

**NORTH COUNTY FIRE PROTECTION DISTRICT OF  
MONTEREY COUNTY**

**Administration Office: 11200 Speegle St. Castroville CA 95012**

**831.633.2578 or 722-7833 Phone**

**831.633.2572 Fax**

**<http://www.ncfpd.org>**



**REGULAR MEETING**

Location: 11160 Speegle Street, Castroville

**Tuesday, January 15, 2019**

10:00 a.m.

Board of Directors:

Vacant, President

Jacqueline C. Simon, Vice-President

Frank Balesteri, Secretary

Don Chapin, Director

Stanley Silva, Director

Fire Chief Richard C. Hutchinson, Jr.



**NORTH COUNTY FIRE PROTECTION DISTRICT  
REGULAR BOARD MEETING  
AGENDA**

**Meeting Location:** Castroville Library  
11160 Speegle Street, Castroville, CA

**Date:** Tuesday, January 15, 2019

**Roll Call:**

President - Vacant  
Vice President Jacqueline C. Simon  
Secretary Frank Balesteri  
Director Don Chapin  
Director Stanley Silva

**Administration:** Fire Chief Richard Hutchinson

**Time:** 10:00 a.m.

*\*Please silence all cell phones and refrain from texting during the meeting.*

**CALL TO ORDER:**

**OPEN SESSION:**

**PLEDGE OF ALLEGIANCE:**

**1. ADDITIONS & CORRECTIONS TO AGENDA:**

*The Secretary to the Board will announce Agenda corrections and proposed additions, which may be acted on by the Board as provided in Section 54954.2 of the California Government Code.*

**2. PUBLIC COMMENTS:**

*Public comment on items **not** on the Board's agenda shall be limited to 3 minutes per person per topic and understand that no action shall be taken on any item not appearing on the agenda. During consideration of any agenda item, public comment shall be limited to 3 minutes per person per topic and will be allowed **prior** to Board action on the item under discussion.*

**3. MINUTES:**

- a. *Take action on the December 18, 2018 regular board meeting.*

**4. PURCHASING CONSENT & CHECK REGISTERS – Routine Expenses**

**5. FINANCIAL REPORTS:**

- a. Accept Revenue Report: December 2018.
- b. Accept Expense Report: December 2018.
- c. Accept County Treasury Reconciliation Ending: December 2018.
- d. Accept Comerica Bank Reconciliation Ending: December 2018.
- e. Accept Monthly CAL-CARD (US Bank) Reconciliation Report & Expense Statements Ending: December 2018.

**6. CORRESPONDENCE:**

None

**7. FIRE CHIEF'S REPORT:**

*Note: If you believe you possess any disability that would require special accommodations in order to attend this meeting, please call North County Fire Protection District at 633-2578 or 722-7833.*

- a. Receive Monthly Report

**8. SAFETY COMMITTEE ISSUES:**

- a. *Committee, members of the public, or any District employee to report a safety issue that requires Board direction. Chief Pastore to give verbal update on safety committee issues.*

**9. STAFF REPORT:**

None

**10. OLD BUSINESS:**

- a. SCI report and analysis of the November election
- b. Board of Directors Standard Operating Policies – Rotation Policy

**11. NEW BUSINESS:**

- a. Take Action: Accepting Don Champion's resignation and declaring the Board seat vacancy.
- b. Take Action: On Re-establishing Board organizational structure and subcommittee appointments pursuant to Board of Directors Standard Operating Policies for the following:
  - I. Slate of Officers
  - II. Negotiations Committee
  - III. Audit Committee

**12. BOARD of DIRECTORS COMMUNICATION:** *When needed, this time is reserved for the*

- a. *Board of Directors to communicate activity, educational classes, and/or Committee reports.*

---

**CLOSED SESSION:**

*Pursuant to Government Code Section 54957: The Board will discuss, if needed, the following:*

- *Personnel Matters*
- 

**ANNOUNCEMENT OF CLOSED SESSION ITEMS (if applicable):**

*The board will report out on any action taken during Closed Session, and may take additional action in Open session as appropriate.*

**Next meeting: Tuesday, February 19, 2019 at 10:00 A.M.**

**ADJOURNMENT:**

**AGENDA POSTED AND FAXED TO MEDIA AT 04:00 P.M. on Friday, January 11, 2019**

**Posting Locations:**

Castroville Library Bulletin Board, 11160 Speegle Street, Castroville CA 95012  
NCFD, Station 1: 11200 Speegle Street, Castroville CA 95012  
NCFD, Station 2: 17639 Pesante Road, Prunedale CA 93907  
NCFD, Station 3: 301 Elkhorn Road, Royal Oaks, CA 95076  
North County Fire Protection District website at [www.ncfpd.org](http://www.ncfpd.org)

*Note: If you believe you possess any disability that would require special accommodations in order to attend this meeting, please call North County Fire Protection District at 633-2578 or 722-7833.*



The Regular meeting of the North County Fire Protection District Board of Directors was held on **December 18, 2018** at 11160 Speegle Street, Castroville, CA

The Board Chair called the meeting to order at 10:05 A.M.

