Richard C	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4582	Kall, Robert	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4583	Madrigal, Manuel	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4575	Harvey, Donald	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4586	Mendoza, Jesus	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4587	Mendoza, Joel	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4588	Nooe, Michael	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4589	Outzen, Thomas	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4590	Parker, Richard	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4591	Pastore, Joseph M	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4592	Rackley, Trevor L	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4593	Resendiz, Sebastian	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4595	Santos, Edwin	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4596	Silva, Stanley G	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4597	Simon, Jacqueline C	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4598	Smith, Richard	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4599	Tacheny, Patrick	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4600	Train, Carter J	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4601	Tucker, Jeff	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4577	Hasslinger, John	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4603	Wilson, Brian	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4604	Yezeq, Joseph	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4605	Zwingman, Alan	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4602	Vindhurst, Michael	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4574	Guerrero, Hannah E.	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4579	Hinds, Nicholas	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4573	Gonzalez, Carlos F	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4572	Foxworthy, Robert	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4571	Fisher, Karl	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4570	Ensley, Thomas	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4585	McCoun, Jeffery L	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4594	Rocha, Victor M	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4569	Daniels, Aaron	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4558	Arista, Humberto A	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4559	Arnaldo, Michael	X	0.00	1,172,910.01

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Type	Date	Num	Name	Clr	Amount	Balance
Paycheck	07/05/2018	DD4560	Baldwin, John P	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4561	Barajas, Sergio	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4562	Barlow, Jr., Larry	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4563	Batinovich, David	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4564	Bigler, Erin	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4565	Bravo, Carolina	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4566	Champion, Don	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4567	Chapin, Don	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4568	Cortez, Jess	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4580	Hudson, Royce T	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4578	Hendricks, Casey E	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4576	Harvey, Jonathan	X	0.00	1,172,910.01
Paycheck	07/05/2018	DD4584	Martinez, Henry	X	0.00	1,172,910.01
Total Deposits and Credits					1,172,910.01	1,172,910.01
Total Cleared Transactions					606,473.49	606,473.49
Cleared Balance					606,473.49	1,382,173.07
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 61 items</b>						
Paycheck	11/18/2011	32797	Staub, Zachary W		-34.03	-34.03
Invoice	02/15/2012	0912-...	119-121-028-000		-510.00	-544.03
Paycheck	03/05/2012	33294	Adrian, Michael		-103.14	-647.17
Bill Pmt -Check	07/03/2012	33901	Ace Hardware Prun...		-21.43	-668.60
Bill Pmt -Check	10/11/2012	34355	Valley Auto Body Sh...		-80.00	-748.60
Paycheck	12/05/2012	34562	Tansey, Christopher		-35.85	-784.45
Bill Pmt -Check	01/11/2013	34729	Analgesic Services, ...		-74.50	-858.95
Paycheck	02/20/2013	34890	Adrian, Michael		-11.43	-870.38
Bill Pmt -Check	04/05/2013		Harry J. Wilson Insu...		-860.56	-1,730.94
Bill Pmt -Check	04/30/2013	35209	Analgesic Services, ...		-136.50	-1,867.44
Bill Pmt -Check	05/10/2013	Epay	Harry J. Wilson Insu...		-861.17	-2,728.61
Bill Pmt -Check	07/12/2013	Epay	State Board of Equa...		-89.21	-2,817.82
Paycheck	07/19/2013	35601	Eversole, Matthew J.		-22.86	-2,840.68
Bill Pmt -Check	08/27/2013	35788	Analgesic Services, ...		-18.50	-2,859.18
Paycheck	10/19/2013	36073	Batinovich, David		-45.01	-2,904.19
Paycheck	10/19/2013	36072	Barajas, Sergio		-30.71	-2,934.90
Paycheck	10/19/2013	36085	Santos, Edwin		-26.67	-2,961.57
Paycheck	11/05/2013	36147	McCoun, Jeffery L		-35.09	-2,996.66
Bill Pmt -Check	11/25/2013	36242	Salinas Fire EMS Fu...		-74.00	-3,070.66
Paycheck	04/18/2014	37104	Meyenberg, Justin		-377.25	-3,447.91
Bill Pmt -Check	05/01/2014	37165	Pacific Gas & Electric		-203.63	-3,651.54
Paycheck	05/05/2014	37155	McCoun, Jeffery L		-35.09	-3,686.63
Bill Pmt -Check	07/14/2014	Epay	Pacific Gas & Electric		-438.23	-4,124.86
Paycheck	07/18/2014	37475	Vasquez, Marcos		-84.03	-4,208.89
Paycheck	08/20/2014	37573	Vasquez, Marcos		-12.94	-4,221.83
Bill Pmt -Check	10/20/2014	37812	Joel S. Mendoza		-443.09	-4,664.92
Paycheck	01/05/2015		Lenz, Marvin		-21,336.58	-26,001.50
Bill Pmt -Check	01/15/2015	Epay	Harry J. Wilson Insu...		-965.96	-26,967.46
Paycheck	04/03/2015	38366	Makanani, Timothy N		-18.63	-26,986.09
Paycheck	05/05/2015	38473	Politis, Zohn		-17.54	-27,003.63
Bill Pmt -Check	07/23/2015	Epay	Intuit QB Enterprise		-630.00	-27,633.63
Bill Pmt -Check	08/06/2015	38852	Hi-Tech Emergency ...		-904.70	-28,538.33
Bill Pmt -Check	11/24/2015	39317	Manuel Madrigal.		-150.00	-28,688.33
Paycheck	03/04/2016	39611	Simon, Jacqueline C		-92.35	-28,780.68
Paycheck	08/05/2016	40053	Amaya, Anthony		-13.86	-28,794.54
Paycheck	08/19/2016	40135	Amaya, Anthony		-23.08	-28,817.62
Paycheck	09/20/2016	40189	Amaya, Anthony		-27.70	-28,845.32
Paycheck	11/04/2016	40331	Amaya, Anthony		-32.32	-28,877.64
Bill Pmt -Check	03/21/2017	40590	Ace Hardware Prun...		-51.65	-28,929.29
General Journal	06/30/2017	2017 ...			-13,785.84	-42,715.13
Bill Pmt -Check	11/06/2017	41172	Smart Power Systems		-187.42	-42,902.55
Bill Pmt -Check	11/06/2017	41153	Ace Hardware Prun...		-2.56	-42,905.11
Bill Pmt -Check	11/27/2017	41232	Pacific Gas & Electric		-30.39	-42,935.50
Bill Pmt -Check	12/07/2017	Epay	Pacific Gas & Electric		-64.84	-43,000.34
Bill Pmt -Check	01/08/2018	41340	Sprint		-75.98	-43,076.32
Bill Pmt -Check	06/01/2018	41701	Conte's Generator S...		-744.91	-43,821.23
Bill Pmt -Check	06/01/2018	41688	Carmel Fire Protecti...		-300.00	-44,121.23