PLEDGE OF ALLEGIANCE

ROLL CALL: Don Chapin, President  
Frank Balesteri, Vice President  
Don Champion, Secretary  
Jacqueline C. Simon, Director  
Stanley Silva, Director

Administrative Staff: Richard Hutchinson, Fire Chief

ADDITIONS & CORRECTIONS TO AGENDA:

No revisions or corrections to the agenda were received. Agenda to stand as posted.

PRESENTATION:

Fire Chief Richard Hutchinson presented the promotional badge pinning to Division Chief Jess Mendoza, Captain Manuel Madrigal, Lieutenant Aaron Daniels, Reserve Austin Burnett, and Reserve Nolan Cutler.

ORGANIZATIONAL MEETING:

Phil Passafuime, the District Legal Counsel, attended the organizational meeting to provide guidance and counsel after having reviewed the Board of Director's Standard Operating Procedures, the Brown Act, and the Special District's rules, laws and regulations.

**Offices and Terms:**

Motion made by Secretary Champion, seconded by Director Simon to adopt a rotation policy as proposed in the first two paragraphs of the handout under Policy 1 and excluding the clerk's position.

Motion carried, 3-2.

Motion made by Director Simon, seconded by Director Silva, Second withdrawn by Director Silva, seconded by Vice President Balesteri to ratify that the Board has acted to approve the rotation policy and to clarify the process by allowing the policy to begin in January 2019 after the board reviews and adopts the official policy.

Motion carried; 3- 2.

Roll call: Silva - Aye; Simon - Aye; Balesteri - Aye; Chapin- Nay; Champion - Nay.

Motion made by Director Balesteri, seconded by Director Simon to nominate Don Champion as Board President.  
Motion carried, 3-2.

Motion made by Director Balesteri, seconded by Director Silva to nominate Jacqueline Simon as Board Vice President.  
Motion carried, 5-0.

Motion made by Director Chapin, seconded by Director Silva to nominate Frank Balesteri as Board Secretary.  
Motion carried, 5-0.

The new Slate of Officers assumed the positions

- President Don Champion
- Vice President Jacqueline C. Simon
- Secretary Frank Balesteri
- Director Don Chapin
- Director Stanley Silva

Motion made by Director Chapin, seconded by Vice President Balesteri to propose the Board retain its current Recorder/Clerk to the Board, Carolina Bravo. There were no new nominations and no oppositions on the election of the Recorder/Clerk to the Board.  
Motion carried, 5-0.

Motion made by Secretary Balesteri, seconded by Director Silva, to hold its regular meetings on the 3rd Tuesday of each month at 10:00 a.m. at the Monterey County Castroville Library Conference Room at 11160 Speegle Street, Castroville, CA 95012. Motion carried, 5-0.

#### **Regular Meeting Schedule**

- Tuesday, January 15, 2019
- Tuesday, February 19, 2019
- Tuesday, March 19, 2019
- Tuesday, April 16, 2019
- Tuesday, May 21, 2019
- Tuesday, June 18, 2019
- Tuesday, July 16, 2019
- Tuesday, August 20, 2019
- Tuesday, September 17, 2019
- Tuesday, October 15, 2019
- Tuesday, November 19, 2019
- Tuesday, December 17, 2019

Motion made by President Champion, seconded by Vice President Simon, to nominate Director Silva for the Negotiations Committee.  
Motion carried, 5-0.

Motion made by President Champion, seconded by Vice President Simon, to nominate President Champion for the Negotiations Committee.  
Motion carried, 5-0.

**Negotiations Committee:**

- Director Stanley Silva
- President Don Champion

Motion made by President Champion to nominate Director Chapin for the Audit Committee, Director Chapin Declined.

Motion made by Director Chapin, seconded by Secretary Balesteri to nominate President Champion and Vice President Simon for the Audit Committee.

Motion carried, 5-0.

**Audit Committee:**

- President Don Champion
- Vice President Jacqueline C. Simon

President Don Champion Tabled the appointments of the Economic Strategies Committee until the January 15<sup>th</sup>, 2019 Board Meeting to allow time to determine legitimacy of the committee's formation.

**PUBLIC COMMENTS:**

None.

**MINUTES:**

Motion made by Director Chapin, seconded by Vice President Simon, to approve the November 13, 2018 regular board meetings minutes.

Motion carried; 5-0.

Motion made by President Champion, seconded by Vice President Simon, to edit the December 4, 2018 special board meetings minutes.

Motion failed; 2-3.

Motion made by Director Chapin, seconded by Director Silva, to approve the December 4, 2018 special board meetings minutes as presented.

Motion carried; 3-2.

**WARRANTS/PURCHASING CONSENT:**

The Board reviewed the December 2018 Purchasing Consent Calendar and the Check Register for November 2018 #41999 through #42052 (including direct deposit and electronic payments) for a monthly total of \$692,067.59. Motion made by Director Chapin, seconded by Secretary Balesteri, to approve the Consent Calendar and Check Register.

Motion carried; 5-0.

**FINANCIAL REPORTS:**

1. The November 2018 Revenue report (Item 7-A) was reviewed and received.
2. The November 2018 Expenditure report (Item 7-B) was reviewed and received.
3. The November 2018 County Treasury Reconciliation Summary (Item 7-C) was reviewed and received.
4. The November 2018 Comerica Bank Reconciliation Summary (Item 7-D) was reviewed and received.

5. The November 2018 US Bank CAL-CARD Reconciliation Report and Expense Statement (Item 7-E) was reviewed and received.

Motion made by Vice President Simon, seconded by Secretary Balesteri, to receive County Treasury Reconciliation, Comerica Bank Reconciliation, and the CAL-CARD Reconciliation. Motion carried; 5-0.

CORRESPONDENCE:

None.

FIRE CHIEF REPORT:

Fire Chief Richard Hutchinson presented the Chief's Report (Item 9-A) to the Board. The Board accepted the Fire Chief's report.

SAFETY REPORT:

None.

STAFF REPORT:

None.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

BOARD OF DIRECTORS COMMUNICATION:

President Champion thanked the board for electing him Board President, stating that he looked forward to a collaborative working environment.

CLOSED SESSION:

None.

ITEMS FOR NEXT MONTH'S AGENDA: Tuesday, January 15, 2018 at 11160 Speegle St., Castroville, CA 95012

- Rotation Policy Adoption
- Economic Strategies Committee

ADJOURNMENT: 11:48 A.M.

Respectfully submitted by:

---

Carolina Bravo, Recorder

---

Jaqueline Simon, Vice President

---

Frank Balesteri, Secretary

# Consent Calendar

**Note to Board:** These matters include routine financial actions, appear in no particular order, and are usually approved by a single majority vote. The amount shown below is the invoice amount if exceeds \$1,000 and requires Board consent as stated in District Policy #1602: Purchasing/Expenditures, Section 4C.

## Regular Board Meeting January 15, 2019

MAINTENANCE	ACCT	DESC. OF CONSENT	DATE	CHECK #
\$ 6302.11	<b>Golden State Truck &amp; Trailer</b> 5120	Maint. of Equipment <ul style="list-style-type: none"><li><i>This invoice represents repairs on exhaust and coolant leaks and front brakes on E5212</i></li></ul>	01/08/2019	42100
\$ 2935.28	<b>Golden State Truck &amp; Trailer</b> 5120	Maint. of Equipment <ul style="list-style-type: none"><li><i>This invoice represents replacement of the engine harness on E5212</i></li></ul>	01/08/2019	42104
\$ 1302.41	<b>Golden State Truck &amp; Trailer</b> 5120	Maint. of Equipment <ul style="list-style-type: none"><li><i>This invoice represents replaced injectors on E5212</i></li></ul>	01/08/2019	42116
\$ 4260.81	<b>Golden State Truck &amp; Trailer</b> 5120	Maint. of Equipment <ul style="list-style-type: none"><li><i>This invoice represents replaced injectors on E5212</i></li></ul>	01/08/2019	42105
\$ 4122.45	<b>Hi-Tech Emergency Vehicle</b> 5120	Maint. of Equipment <ul style="list-style-type: none"><li><i>This invoice represents replacing 4<sup>th</sup> gear lockup switch and repairing plumbing issues/leaking valves on E5213</i></li></ul>	01/08/2019	42117