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Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	06/11/2018	41717	NMCUSD - Fuel		-703.04	-44,824.27
Bill Pmt -Check	06/11/2018	41711	CAifornia Fire Chief...		-600.00	-45,424.27
Bill Pmt -Check	06/11/2018	41712	Carmel Fire Protecti...		-300.00	-45,724.27
Bill Pmt -Check	06/11/2018	41714	Damm Good Water		-168.00	-45,892.27
Bill Pmt -Check	06/19/2018	41732	Monterey County Inf...		-1,821.47	-47,713.74
Bill Pmt -Check	06/19/2018	41730	Joe Pastore		-1,523.68	-49,237.42
Bill Pmt -Check	06/19/2018	41731	Joel S. Mendoza		-637.42	-49,874.84
Bill Pmt -Check	06/19/2018	41725	Carmel Fire Protecti...		-600.00	-50,474.84
Bill Pmt -Check	06/21/2018	41743	Shamrock Consultat...		-1,800.00	-52,274.84
Bill Pmt -Check	06/21/2018	41744	Valley Pacific Petrol...		-1,290.80	-53,565.64
Bill Pmt -Check	06/21/2018	Epay	Harry J. Wilson Insu...		-650.98	-54,216.62
Bill Pmt -Check	06/21/2018	41742	Ace Hardware		-4.70	-54,221.32
Check	06/28/2018	CCADJ			-1.88	-54,223.20
Check	06/29/2018	CCADJ			-29.32	-54,252.52
Total Checks and Payments					-54,252.52	-54,252.52
<b>Deposits and Credits - 9 items</b>						
Deposit	03/15/2013				85.00	85.00
Deposit	04/24/2013				3,036.94	3,121.94
Sales Receipt	03/12/2014	2009-...	Hortencia Anaya		50.00	3,171.94
General Journal	11/13/2014	1238			4.84	3,176.78
General Journal	04/17/2015	38460			92.35	3,269.13
Deposit	05/01/2015				850.00	4,119.13
Deposit	05/14/2015				255.00	4,374.13
General Journal	07/01/2017	2017A...			13,785.84	18,159.97
Deposit	06/30/2018				1,020.00	19,179.97
Total Deposits and Credits					19,179.97	19,179.97
Total Uncleared Transactions					-35,072.55	-35,072.55
Register Balance as of 06/30/2018					571,400.94	1,347,100.52
<b>New Transactions</b>						
<b>Checks and Payments - 59 items</b>						
Bill Pmt -Check	07/02/2018	41748	Carmel Marina Corp...		-176.34	-176.34
Bill Pmt -Check	07/02/2018	41747	California Water Ser...		-172.81	-349.15
Bill Pmt -Check	07/02/2018	41749	Carmel Marina Corp...		-144.33	-493.48
Bill Pmt -Check	07/02/2018	41746	Analgesic Services, ...		-96.50	-589.98
Check	07/02/2018	CCADJ			-10.20	-600.18
Liability Check	07/03/2018		Quickbooks Payroll ...		-120,552.54	-121,152.72
Bill Pmt -Check	07/03/2018	41750	American Supply Co...		-102.09	-121,254.81
Check	07/03/2018	CCADJ			-5.10	-121,259.91
Bill Pmt -Check	07/05/2018	Epay	Vantage Trust Agent...		-6,617.41	-127,877.32
Check	07/09/2018	CCADJ			-14.79	-127,892.11
Bill Pmt -Check	07/10/2018	41760	Golden State Truck ...		-18,747.98	-146,640.09
Bill Pmt -Check	07/10/2018	41759	FDAC EBA		-6,006.00	-152,646.09
Bill Pmt -Check	07/10/2018	Epay	Metlife Dental Small ...		-5,409.15	-158,055.24
Bill Pmt -Check	07/10/2018	41765	Mid Bay Ford		-3,572.63	-161,627.87
Bill Pmt -Check	07/10/2018	41775	US Bank - Bancorp ...		-1,415.62	-163,043.49
Bill Pmt -Check	07/10/2018	41776	Valley Pacific Petrol...		-1,156.56	-164,200.05
Bill Pmt -Check	07/10/2018	41753	C.A.P.F.		-882.00	-165,082.05
Bill Pmt -Check	07/10/2018	41763	Life Assist, Inc.		-642.88	-165,724.93
Bill Pmt -Check	07/10/2018	41790	Pinnacle Healthcare		-505.00	-166,229.93
Bill Pmt -Check	07/10/2018	Epay	Pacific Gas & Electric		-499.16	-166,729.09
Bill Pmt -Check	07/10/2018	41777	Verizon Wireless		-489.77	-167,218.86
Bill Pmt -Check	07/10/2018	41769	Pinnacle Healthcare		-455.00	-167,673.86
Bill Pmt -Check	07/10/2018	41762	Interstate Batteries		-409.19	-168,083.05
Bill Pmt -Check	07/10/2018	41788	American Supply Co...		-350.80	-168,433.85
Bill Pmt -Check	07/10/2018	41782	Interstate Batteries		-329.55	-168,763.40
Bill Pmt -Check	07/10/2018	41766	Monterey County Inf...		-312.20	-169,075.60
Bill Pmt -Check	07/10/2018	41764	Master Cleaner		-274.15	-169,349.75
Bill Pmt -Check	07/10/2018	41780	Carmel Fire Protecti...		-250.00	-169,599.75
Bill Pmt -Check	07/10/2018	41789	Carmel Fire Protecti...		-250.00	-169,849.75
Bill Pmt -Check	07/10/2018	41784	Pinnacle Healthcare		-249.00	-170,098.75
Bill Pmt -Check	07/10/2018	Epay	Pacific Gas & Electric		-233.32	-170,332.07
Bill Pmt -Check	07/10/2018	41768	Pajaro/Sunny Mesa ...		-202.50	-170,534.57
Bill Pmt -Check	07/10/2018	41774	Tech RX		-200.00	-170,734.57

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Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	07/10/2018	41791	Tech RX		-200.00	-170,934.57
Bill Pmt -Check	07/10/2018	41787	Tech RX		-200.00	-171,134.57
Bill Pmt -Check	07/10/2018	41779	American Supply Co...		-194.11	-171,328.68
Bill Pmt -Check	07/10/2018	41761	Hi-Tech Emergency ...		-183.43	-171,512.11
Bill Pmt -Check	07/10/2018	41772	Scott Safety		-172.50	-171,684.61
Bill Pmt -Check	07/10/2018	41767	Myers Stevens & To...		-157.68	-171,842.29
Bill Pmt -Check	07/10/2018	41755	Carmel Marina Corp...		-144.33	-171,986.62
Bill Pmt -Check	07/10/2018	41758	Damm Good Water		-128.00	-172,114.62
Bill Pmt -Check	07/10/2018	41754	Carmel Fire Protecti...		-125.00	-172,239.62
Bill Pmt -Check	07/10/2018	41786	Spectrum Business		-119.97	-172,359.59
Bill Pmt -Check	07/10/2018	41770	Quality Water, Inc. - ...		-116.08	-172,475.67
Bill Pmt -Check	07/10/2018	41773	Spectrum Business		-106.55	-172,582.22
Bill Pmt -Check	07/10/2018	41757	Coastal Pest Manag...		-70.00	-172,652.22
Bill Pmt -Check	07/10/2018	41783	Pajaro/Sunny Mesa ...		-51.20	-172,703.42
Bill Pmt -Check	07/10/2018	41756	Castroville Auto Parts		-37.06	-172,740.48
Bill Pmt -Check	07/10/2018	41752	American Supply Co...		-34.48	-172,774.96
Bill Pmt -Check	07/10/2018	Epay	Pacific Gas & Electric		-28.04	-172,803.00
Bill Pmt -Check	07/10/2018	41781	Castroville Auto Parts		-25.31	-172,828.31
Bill Pmt -Check	07/10/2018	Epay	AT&T Monthly		-22.66	-172,850.97
Check	07/10/2018	CCADJ			-19.88	-172,870.85
Bill Pmt -Check	07/10/2018	41771	Richard Parker.		-18.71	-172,889.56
Bill Pmt -Check	07/10/2018	41778	Ace Hardware		-10.76	-172,900.32
Bill Pmt -Check	07/10/2018	41751	Ace Hardware		-7.10	-172,907.42
Bill Pmt -Check	07/10/2018	41785	Quality Water, Inc. - ...		-1.74	-172,909.16
Bill Pmt -Check	07/11/2018	41792	Monterey County Au...		-913,274.00	-1,086,183.16
Bill Pmt -Check	07/11/2018	Epay	Comerica		-6.95	-1,086,190.11
Total Checks and Payments					-1,086,190.11	-1,086,190.11
<b>Deposits and Credits - 3 items</b>						
Deposit	07/03/2018				340.00	340.00
Deposit	07/04/2018				170.00	510.00
Deposit	07/10/2018				510.00	1,020.00
Total Deposits and Credits					1,020.00	1,020.00
Total New Transactions					-1,085,170.11	-1,085,170.11
<b>Ending Balance</b>					<b>-513,769.17</b>	<b>261,930.41</b>