# North County Fire Protection District Check Register December 2018

Type	Date	Num	Name	Memo	Credit	Consent
Liability Check	12/04/2018		Quickbooks Payroll Service	Created by Payroll Service on 12/03/2018	147,536.76	Payroll
Liability Check	12/19/2018		Quickbooks Payroll Service	Created by Payroll Service on 12/17/2018	122,956.35	Payroll
Liability Check	12/21/2018		Quickbooks Payroll Service	Created by Payroll Service on 12/20/2018	34,436.14	Payroll
Check	12/04/2018	CCADJ		Batch Fee ID=1975963295	0.69	
Check	12/03/2018	CCADJ		Batch Fee ID=1975024385	37.59	
Check	12/05/2018	CCADJ		Batch Fee ID=1977121385	18.05	
Check	12/10/2018	CCADJ		Batch Fee ID=1982771065	6.19	
Check	12/12/2018	CCADJ		Batch Fee ID=1985509035	11.01	
Check	12/11/2018	CCADJ		Batch Fee ID=1984614175	17.01	
Check	12/14/2018	CCADJ		Batch Fee ID=1988343375	0.52	
Check	12/19/2018	CCADJ		Batch Fee ID=1992651455	28.35	
Check	12/20/2018	CCADJ		Batch Fee ID=1994529755	6.19	
Check	12/29/2018	CCADJ		Batch Fee ID=2000483495	5.67	
Check	12/28/2018	CCADJ		Batch Fee ID=2000039175	2.40	
Bill Pmt -Check	12/07/2018	Epay	Vantage Point Transfer - 803124	Nov -Dec 2018 Retiree Health Benefits	1,180.39	Routine
Bill Pmt -Check	12/07/2018	Epay	CalPERS - CA Public Employee's Health	To record Dec 2018 Calpers Health Ins Premium	43,219.96	Routine
Bill Pmt -Check	12/07/2018	Epay	CalPERS - CA Public Employee's Health	To record Dec 2018 Calpers Health Ins Premium	735.69	Routine
Bill Pmt -Check	12/11/2018	Epay	Pacific Gas & Electric	Station 2 6938152210-6	306.10	
Bill Pmt -Check	12/11/2018	Epay	Comerica	Comerica Online billing fee	6.95	
Bill Pmt -Check	12/12/2018	Epay	Pacific Gas & Electric	Station 2 6177520734-5	14.63	
Bill Pmt -Check	12/12/2018	Epay	Spectrum Business	Station 3 Internet 8203110140213823	74.98	
Bill Pmt -Check	12/17/2018	Epay	Harry J. Wilson Insurancenter	Dec 2018 Life Insurance and voluntary AD&D	650.98	
Bill Pmt -Check	12/17/2018	Epay	Pacific Gas & Electric	Station 1 5150266741-6	100.19	
Bill Pmt -Check	12/17/2018	Epay	AFLAC		607.42	
Bill Pmt -Check	12/26/2018	Epay	Vantage Trust Agent - 303077 (457)	Dec 5, 2018 ICMA Elective Contribution 457 plai	4,767.77	Routine
Bill Pmt -Check	12/26/2018	Epay	Vantage Trust Agent - 303077 (457)	Dec 20, 2018 ICMA Elective Contribution 457 pl	4,787.40	Routine
Bill Pmt -Check	12/27/2018	Epay	CalPERS - Retirement Sys. - Contributions	0538	54,362.78	Routine
Bill Pmt -Check	12/27/2018	Epay	CalPERS - Retirement Sys. - Contributions	0538	12,607.38	Routine
Bill Pmt -Check	12/27/2018	Epay	CalPERS - Retirement Sys. - Contributions	0538	5,343.05	Routine
Bill Pmt -Check	12/31/2018	Epay	CalPERS - CA Public Employee's Health	To record jan 2019 Calpers Health Ins Premium:	775.78	Routine
Bill Pmt -Check	12/31/2018	Epay	CalPERS - CA Public Employee's Health	To record Jan 2019 Calpers Health Ins Premiur	37,477.39	Routine
Bill Pmt -Check	12/31/2018	Epay	CalPERS - Retirement Sys. - Contributions	0538	200.00	Routine

Dec 18

North County Fire Protection District  
Check Register  
December 2018

Type	Date	Num	Name	Memo	Credit	Consent
Bill Pmt -Check	12/27/2018	Epay	Pacific Gas & Electric		677.03	
Bill Pmt -Check	12/17/2018	Epay	AFLAC	Aflac acct # H4N54 Nov 2018	786.70	
Bill Pmt -Check	12/31/2018	Epay	Vantage Point Transfer - 803124	Dec 2018 Retiree Health Benefits	109.73	
Bill Pmt -Check	12/10/2018	EPAY	Damm Good Water		100.00	
Bill Pmt -Check	12/11/2018	EPAY	AT&T Monthly	Telephone Account # 831-722-7833-2686	260.97	
Bill Pmt -Check	12/11/2018	EPAY	Spectrum Business	Station 1 internet 8203110140199675	119.97	
Bill Pmt -Check	12/12/2018	EPAY	Pacific Gas & Electric	Station 1 5400266725-8	539.14	
Paycheck	12/05/2018	DD5026	Arnaldo, Michael	Direct Deposit		Payroll
Paycheck	12/05/2018	DD5027	Baldwin, John P	Direct Deposit		Payroll
Paycheck	12/05/2018	DD5028	Barajas, Sergio	Direct Deposit		Payroll
Paycheck	12/05/2018	DD5029	Barlow, Jr., Larry	Direct Deposit		Payroll
Paycheck	12/05/2018	DD5030	Batinovich, David	Direct Deposit		Payroll
Paycheck	12/05/2018	DD5031	Bigler, Erin	Direct Deposit		Payroll
Paycheck	12/05/2018	DD5032	Bravo, Carolina	Direct Deposit		Payroll
Paycheck	12/05/2018	DD5033	Cortez, Jess	Direct Deposit		Payroll
Paycheck	12/05/2018	DD5034	Cutler, Nolan A	Direct Deposit		Payroll
Paycheck	12/05/2018	DD5035	Daniels, Aaron	Direct Deposit		Payroll
Paycheck	12/05/2018	DD5036	Ensley, Thomas	Direct Deposit		Payroll
Paycheck	12/05/2018	DD5037	Fisher, Karl	Direct Deposit		Payroll
Paycheck	12/05/2018	DD5038	Foxworthy, Robert	Direct Deposit		Payroll
Paycheck	12/05/2018	DD5039	Garcia, Daniel M	Direct Deposit		Payroll
Paycheck	12/05/2018	DD5040	Gonzalez, Carlos F	Direct Deposit		Payroll
Paycheck	12/05/2018	DD5041	Harvey, Donald	Direct Deposit		Payroll
Paycheck	12/05/2018	DD5042	Harvey, Jonathan	Direct Deposit		Payroll
Paycheck	12/05/2018	DD5043	Hasslinger, John	Direct Deposit		Payroll
Paycheck	12/05/2018	DD5044	Hendricks, Casey E	Direct Deposit		Payroll
Paycheck	12/05/2018	DD5045	Hudson, Royce T	Direct Deposit		Payroll
Paycheck	12/05/2018	DD5046	Hutchinson, Richard C	Direct Deposit		Payroll
Paycheck	12/05/2018	DD5047	Kall, Robert	Direct Deposit		Payroll
Paycheck	12/05/2018	DD5048	Madrigal, Manuel	Direct Deposit		Payroll
Paycheck	12/05/2018	DD5049	Martinez, Henry	Direct Deposit		Payroll
Paycheck	12/05/2018	DD5050	McCoun, Jeffery L	Direct Deposit		Payroll
Paycheck	12/05/2018	DD5051	Mendoza, Jesus	Direct Deposit		Payroll