3:32 PM  
07/12/18

**North County Fire Protection District**  
**Reconciliation Summary**  
CCC3106 · CAL CARD - NCFD, Period Ending 06/20/2018

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	<u>Jun 20, 18</u>
<b>Beginning Balance</b>	2,965.07
<b>Cleared Transactions</b>	
Charges and Cash Advances - 18 items	<u>-1,415.62</u>
<b>Total Cleared Transactions</b>	<u>-1,415.62</u>
<b>Cleared Balance</b>	<u><u>4,380.69</u></u>
<b>Uncleared Transactions</b>	
Payments and Credits - 11 items	<u>2,965.07</u>
<b>Total Uncleared Transactions</b>	<u>2,965.07</u>
<b>Register Balance as of 06/20/2018</b>	<u><u>1,415.62</u></u>
<b>New Transactions</b>	
Payments and Credits - 8 items	<u>1,415.62</u>
<b>Total New Transactions</b>	<u>1,415.62</u>
<b>Ending Balance</b>	<u><u>0.00</u></u>

**North County Fire Protection District**  
**Reconciliation Detail**  
**CCC3106 · CAL CARD - NCFD, Period Ending 06/20/2018**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						2,965.07
<b>Cleared Transactions</b>						
<b>Charges and Cash Advances - 18 items</b>						
Credit Card Charge	06/30/2018		Haix North America	X	-224.10	-224.10
Credit Card Charge	06/30/2018		Google Services	X	-204.16	-428.26
Credit Card Charge	06/30/2018	SLS13...	Scott Safety	X	-190.33	-618.59
Credit Card Charge	06/30/2018		Exxon Mobile	X	-162.01	-780.60
Credit Card Charge	06/30/2018	455159	Four Points Hotel S...	X	-147.06	-927.66
Credit Card Charge	06/30/2018		Qquest	X	-102.10	-1,029.76
Credit Card Charge	06/30/2018		USPS	X	-100.00	-1,129.76
Credit Card Charge	06/30/2018		Safeway	X	-66.60	-1,196.36
Credit Card Charge	06/30/2018		Staples	X	-39.93	-1,236.29
Credit Card Charge	06/30/2018		Monterey Airport Par...	X	-39.00	-1,275.29
Credit Card Charge	06/30/2018		Amazon Mktplace P...	X	-32.99	-1,308.28
Credit Card Charge	06/30/2018		Ace Hardware	X	-28.50	-1,336.78
Credit Card Charge	06/30/2018		Squarespace	X	-26.00	-1,362.78
Credit Card Charge	06/30/2018		Qquest	X	-21.00	-1,383.78
Credit Card Charge	06/30/2018		USPS	X	-16.96	-1,400.74
Credit Card Charge	06/30/2018		The UPS Store	X	-11.16	-1,411.90
Credit Card Charge	06/30/2018		Google Services	X	-1.99	-1,413.89
Credit Card Charge	06/30/2018		Ace Hardware	X	-1.73	-1,415.62
Total Charges and Cash Advances					-1,415.62	-1,415.62
Total Cleared Transactions					-1,415.62	-1,415.62
Cleared Balance					1,415.62	4,380.69
<b>Uncleared Transactions</b>						
<b>Payments and Credits - 11 items</b>						
Bill	06/01/2018	42460...	US Bank - Bancorp ...		17.71	17.71
Bill	06/01/2018	42460...	US Bank - Bancorp ...		35.85	53.56
Bill	06/01/2018	42460...	US Bank - Bancorp ...		59.90	113.46
Bill	06/01/2018	42460...	US Bank - Bancorp ...		65.34	178.80
Bill	06/01/2018	42460...	US Bank - Bancorp ...		79.75	258.55
Bill	06/01/2018	42460...	US Bank - Bancorp ...		87.19	345.74
Bill	06/01/2018	42460...	US Bank - Bancorp ...		173.66	519.40
Bill	06/01/2018	42460...	US Bank - Bancorp ...		383.85	903.25
Bill	06/01/2018	42460...	US Bank - Bancorp ...		543.12	1,446.37
Bill	06/01/2018	42460...	US Bank - Bancorp ...		741.13	2,187.50
Bill	06/01/2018	42460...	US Bank - Bancorp ...		777.57	2,965.07
Total Uncleared Transactions					2,965.07	2,965.07
Register Balance as of 06/20/2018					-1,549.45	1,415.62
<b>New Transactions</b>						
<b>Payments and Credits - 8 items</b>						
Bill	07/05/2018	42460...	US Bank - Bancorp ...		1.73	1.73
Bill	07/05/2018	42460...	US Bank - Bancorp ...		16.96	18.69
Bill	07/05/2018	42460...	US Bank - Bancorp ...		50.16	68.85
Bill	07/05/2018	42460...	US Bank - Bancorp ...		99.59	168.44
Bill	07/05/2018	42460...	US Bank - Bancorp ...		147.06	315.50
Bill	07/05/2018	42460...	US Bank - Bancorp ...		218.83	534.33
Bill	07/05/2018	42460...	US Bank - Bancorp ...		386.11	920.44
Bill	07/05/2018	42460...	US Bank - Bancorp ...		495.18	1,415.62
Total New Transactions					1,415.62	1,415.62
<b>Ending Balance</b>					<b>-2,965.07</b>	<b>0.00</b>



**NORTH COUNTY FIRE DISTRICT  
Chief's Report  
For July 17, 2018**

**RESPONSE ACTIVITY**

MAJOR INCIDENT TYPE January 1 to July 11	2018	2017	2016	2015	2014
Fires	91	99	92	99	97
Overpressure rupture, explosion, overheat - no fire	2	0	2	0	1
Rescue & Emergency Medical Service	1140	1147	1056	1158	1065
Hazardous Condition (No Fire)	84	294	104	65	79
Service Call	132	122	76	117	106
Good Intent Call	172	113	126	99	140
False Alarm & False Call	64	97	81	59	56
Severe Weather & Natural Disaster	1	9	1	0	1
Special Incident Type	5	6	3	1	5
<b>TOTAL</b>	<b>1691</b>	<b>1887</b>	<b>1541</b>	<b>1598</b>	<b>1550</b>

**INCIDENTS OF INTEREST**

- July 7, 2018- Medical Emergency. Engine 5213 responded to a shooting involving two people with gunshot wounds. The incident occurred at 19 Fremont St. in Pajaro. Both patients were ground transported to the Natividad Trauma Center in Salinas.
- July 8, 2018- Vegetation Fire. North County Fire and Cal Fire responded to a vegetation fire on a steep hillside in heavy brush at 588 Strawberry Road. E5232 arrived at scene and quickly stopped forward progress. The fire was kept to ¼ acre. The cause was a metal grinder.
- July 8, 2018- Vehicle Accident. E5211 and Salinas City Fire responded to a vehicle accident at Hwy 156 and McGuffie Road involving two vehicles. One of the vehicles went off the roadway and landed in the tree with 4 patients trapped. The second vehicle had two occupants with one injured. Four patients were extricated and five patients were ground transported to Natividad Trauma Center in Salinas.
- July 10, 2018- Vegetation Fire/ Mutual Aid Strike Team. E5232 responded initial attack as part of Strike Team 2175C to a vegetation fire in Santa Clara County. E5232 returned on July 11, 2018.
- July 11, 2018- Vegetation Fire. North County Fire and Cal Fire responded to a vegetation fire at Hwy 101 cross of Vierra Canyon Road. E5232 arrived at scene and stopped the forward progress of the road side fire. The fire was contained to a 50 by 50 foot area along the side of the road.

**TRAINING**

- June 2018- Engine company personnel had Hazardous Material Ammonia Safety training and facility orientation at Storage Control Systems (SCS) in Pajaro.
- June/July- Self Contained Breathing Apparatus (SCBA) training continues as Engine Company personnel are applying their use to different applications.

**EQUIPMENT & FACILITIES**

- E5223- Engine: Replaced turbo charger, Air cooler charger, intake pressure sensor  
Transmission: Replaced transmission pan gasket, filters and transmission fluid  
Rear brakes: Drums and hardware our getting replaced  
Preventative maintenance completed: Fuel, oil, air filters, differential/pump gear box oil changed and air dryer, 90 day inspection. (Cost \$9,424.55)
- C5201- Preventative maintenance service and a check engine light.

**ADMINISTRATION**

- Six Reserve Firefighter candidates have cleared medical and backgrounds. Administrative paperwork will be processed on these Reserve Firefighter candidates for an August 1, 2018 start date.
- LAFCO (Armstrong Ranch):
  - Tax share agreement is scheduled to go before the Board of Supervisors this month.
- Mitigation Fee Update:
  - SCI Staff is working with the County to get this item placed on the agenda for the Board of Supervisors to act on.
- Shared Services:
  - Working with the City of Marina to craft agreement for shared Fire Chief.
- Annual Report:
  - Report has been completed. We are in the process of translating key items from the report into Spanish. Once completed will move on to printing and distribution.
- RFP for Auditing Services:
  - A request for proposals (RFP) from qualified certified public accounting firms to audit the District's financial statements for the years ending June 30, 2018 through June 30, 2020 has been issued. Proposals are due no later than Monday, August 13, 2018. The Selection process will take place at the regularly scheduled board meeting on Tuesday, August 21, 2018 by the Board of Directors.

Respectfully submitted,



Richard C. Hutchinson Jr., Fire Chief



### **California Special Districts Association Membership**

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PURPOSE: To provide a recommendation to the board on becoming a member of the California Special Districts Association (CSDA).

OUTLINE: Beginning April 2018 the District participated in a 90-day free trial membership in CSDA. CSDA provides an open forum with other member district, educational opportunities, advocacy and legislative work along with other benefits.

First year membership including prorated dues for July 3 - December 31, 2019 total \$8,848.00

RECOMMENDATION: While membership in the CSDA is valuable, current revenue challenges do not support taking on additional financial liabilities. Recommendation is to not approve until such time that revenues are sufficient to support cost of membership.

---

Richard C. Hutchinson Jr.  
Fire Chief

California Special Districts Association  
 1112 'i' Street, Suite 200  
 Sacramento, CA 95814

# Invoice

Date	Invoice #
5/10/2018	38230

Bill To
North County Fire Protection District of Monterey County 11200 Speegle Street Castroville, CA 95012

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	2018 Regular Member Dues -- 20% discount for first year (Membership paid through July 2, 2019)	6,842.00 - 20%	5,474.00
	2019 Prorated Remaining Dues (July 3 - December 31, 2019)	6,842.00	3,374.00
	<i>Note: Total amount billed is for 18 months of membership. Quote expires July 31, 2018.</i>		
		<b>Total</b>	<b>\$8,848.00</b>

Place Special Tax on November 6, 2018 Ballot

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**PURPOSE:** To approve placing a Special Tax on the November 6, 2018 ballot and approve proposal for services from SCI Consulting Group.

**OUTLINE:** At the request of Local 3058, this item has been brought back before the Board of Directors for consideration. District revenues are insufficient to sustain operations. Additional revenues must be generated to enable the District to sustain services. SCI consulting will provide the services outlined in the attached proposal for amounts not to exceed for the following services.

- Election Services - \$14,500
- Informational Outreach Services - \$15,000
- Post-Election Notification Postcards - \$4,300
- First Year Levy Submittal - \$10,000

**RECOMMENDATION:** That the Board authorize placing Special Tax on the November 6, 2018 ballot, also opting to print measure text and direct the Fire Chief to sign the attached contract for services with SCI Consulting for services listed above.

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Richard C. Hutchinson Jr., Fire Chief

# Special Tax

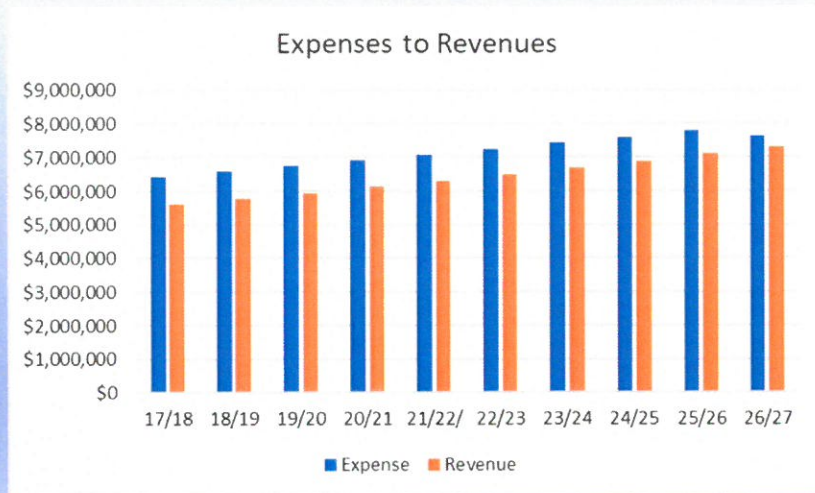


Discussion on why the District needs to place Special Tax measure on November 6, 2018 Ballot

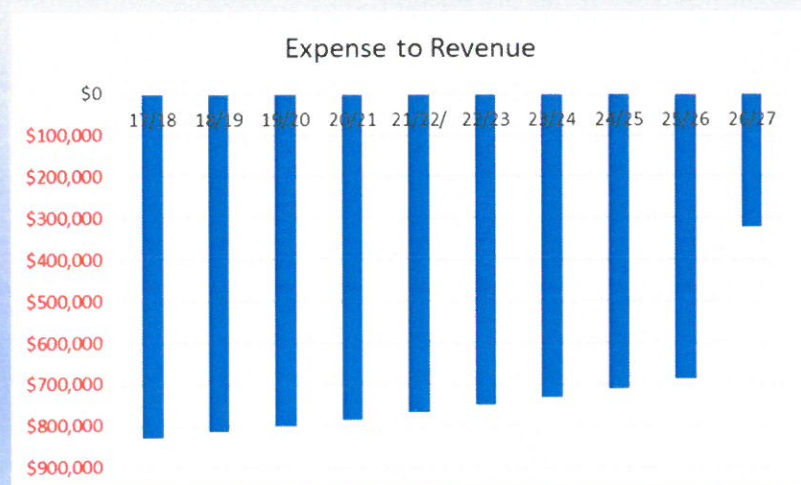
## Current Situation:

1. Revenues insufficient to support operations
2. Dependence on Strike Team monies
3. Looming expiration of SAFER Grant
4. Inability to replace equipment
5. Inability to address deficiencies with facilities

# 1. Revenues

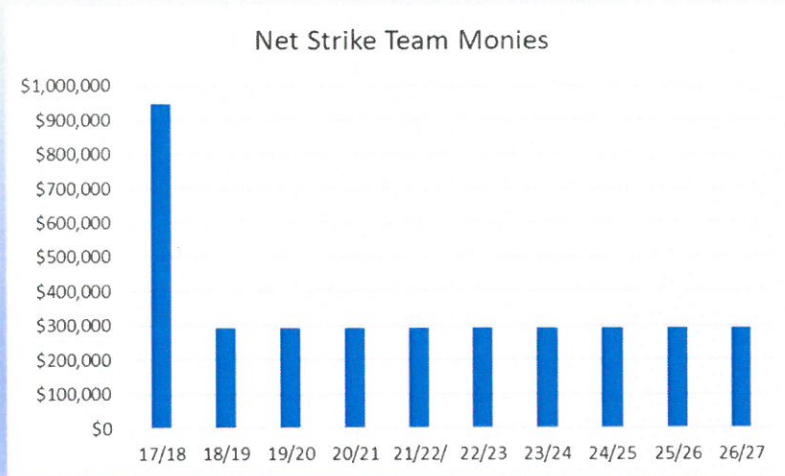


# 1. Revenues (Annual Deficiencies)

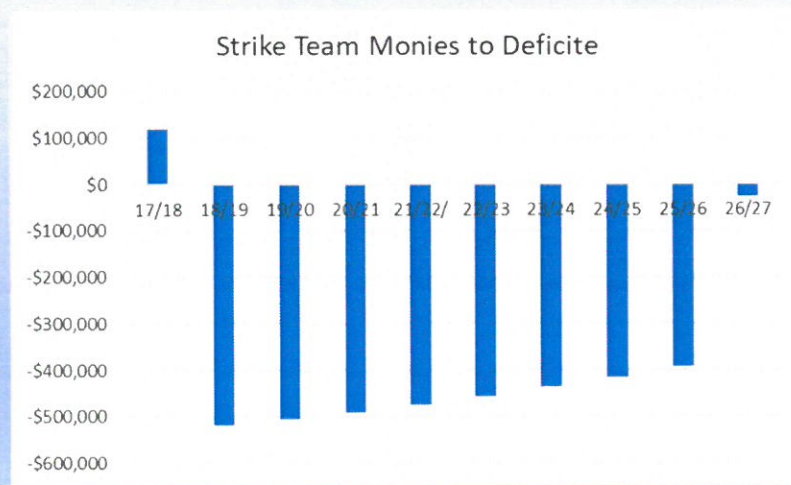




## 2. Strike Team Monies



## 2. Strike Team Monies



### 3. SAFER Grant

- Expires February 2019
  - Annual cost for SAFER fire fighters (5) \$520,000.
  - Absent additional revenues:
    - District could be forced to terminate employment of 2 to 3 fire fighters effective June 30, 2019.
  - With additional revenues:
    - District would be able to attrition these positions out through retirements. Nobody would be laid off.

### 4. Equipment

- 2 Engines over 25 years old
- 2 Engines over 20 years old
- 1 Front-line engine beyond date to be placed into reserve status
- 2 Front-line engines due to be placed into reserve status
- 3 of 4 Command vehicles beyond replacement dates
- All utility vehicles beyond replacement dates

Unit ID	Type of Vehicle	Purchase Year	Purchase Price	Life Span	Replacement Year	Replacement Cost based on 2017 pricing
5211	Fire Engine/Pumper	2010	\$435,000	20	2030	\$575,000
5212	Fire Engine/Pumper	2003	\$350,327	20	2023	\$575,000
5213	Fire Engine/Pumper	2003	\$350,327	20	2023	\$575,000
5221	Fire Engine/Pumper	1996	\$266,059	20	2016	\$575,000
5222	Fire Engine/Pumper	1990	\$370,000	20	2010	\$575,000
5223	Fire Engine/Pumper	1996	\$170,000	20	2016	\$575,000
5231	Brush Fire Engine	1988	\$107,570	20	2008	\$575,000
5232	Brush Fire Engine	2001	\$200,271	20	2021	\$438,818
5233	Brush Fire Engine	2001	\$200,271	20	2021	\$438,818
5241	Water Tender	1995	\$280,511	25	2020	\$425,000
5243	Water Tender	2004	\$192,629	25	2029	\$425,000
5263	Heavy Rescue	2005	\$247,094	20	2025	\$400,282
5271	Ladder/pump Truck	2001	\$490,310	25	2026	\$850,500
5200	Command Vehicle	2007	\$43,238	10	2017	\$70,000
5201	Command Vehicle	2008	\$22,545	10	2018	\$70,000
5202	Command Vehicle	2004	\$22,545	10	2014	\$70,000
5203	Command Vehicle	2006	\$37,145	10	2016	\$70,000
5291	Utility Pickup	2002	\$45,000	15	2017	\$55,000
5293	Utility Pickup	2001	\$75,693	15	2016	\$55,000



## 5. Facilities

### Station One – Castroville (Headquarters)

While still functional and doing the job, Station 1 was built prior to 1950, the headquarters station was expanded in early 1980 to include a shop and training facility. It is now filled to capacity. All bays, including the shop bays are housing existing apparatus.

The current housing facilities for personnel and public access are outdated with no practical means of further expansion or upgrades. The building has not been upgraded for seismic protection should a large earthquake happen. Administrative area which is used to serve the public is inadequate due to insufficient access (parking, restrooms, lobby, storage areas, and meeting areas with no ADA access to training room).

The lack of a common office for all administrative personnel combined with extremely deficient storage capabilities hampers the ability to manage personnel and efficiently serve the public.



## 5. Facilities

### Station Two - Prunedale

While still functioning and doing the job, Station 2 was built in 1952, is currently filled to capacity and outdated. It's also in need of seismic upgrading in the event of a large earthquake were to happen. Restroom updating is needed for ADA compliance and crews. Separate sleeping dorms for crews as well as physical fitness area are needed.

The current issues continue to be problematic, domestic plumbing needs replacing, septic system updating, flooring and concrete/asphalt parking and apron are in need of replacing. Currently we're using sea containers for added storage of fire equipment due to lack of storage in main building.





## 5. Facilities

### Station Three – Las Lomas

Built in 1987, with moderate work it is adequate to serve the needs of the District. It's in need of remodeling, flooring, painting inside and out and separate sleeping dorms as well as physical fitness area are needed. It's also in need for seismic retro protection. The apparatus driveway and apron are in need of replacement.



## Time is of the Essence

- Fund balance is at a critical level
- Equipment replacement must begin
- Facilities need maintenance
- Orderly reduction in staffing

## Special Tax

- Will provide approximately \$963,000 annually
  - Will allow the District to budget without pulling from reserves.
  - Will allow for resumption of vehicle replacement.
  - Will allow for facility maintenance and repairs.
  - Will allow for an orderly reduction of staffing (no layoffs).
  - Will allow for us to begin rebuilding reserve funds.
  - Will bridge us to 2026 when the Side Fund Loan is paid off.
- This is the best opportunity for us to take control of our situation.