North County Fire Protection District  
Check Register  
December 2018

Type	Date	Num	Name	Memo	Credit	Consent
Paycheck	12/05/2018	DD5052	Mendoza, Joel	Direct Deposit		Payroll
Paycheck	12/05/2018	DD5053	Nooe, Michael	Direct Deposit		Payroll
Paycheck	12/05/2018	DD5054	Outzen, Thomas	Direct Deposit		Payroll
Paycheck	12/05/2018	DD5055	Parker, Richard	Direct Deposit		Payroll
Paycheck	12/05/2018	DD5056	Pastore, Joseph M	Direct Deposit		Payroll
Paycheck	12/05/2018	DD5057	Rackley, Trevor L	Direct Deposit		Payroll
Paycheck	12/05/2018	DD5058	Resendiz, Sebastian	Direct Deposit		Payroll
Paycheck	12/05/2018	DD5059	Santos, Edwin	Direct Deposit		Payroll
Paycheck	12/05/2018	DD5060	Smith, Richard	Direct Deposit		Payroll
Paycheck	12/05/2018	DD5061	Tacheny, Patrick	Direct Deposit		Payroll
Paycheck	12/05/2018	DD5062	Train, Carter J	Direct Deposit		Payroll
Paycheck	12/05/2018	DD5063	Tucker, Jeff	Direct Deposit		Payroll
Paycheck	12/05/2018	DD5064	Vindhurst, Michael	Direct Deposit		Payroll
Paycheck	12/05/2018	DD5065	Wilson, Brian	Direct Deposit		Payroll
Paycheck	12/05/2018	DD5066	Zwingman, Alan	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5067	Arnaldo, Michael	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5068	Baldwin, John P	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5069	Balesteri, Frank	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5070	Barajas, Sergio	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5071	Barlow, Jr., Larry	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5072	Batinovich, David	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5073	Bigler, Erin	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5074	Bravo, Carolina	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5075	Burnett, Austin	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5076	Champion, Don	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5077	Chapin, Don	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5078	Cortez, Jess	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5079	Cutler, Nolan A	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5080	Daniels, Aaron	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5081	Ensley, Thomas	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5082	Fisher, Karl	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5083	Foxworthy, Robert	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5084	Garcia, Daniel M	Direct Deposit		Payroll

North County Fire Protection District  
Check Register  
December 2018

Type	Date	Num	Name	Memo	Credit	Consent
Paycheck	12/20/2018	DD5085	Gonzalez, Carlos F	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5086	Harvey, Donald	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5087	Harvey, Jonathan	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5088	Hasslinger, John	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5089	Hendricks, Casey E	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5090	Hinds, Nicholas	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5091	Hudson, Royce T	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5092	Hutchinson, Richard C	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5093	Kall, Robert	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5094	Madrigal, Manuel	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5095	Martinez, Henry	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5096	McCoun, Jeffery L	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5097	Mendoza, Jesus	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5098	Mendoza, Joel	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5099	Nooe, Michael	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5100	Outzen, Thomas	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5101	Parker, Richard	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5102	Pastore, Joseph M	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5103	Rackley, Trevor L	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5104	Resendiz, Sebastian	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5105	Rocha, Victor M	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5106	Santos, Edwin	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5107	Silva, Stanley G	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5108	Simon, Jacqueline C	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5109	Smith, Richard	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5110	Tacheny, Patrick	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5111	Train, Carter J	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5112	Tucker, Jeff	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5113	Vindhurst, Michael	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5114	Wilson, Brian	Direct Deposit		Payroll
Paycheck	12/20/2018	DD5115	Zwingman, Alan	Direct Deposit		Payroll
Paycheck	12/24/2018	DD5116	Pastore, Joseph M	Direct Deposit		Payroll
Bill Pmt -Check	12/07/2018	42053	C.A.P.F.	Long Term Disability	882.00	

# North County Fire Protection District Check Register December 2018

Type	Date	Num	Name	Memo	Credit	Consent
Bill Pmt -Check	12/07/2018	42054	NCFD FF Assn	November 5 2018 Payroll Deduction	1,550.00	Routine
Bill Pmt -Check	12/07/2018	42055	NCFD FF Assn	Nov 20 2018 Payroll Deduction	1,500.00	Routine
Bill Pmt -Check	12/07/2018	42056	NCFD FF Assn	Dec 5 2018 Payroll Deduction	1,500.00	Routine
Bill Pmt -Check	12/07/2018	42057	CalPERS - CA Public Employee's Health	VOID: To record Dec 2018 Calpers Health Ins Premiums		
Bill Pmt -Check	12/11/2018	42058	Analgesic Services, Inc.	Oxygen cylinders	96.00	
Bill Pmt -Check	12/11/2018	42059	Automotive & Industrial Company	Repair primer pump for all units	521.93	
Bill Pmt -Check	12/11/2018	42060	California Water Service	Station 3 Monthly Water Service	154.89	
Bill Pmt -Check	12/11/2018	42061	Carmel Fire Protection Associates	Permit plan check	250.00	
Bill Pmt -Check	12/11/2018	42062	Carmel Marina Corporation	3-89015-75005 Station 1 trash	176.34	
Bill Pmt -Check	12/11/2018	42063	Conte's Generator Service	Replace voltage regulator on AC unit	744.91	
Bill Pmt -Check	12/11/2018	42064	Emergency Reporting	Yearly invoice for Fire&EMS reporting software	6,501.60	Routine
Bill Pmt -Check	12/11/2018	42065	Gonzalez Auto Service	Smog Check vehicle 5260	61.75	
Bill Pmt -Check	12/11/2018	42066	Hi-Tech Emergency Vehicle	Repair rear discharge line, foam tank, pump	2,513.65	Consent
Bill Pmt -Check	12/11/2018	42067	Monterey County Fire & Arson Task Force	Annual Membership: Joel Mendoza, Foxworthy,	75.00	
Bill Pmt -Check	12/11/2018	42068	Monterey One Water	99-000377	81.51	
Bill Pmt -Check	12/11/2018	42069	NMCUSD - Fuel	Nov 2018 Fuel	944.07	
Bill Pmt -Check	12/11/2018	42070	Pajaro/Sunny Mesa CSC	013-2535/NOR0001	51.20	
Bill Pmt -Check	12/11/2018	42071	Pinnacle Healthcare	Annual vaccinations	130.00	
Bill Pmt -Check	12/11/2018	42072	SCI Consulting Group	Tax election, outreach, other consulting svcs	29,500.00	Prior Consent
Bill Pmt -Check	12/11/2018	42073	Verizon Wireless	Account # 270604913-00001	487.56	
Bill Pmt -Check	12/11/2018	42074	Analgesic Services, Inc.	Oxygen cylinders	43.00	
Bill Pmt -Check	12/11/2018	42075	Carmel Fire Protection Associates	Permit plan check	250.00	
Bill Pmt -Check	12/13/2018	42076	Ace Hardware	1400	16.12	
Bill Pmt -Check	12/13/2018	42077	Valley Pacific Petroleum, Inc.	67160	1,128.77	Routine
Bill Pmt -Check	12/13/2018	42078	Joe Pastore	Cell Reimbursement June 2018- Nov 2018	913.30	
Bill Pmt -Check	12/13/2018	42079	FDAC EBA	Dec 2018 Vision/Dental	6,071.88	Routine
Bill Pmt -Check	12/13/2018	42080	FDAC EBA	Jan 2018 Vision/Dental	6,071.88	Routine
Bill Pmt -Check	12/18/2018	42081	Cal Auto & Tire, Inc.	U5201 tire repair	30.00	
Bill Pmt -Check	12/18/2018	42082	Cal Net 3	Monthly telephone service	415.93	
Bill Pmt -Check	12/18/2018	42083	Dick's Auto Repair	U5291 check engine/ABS light on. Replace then	147.76	
Bill Pmt -Check	12/18/2018	42084	Golden State Truck & Trailer	U5213 Check for exhaust leak, replace all 6 new	70.65	
Bill Pmt -Check	12/18/2018	42085	Mission Linen Service	158040 Station 3	165.92	
Bill Pmt -Check	12/18/2018	42086	Monterey County Information Technology	5245	449.13	

North County Fire Protection District  
Check Register  
December 2018

Type	Date	Num	Name	Memo	Credit	Consent
Bill Pmt -Check	12/18/2018	42087	Myers Stevens & Toohy & Co	Acct # 988313 Life Insurance Premiums	157.68	
Bill Pmt -Check	12/18/2018	42088	Pinnacle Healthcare	Fit for duty exam	75.00	
Bill Pmt -Check	12/18/2018	42089	PORAC	230012 Qtrly PORAC Association Dues (for Hee	282.00	
Bill Pmt -Check	12/18/2018	42090	Steinbeck Communications	8 new batteries for motorola pagers	372.47	
Bill Pmt -Check	12/18/2018	42091	Tech RX	Reset renewal business 1-user 2-year	646.50	
Bill Pmt -Check	12/18/2018	42092	The Salinas Californian	Newspaper subscription 2/1/2019-1/31/2020	154.94	
Bill Pmt -Check	12/18/2018	42093	Tech RX	Monthly service contract, reset Outlook profiles	582.50	
Bill Pmt -Check	12/18/2018	42094	Tech RX	Amazon Glacier, Cloudberry backup software	924.13	
Bill Pmt -Check	12/26/2018	42095	M.C.L.A.I.A.	WC 2018/19 3rd Quarter Workers comp premium	66,288.25	Routine
					<u><u>607,855.52</u></u>	

Dec 18

# QuickBooks Payroll Services

Sent: 12/03/2018

Subject: Details of Funds to be Withdrawn

Actual funds to be withdrawn:	
Payroll service fee	\$242.25
Direct Deposit	\$113346.40
Taxes	\$33948.11
	-----
Total payment	\$147536.76

to be withdrawn from Comerica Bank.