**Submitted via electronic mail**  
[richard.hutchinson@ncfpd.org](mailto:richard.hutchinson@ncfpd.org)

June 14, 2018

Richard Hutchinson, Fire Chief  
North County Fire Protection District  
11200 Speegle Street  
Castroville, CA 95012

**Re: Proposal Special Tax Election, Outreach and Other Professional Consulting Services**

Dear Chief Hutchinson:

**SCI Consulting Group** ("SCI") is pleased to submit, for your review, this proposal to provide Special Tax Election, Outreach and Other Professional Consulting Services for the North County Fire Protection District (the "District"). Our proposed services for this project include:

- Election services (development of tax structures, required document preparation, etc.)
- Informational outreach services
- Post-election notification postcards (if tax is approved, per Government Code 54930)
- First year levy submittal (if tax is approved)

Established in 1985, SCI is a widely recognized public finance consulting firm with leading expertise in assisting public agencies in California to fund new services and improvements. For local funding measures encompassing entire cities, counties or special districts, SCI has a success rate of over 90% with over 130 successful special tax and post-Proposition 218 assessment ballot measures. In fact, SCI has formed more successful agency-wide post-Proposition 218 benefit assessments than all other assessment engineering firms in California, combined. Our success is attributed to our unique capability of assisting public agencies in evaluating the feasibility of, and community support for, a local funding measure before an agency makes the crucial decision whether to proceed with a balloting.

We respectfully offer the following strengths, which differentiate our firm from others, for your consideration:

**SUCCESSFUL IMPLEMENTATION OF REVENUE MECHANISMS FOR SPECIAL TAX ELECTION AND OUTREACH** SCI has successfully implemented revenue mechanisms based upon our effective informational outreach services for many Fire Protection Districts and other local agencies throughout California including:

Auberry Volunteer Fire Dept. (Fresno County)  
City of Santa Barbara  
East County Fire Protection District  
El Medio Fire Protection District  
Herlong Fire Protection District  
Kentfield Fire Protection District  
Loomis Fire Protection District  
Meeks Bay Fire Protection District  
Mi Wuk Fire Protection District  
Mountains Rec. & Conserv. Auth. No. 1 & No. 2  
Nevada Consolidated Fire Protection District

Newcastle Fire Protection District  
North San Juan Fire Protection District  
Penn Valley Fire Protection District  
Penryn Fire Protection District  
Plumas Eureka Community Services District  
Rodeo Hercules Fire Protection District  
Shasta Lake Fire Protection District  
Twain Harte Community Services District  
Wheatland Fire Protection Authority  
Williams Fire Protection Authority

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**COMPREHENSIVE KNOWLEDGE OF MONTEREY COUNTY** We have worked extensively throughout Monterey County, and currently provide, or have provided, assessment engineering, special tax administration and other consulting services to numerous public agencies within Monterey County including:

- Carmel Valley Fire Protection District
- Monterey County Regional Fire District (East Garrison)
- Monterey Peninsula Regional Park District
- Northern Salinas Valley Mosquito Abatement District
- Spreckels Community Services District and Spreckels Memorial District

**CONTINUITY OF STAFF AND FIRM** SCI has been providing assessment engineering and levy administration services to public agencies for over 30 years. We are exclusively focused on these highly specialized services. Our staff and firm have unmatched continuity. In addition, SCI has retained the same service area focus for over 30 years of service.

**LOW OVERHEAD/LOW COST PROVIDER** We understand levy administration services must provide cost effectiveness, particularly to keep the District's costs within budget constraints. For this reason, we maintain the lowest overhead and leanest structure in the industry. While other firms maintain multiple offices, hierarchical administration and much higher overhead costs, we operate more effectively and with much lower overhead out of one central office located in an economically favorable business area.

**UNMATCHED TECHNICAL CAPABILITIES** Aside from our administrative staff, every employee in our firm is a database expert. We have developed in-house, specialized programs to improve our levy administration services. We are also GIS and mapping experts. We invite you to compare our database and technical expertise with the staff from any other firm.

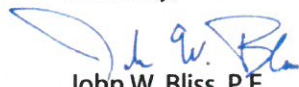
**UNMATCHED RESPONSIVENESS AND CUSTOMER SERVICE** We invite you to call our toll-free taxpayer inquiry line at (800) 273-5167 and compare our level of service and responsiveness with any other firm. We answer calls directly with knowledgeable levy administration staff, including available representatives who are fluent in Spanish. We also provide the highest level of service and responsiveness for all our clients, including responding to all our clients within the same day.

**OUR CLIENTS ARE OUR BEST REFERENCES** We sincerely encourage you to speak with any of our clients, not only the listed references. They will attest to the comprehensive nature of our services, our level of client responsiveness and our levy administration abilities.

This proposal is binding for 90 days from the submission deadline of June 14, 2018.

We look forward to this opportunity to assist the District with this important project and stand ready to proceed. If you have any questions or require additional information, please do not hesitate to contact me. I can be reached at (707) 430-4300 or via email at [john.bliss@sci-cg.com](mailto:john.bliss@sci-cg.com).

Sincerely,



John W. Bliss, P.E.  
President



## SCOPE OF WORK

Based upon our current understanding of the technical analysis and information needed by the District, we propose the following scope of work and approach:

### **Election Services**

#### **Data Analysis, Tax Structure and Documents**

1. Develop and finalize the tax structure.
2. Prepare the Resolution of Consolidation ordering the election, including the 75-word ballot question and the full text of the measure.
3. Review the Resolution of Consolidation with District staff and the District's legal counsel and, if necessary, incorporate revisions.
4. Forward the signed Resolution of Consolidation to the County.
5. Coordinate with the County Registrar of Voters regarding the election timeline and ballot materials.

#### **Other Election Services**

1. Prepare the Resolution accepting the ballot results and ordering the levy of the special tax for the first fiscal year.
2. Assist the District and its legal counsel in responding to registered voter questions and comments at board meetings, as needed.

#### **County Registrar of Voters Services**

*The County Registrar of Voters provides certain election services including signature verification and ballot tabulation services. Please note the cost of the County Registrar of Voter services, is not included in this proposal, and the District will need to contact the County separately regarding their costs.*

#### **Informational Outreach Services**

1. Assist with public informational outreach strategies and registered voter informational services.
2. Prepare question and answer documents, informational handouts and other materials.
3. Train District staff who may be responding to registered voters or will be making presentations on the proposed special tax to the public.
4. Conduct public outreach workshops as appropriate.

#### **Post-Election Notification Postcards**

Prepare and mail a notice of new parcel tax to the owner of parcels affected by the tax, if that owner does not reside within the District, in accordance with Government Code 54930.

#### **Annual Levy Administration**

1. Determine the taxable and nontaxable parcels in the District, and on a parcel-by-parcel basis, calculate and verify the proposed tax amount for each parcel and prepare the preliminary tax roll to be used by the District as a basis for the annual budget.
2. Prepare any needed resolutions and staff reports for the Tax.
3. Prepare and assist with the publication of any notices for the continuation of the Tax, if needed.
4. Attend District Board meetings as needed, including those at which the resolution is approved.
5. Finalize the Tax Roll, other documents and supporting materials.
6. Prepare the final Tax Roll for the Tax and submit it to the County Auditor/Tax Collector for inclusion on the upcoming fiscal year tax bills.
7. Provide the County Auditor/Tax Collector with our toll-free phone number so property owners can directly contact SCI Consulting Group throughout the fiscal year regarding any questions that arise.

8. Throughout the fiscal year, research and, if necessary, revise any taxes which we find to be based upon incorrect information being used to apply the Tax methodology. (It should be noted that, due to our comprehensive levy validation procedures, actual revisions are expected to be very minimal, if any.)

## **PROJECT TEAM**

If selected, Susan Barnes would serve as the project manager and I will oversee the work. Susan does not have any work commitments interfering with her responsiveness and ability to successfully complete the project within a reasonable timeframe.

### **Susan Barnes, Senior Consultant**

Susan Barnes contributes over ten years of experience in finance, administration and consulting services to the SCI team. Susan has expertise with the creation and administration of benefit assessments and fees, public opinion research projects, meeting facilitation and other consulting services. In addition, Susan has extensive media and educational outreach experience. Susan graduated from the University of California, Berkeley with a Bachelor of Science in Business Administration and holds a master's Degree in Organizational Development from Sonoma State University.

### **Chris Coulter, Senior Consultant**

Chris Coulter contributes experience in funding measure feasibility, data analysis, and financial analysis services for public, private and non-profit sector organizations to the SCI team. Chris specializes in rate study analysis and Proposition 218 formation of benefit assessment districts, community facility districts and fee rate structures. In addition, he is experienced in spatial and regional analysis, opinion research, public outreach, demographic studies and ballot measure development. Chris is a graduate of the University of California at Berkeley with a Bachelor of Art in English Literature.

## **PROJECT REFERENCES**

Below are project descriptions and references for your review. Please do not hesitate to contact us if you would like to speak with any of the clients for projects listed below.

### **KENTFIELD FIRE PROTECTION DISTRICT**

1004 Sir Francis Drake Blvd.

Kentfield, CA 94904

(415) 453-7464

Contact: Paul Smith, Fire Chief

Email: [psmith@kentfieldfire.org](mailto:psmith@kentfieldfire.org)

In 2013, SCI assisted the District with a new annual parcel tax to fund emergency services. SCI's services included conducting a feasibility analysis project and associated public opinion research. Following the survey showing a high level of community support for a new funding measure, SCI developed messaging and outreach materials for the District, and coordinated the mailed election materials and requirements. This new parcel tax, with an annual rate of \$0.10 per square foot and tiered rates for vacant properties, was successful and received 75.42% voter support. The new tax is generating over \$600,000 per year.

**PENN VALLEY FIRE PROTECTION DISTRICT**

P. O. Box 180  
 10513 Spenceville Road  
 Penn Valley, CA 95946  
 (530) 432-2630  
 Contact: Don Wagner, Fire Chief  
 Email: [dwagner@pennvalleyfire.com](mailto:dwagner@pennvalleyfire.com)

In 2010 SCI assisted the District with a new annual parcel tax to fund emergency services. SCI's services included developing the educational outreach approach and action plan and assisting with outreach. In addition, SCI developed messaging and outreach materials and coordinated the mailed election materials and requirements. This new parcel tax, with an annual rate of \$98, was highly successful and received 72% voter support. The new tax is generating over \$570,000 per year.

**TRUCKEE FIRE PROTECTION DISTRICT**

10049 Donner Pass Road  
 Truckee, CA 96161  
 (530) 582-7850  
 Contact: Joyce Engler, Administrative Officer  
 Email: [joyceengler@truckeeffire.org](mailto:joyceengler@truckeeffire.org)

**Work Summary:**

- SCI client since 2006
- Levy administration of two assessments and three parcel taxes in Placer and Nevada Counties
- Submitted levies are over \$1.3 million annually for approximately 22,000 parcels

In 2016, SCI was hired to assume the annual levy administration for its five revenue districts, some of which span both Nevada and Placer counties, include unsecured parcels, or date back to the early 1980s. After performing our standard levy administration audit for the first year (FY 2016-17), SCI was able to increase the District's revenue by \$48,000 due to parcels that were incorrectly assessed or not assessed in previous years. SCI also administers the billing and collection of assessments for over 650 parcels that are not included on the counties' property tax rolls.

**TENTATIVE TIMELINE**

We understand the District would like to complete the election prior to the County's levy submittal deadline in early August 2019.

Resolution ordering the election	July 17, 2018
Informational outreach	June 2018 – October 2019
ROV mailing of ballots (29 days prior to election date)	October 8, 2018
Election date	November 6, 2018
Mail postcards to property owners	November 2018
Resolution ordering the levy of the special tax	July 2019
Submit special tax levies to County Auditor	August 2019



## FEE SCHEDULE

In consideration for the work accomplished, as outlined in this proposal, SCI will be compensated as detailed below:

<b>Phase of work</b>	<b>Fee</b>
Election services	\$ 14,500
Informational outreach services	\$ 15,000
Post-election notification postcards	\$ 4,300
First year levy submittal	\$ 10,000

The fee schedule does not include any costs from the County Registrar of Voters, such as printing and mailing of election materials, signature verification and ballot tabulation. The District should contact the County directly regarding their costs for the election.

The tasks included in this proposal are for the initial formation of the special tax. If you wish to explore estimated costs for annual administration, we would be happy to furnish that information.

After the special tax is established and levied for the first year, the District will be required to complete annual tax reporting each year in January. The fees for this service are not included in the fees listed above.

The scope of services includes up to three meetings with the District. Any additional meetings, if required, shall be billed at the rate of \$1,050 per consultant per meeting.

Incidental costs incurred by SCI for the purchase of property data, maps, travel and other out-of-pocket expenses shall be reimbursed at actual cost with the total not to exceed \$1,000 without prior authorization from the District.

If the District desires to extend the term of this agreement, the fee amount for each additional year will be the amount of the last fiscal year shown above, increased annually by a minimum of 3%.

In the event the District elects to request optional, additive scope of work, SCI will work with the District to negotiate compensation for these additional tasks, and execute an Addendum to the agreement for these additional services.

It is important to note all costs associated with this the scope of services can be financed or refunded by the levies, if the District proceeds and is successful with a funding measure.

## ADDITIONAL INFORMATION

### Employment Policies

SCI does not and shall not discriminate against any employee in the work place or against any applicant for such employment or against any other person because of race, religion, sex, color, national origin, handicap, or age or any other arbitrary basis. SCI Consulting Group insures compliance with all civil rights laws and other related statutes.

### Conflict of Interest Statements

SCI has no known past, ongoing or potential conflicts of interest for working with the District, performing the Scope of Work or any other service for this Project.

### Insurance

SCI carries professional Errors and Omissions insurance in the amount of \$2 million per occurrence and \$2 million aggregate. SCI also carries general liability insurance in the amount of \$2 million per occurrence and \$4 million aggregate.



## CONSULTANT SERVICES AGREEMENT

THIS AGREEMENT is made on June 19, 2018, between the **North County Fire Protection District**, ("District") and **SCI Consulting Group** ("Consultant" or "SCI"), a California Corporation, who agree as follows:

1. **Scope of Work ("Work").** Consultant shall perform the work and render the services described in this Proposal (the "Work"). The Consultant shall provide all labor, equipment, material and supplies required or necessary to properly and competently perform the Work, and determine the method, details and means of doing the Work.
2. **Payment.**
  - a. In exchange for the Work, District shall pay to the Consultant a fee for completed phases of the Work. The total fee for the Work shall not exceed amounts set forth in the Fee Schedule shown in this Proposal. There shall be no compensation for extra or additional work or services by the Consultant unless approved in advance in writing by District. The Consultant's fee shall include all the Consultant's costs and expenses related to the Work.
  - b. At the completion of each phase of the Work, the Consultant shall submit to the District an invoice for the Work performed. If the Work is satisfactorily completed and the invoice is accurately computed, the District shall pay the invoice within 30 days of its receipt.
3. **Term.** This Agreement shall take effect on the above date and shall continue in effect until completion of the Work.
4. **Insurance.**
  - a. **Types & Limits.** The Consultant, at its sole cost and expense, shall procure and maintain for the duration of this Agreement the following types and limits of insurance:

Commercial General Liability	\$2,000,000 per occurrence \$4,000,000 aggregate
Automobile Liability	\$2,000,000 per accident
Workers' Compensation	Statutory limits
Professional Liability	\$2,000,000 per claim
Excess Liability (over General Liability & Auto Liability)	\$1,000,000 per occurrence & \$1,000,000 aggregate
  - b. **Other Requirements.** The general liability policy(ies) shall be endorsed to name the District, its officers and employees as additional insureds regarding liability arising out of the Work.
  - c. **Proof of Insurance.** Upon request, the Consultant shall provide to the District proof of insurance.