-----

Payroll Run Summary for 12/05/2018:

Paychecks	Gross Wages	Net Pay	Direct Deposit
Total	166,952.67	0.00	113,346.40
DD5026 Arnaldo, Michael	3,351.21	0.00	2,274.72
DD5027 Baldwin, John P	3,580.76	0.00	2,707.75
DD5028 Barajas, Sergio	3,293.81	0.00	2,468.50
DD5029 Barlow, Jr., Larry	4,394.54	0.00	3,038.20
DD5030 Batinovich, David	3,887.93	0.00	2,464.57
DD5031 Bigler, Erin	7,231.03	0.00	4,601.61
DD5032 Bravo, Carolina	3,859.89	0.00	2,742.78
DD5033 Cortez, Jess	10,580.84	0.00	6,093.33
DD5034 Cutler, Nolan A	33.00	0.00	30.48
DD5035 Daniels, Aaron	3,825.34	0.00	2,761.76
DD5036 Ensley, Thomas	275.00	0.00	253.96
DD5037 Fisher, Karl	4,546.39	0.00	3,293.12
DD5038 Foxworthy, Robert	3,260.91	0.00	1,821.02
DD5039 Garcia, Daniel M	22.00	0.00	20.32
DD5040 Gonzalez, Carlos F	3,666.83	0.00	2,667.73
DD5041 Harvey, Donald	4,583.48	0.00	3,331.08
DD5042 Harvey, Jonathan	3,128.27	0.00	2,052.59
DD5043 Hasslinger, John	4,760.19	0.00	2,975.13
DD5044 Hendricks, Casey E	480.00	0.00	412.03
DD5045 Hudson, Royce T	5,891.32	0.00	4,540.20
DD5046 Hutchinson, Richard C	2,669.20	0.00	2,249.66
DD5047 Kall, Robert	148.50	0.00	137.14
DD5048 Madrigal, Manuel	4,743.26	0.00	3,117.48
DD5049 Martinez, Henry	8,158.52	0.00	5,130.70
DD5050 McCoun, Jeffery L	264.50	0.00	227.22
DD5051 Mendoza, Jesus	7,598.81	0.00	5,545.53
DD5052 Mendoza, Joel	6,518.80	0.00	4,286.91
DD5053 Nooe, Michael	3,514.88	0.00	2,416.25
DD5054 Outzen, Thomas	3,174.30	0.00	2,221.69
DD5055 Parker, Richard	4,208.85	0.00	2,472.14
DD5056 Pastore, Joseph M	5,694.16	0.00	4,034.40
DD5057 Rackley, Trevor L	3,521.28	0.00	2,373.90
DD5058 Resendiz, Sebastian	7,757.10	0.00	5,000.20
DD5059 Santos, Edwin	2,918.23	0.00	1,948.02
DD5060 Smith, Richard	5,346.20	0.00	3,730.04
DD5061 Tacheny, Patrick	4,201.59	0.00	3,232.87
DD5062 Train, Carter J	3,991.37	0.00	2,718.04
DD5063 Tucker, Jeff	3,818.06	0.00	2,622.12
DD5064 Vindhurst, Michael	4,478.46	0.00	2,971.51

# QuickBooks Payroll Services

Sent: 12/03/2018

Subject: Details of Funds to be Withdrawn

DD5065	Wilson, Brian	4,277.11	0.00	2,674.76
DD5066	Zwingman, Alan	5,296.75	0.00	3,684.94

Tax Adjustments:

Tax	Amount
CA - Employment Training Tax	\$0.01
Medicare Company	\$0.03
Medicare Employee	\$0.03
Social Security Company	-\$0.01
Social Security Employee	-\$0.01
-----	
Total:	\$0.05

Modified employee: Baldwin, John P  
Modified employee: Barlow, Jr., Larry  
Modified employee: Bigler, Erin  
Modified employee: Cortez, Jess  
Modified employee: Daniels, Aaron  
Modified employee: Fisher, Karl  
Modified employee: Foxworthy, Robert  
Modified employee: Harvey, Donald  
Modified employee: Harvey, Jonathan  
Modified employee: Hasslinger, John  
Modified employee: Hudson, Royce T  
Modified employee: Madrigal, Manuel  
Modified employee: Nooe, Michael  
Modified employee: Mendoza, Jesus  
Modified employee: Mendoza, Joel  
Modified employee: Parker, Richard  
Modified employee: Pastore, Joseph M  
Modified employee: Smith, Richard  
Modified employee: Tucker, Jeff  
Modified employee: Vindhurst, Michael  
Modified employee: Wilson, Brian  
Modified employee: Zwingman, Alan  
Modified employee: Batinovich, David  
Modified employee: Gonzalez, Carlos F  
Modified employee: Kall, Robert  
Modified employee: McCoun, Jeffery L  
Modified employee: Tacheny, Patrick  
Modified employee: Barajas, Sergio  
Modified employee: Martinez, Henry  
Modified employee: Bravo, Carolina  
Modified employee: Arnaldo, Michael  
Modified employee: Outzen, Thomas  
Modified employee: Santos, Edwin  
Modified employee: Ensley, Thomas  
Modified employee: Resendiz, Sebastian  
Modified employee: Rackley, Trevor L  
Modified employee: Hutchinson, Richard C  
Modified employee: Train, Carter J  
Modified employee: Hendricks, Casey E  
Modified employee: Garcia, Daniel M  
Modified employee: Cutler, Nolan A

# QuickBooks Payroll Services

Sent: 12/03/2018

Subject: Details of Funds to be Withdrawn

Added 1 liability payment or adjustment transaction.

Modified 1 paycheck.

---

# QuickBooks Payroll Services

Sent: 12/17/2018

Subject: Details of Funds to be Withdrawn

Actual funds to be withdrawn:	
Payroll service fee	\$159.25
Direct Deposit	\$98031.90
Taxes	\$24765.20
	-----
Total payment	\$122956.35

to be withdrawn from Comerica Bank.

-----

Payroll Run Summary for 12/20/2018:

Paychecks	Gross Wages	Net Pay	Direct Deposit
Total	142,842.35	0.00	98,031.90
DD5067 Arnaldo, Michael	3,391.53	0.00	2,301.32
DD5068 Baldwin, John P	3,634.61	0.00	2,751.27
DD5069 Balesteri, Frank	100.00	0.00	92.35
DD5070 Barajas, Sergio	3,333.44	0.00	2,498.50
DD5071 Barlow, Jr., Larry	3,461.11	0.00	2,316.80
DD5072 Batinovich, David	3,907.43	0.00	2,471.36
DD5073 Bigler, Erin	3,128.27	0.00	1,952.05
DD5074 Bravo, Carolina	3,994.52	0.00	2,829.68
DD5075 Burnett, Austin	33.00	0.00	30.47
DD5076 Champion, Don	100.00	0.00	92.35
DD5077 Chapin, Don	100.00	0.00	92.35
DD5078 Cortez, Jess	5,305.40	0.00	2,773.07
DD5079 Cutler, Nolan A	203.50	0.00	187.94
DD5080 Daniels, Aaron	3,814.01	0.00	2,726.97
DD5081 Ensley, Thomas	44.00	0.00	40.63
DD5082 Fisher, Karl	4,546.39	0.00	3,293.12
DD5083 Foxworthy, Robert	3,490.15	0.00	1,972.48
DD5084 Garcia, Daniel M	297.00	0.00	260.27
DD5085 Gonzalez, Carlos F	3,632.18	0.00	2,641.14
DD5086 Harvey, Donald	4,373.00	0.00	3,191.19
DD5087 Harvey, Jonathan	3,128.27	0.00	2,052.60
DD5088 Hasslinger, John	4,289.82	0.00	2,667.71
DD5089 Hendricks, Casey E	480.00	0.00	412.03
DD5090 Hinds, Nicholas	33.00	0.00	30.47
DD5091 Hudson, Royce T	4,571.08	0.00	3,614.31
DD5092 Hutchinson, Richard C	2,669.20	0.00	2,249.65
DD5093 Kall, Robert	330.00	0.00	286.75
DD5094 Madrigal, Manuel	6,601.50	0.00	4,704.13
DD5095 Martinez, Henry	3,529.29	0.00	2,202.16
DD5096 McCoun, Jeffery L	34.50	0.00	30.93
DD5097 Mendoza, Jesus	6,155.30	0.00	4,588.62
DD5098 Mendoza, Joel	5,694.16	0.00	3,756.58
DD5099 Nooe, Michael	3,473.09	0.00	2,388.34
DD5100 Outzen, Thomas	3,174.30	0.00	2,221.69
DD5101 Parker, Richard	4,159.40	0.00	2,438.46
DD5102 Pastore, Joseph M	5,694.16	0.00	4,034.40
DD5103 Rackley, Trevor L	3,521.28	0.00	2,373.90
DD5104 Resendiz, Sebastian	3,174.30	0.00	2,078.66
DD5105 Rocha, Victor M	44.00	0.00	39.46



# QuickBooks Payroll Services

Sent: 12/17/2018

Subject: Details of Funds to be Withdrawn

DD5106	Santos, Edwin	2,918.23	0.00	1,948.03
DD5107	Silva, Stanley G	100.00	0.00	92.35
DD5108	Simon, Jacqueline C	100.00	0.00	92.35
DD5109	Smith, Richard	4,109.95	0.00	2,772.32
DD5110	Tacheny, Patrick	4,421.81	0.00	3,378.37
DD5111	Train, Carter J	3,521.28	0.00	2,373.90
DD5112	Tucker, Jeff	3,818.06	0.00