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5. **Indemnification.** The Consultant shall indemnify, defend, protect, and hold harmless the District, and its officers and employees from and against any and all liability, losses, claims, damages, expenses, demands, and costs (including, but not limited to, attorney, expert witness and consultant fees, and litigation costs) arising out of the Consultant's performance of the Work and caused by willful misconduct of or by the Consultant or its employees, agents and subcontractors.
  6. **Entire Agreement.** This writing represents the sole, final, complete, exclusive and integrated expression and statement of the terms of this contract between the parties concerning the Work, and supersedes all prior oral and/or written negotiations, representations or contracts. This Agreement may be amended only by a subsequent written contract approved and executed by both parties.
  7. **Independent Contractor.** The Consultant's relationship to the District is that of an independent contractor.
  8. **Successors and Assignment.** This Agreement shall bind and inure to the benefit of the heirs, successors and assigns of the parties; however, the Consultant shall not subcontract, assign or transfer this Agreement or any part of it without the prior written consent of the District.
  9. **No Waiver of Rights.** Any waiver at any time by either party of its rights as to a breach or default of this Agreement shall not be deemed to be a waiver as to any other breach or default.
  10. **Severability.** If any part of this Agreement is held to be void, invalid or unenforceable, then the remaining parts will nevertheless continue in full force and effect.
  11. **Governing Law and Venue.** This Agreement will be governed by and construed in accordance with the laws of the State of California.
  12. **Default.** In the event the Consultant defaults in the obligations of the Consultant under this Agreement, or the Consultant defaults in the performance of the terms and conditions of this Agreement, the District may, at its option, declare this Agreement to be in default and, at any time thereafter, may do any one or more of the following: a) enforce performance of the Agreement by the Consultant; or b) terminate this Agreement. In the event this Agreement is terminated payment shall still be due for all Work performed by the Consultant through the date of the termination.
  13. **Cancellation.** The District or the Consultant may cancel this Agreement without cause. The party desiring to cancel this Agreement shall notify the other party in writing. In the event this Agreement is cancelled payment shall still be due for all Work performed by the Consultant through the date of the notification of cancellation.
  14. **Attorney's Fees.** In the event, any legal action is brought to enforce or construe this Agreement, the prevailing party shall be entitled to an award of reasonable attorney's fees, expert witness and consulting fees, and litigation costs.

**15. Notice.** Any notice, invoice or other communication that is required or permitted to be given under this Agreement shall be in writing and either served personally or sent by prepaid, first class U.S. mail or by commercial delivery service, addressed as follows:

**Public Agency:**

North County Fire Protection District  
11200 Speegle Street  
Castroville, CA 95012

**Consultant:**

SCI Consulting Group  
4745 Mangels Boulevard  
Fairfield, CA 94534

Any party may change its address by notifying the other party of the change in the manner provided below:

_____	_____
_____	_____
_____	_____
_____	_____

By signing below, we agree to the terms of this Agreement.

**Accepted:**

\_\_\_\_\_  
Richard Hutchinson  
Fire Chief  
North County Fire Protection District

**Accepted:**

\_\_\_\_\_  
John W. Bliss  
President  
SCI Consulting Group

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**Resolution No. 18-7-1**

**RESOLUTION ORDERING AN ELECTION, REQUESTING COUNTY ELECTIONS TO CONDUCT THE ELECTION, AND REQUESTING CONSOLIDATION OF THE ELECTION**

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**NORTH COUNTY FIRE PROTECTION DISTRICT OF MONTEREY COUNTY**

WHEREAS, pursuant to Elections Code Section 10002, the governing body of any city or district may by resolution request the Board of Supervisors of the county to permit the county elections official to render specified services to the city or district relating to the conduct of an election; and

WHEREAS, the resolution of the governing body of the city or district shall specify the services requested; and

WHEREAS, pursuant to Elections Code Section 10002, the city or district shall reimburse the county in full for the services performed upon presentation of a bill to the city or district; and

WHEREAS, pursuant to Elections Code Section 10400, whenever two or more elections, including bond elections, of any legislative or congressional district, public district, city, county, or other political subdivision are called to be held on the same day, in the same territory, or in territory that is in part the same, they may be consolidated upon the order of the governing body or bodies or officer or officers calling the elections; and

WHEREAS, pursuant to Elections Code Section 10400, such election for cities and special districts may be either completely or partially consolidated; and

WHEREAS, pursuant to Elections Code Section 10403, whenever an election called by a district, city or other political subdivision for the submission of any question, proposition, or office to be filled is to be consolidated with a statewide election, and the question, proposition, or office to be filled is to appear upon the same ballot as that provided for that statewide election, the district, city or other political subdivision shall, at least 88 days prior to the date of the election, file with the board of supervisors, and a copy with the elections official, a resolution of its governing board requesting the consolidation, and setting forth the exact form of any question, proposition, or office to be voted upon at the election, as it is to appear on the ballot. Upon such request, the Board of Supervisors may order the consolidation; and

WHEREAS, the resolution requesting the consolidation shall be adopted and filed at the same time as the adoption of the ordinance, resolution, or order calling the election; and

WHEREAS, various district, county, state and other political subdivision elections may be or have been called to be held on DATE OF ELECTION;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED THAT THE Board of Directors of the North County Fire Protection District of Monterey County hereby orders an election be called and consolidated with any and all elections also called to be held on November 6, 2018 insofar as said elections are to be held in the same territory or in territory that is in part the same as the territory of the requests the Board of Supervisors of the County of Monterey to order such consolidation under Elections Code Section 10401 and 10403.

BE IT FURTHER RESOLVED AND ORDERED that said governing body hereby requests the Board of Supervisors to permit the Monterey County Elections Department to provide any and all services necessary for conducting the election and agrees to pay for said services, and

BE IT FURTHER RESOLVED AND ORDERED that the Monterey County Elections Department shall conduct the election for the following MEASURE(S) to be voted on at the November 6, 2018 election:

Shall the North County Fire Protection District of Monterey County impose an annual special tax to fund District response to fire, medical, rescue and hazardous condition emergencies; equipment replacement, training and public fire prevention programs at the following rates: \$45 dollars per residential unit; \$63.75 dollars per unimproved lot/agricultural parcel; and \$0.15 per square foot commercial/industrial building, generating estimated revenues of \$963,000 annually to fund District with no termination?

BE IT FURTHER RESOLVED AND ORDERED THAT Monterey County Elections Department is requested to:

Print the attached measure text exactly as filed or indicated on the filed document in the Voter Information Guide for the November 6, 2018 election. Cost of printing and distribution of the measure text will be paid for by the city/district.

Not to print the measure text in the Voter Information Guide, but send a copy to voters upon request at the cost of said city/district.

PASSED AND ADOPTED this 17<sup>th</sup> day of July, 2018 by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

Chairperson of said Governing Board

Attested: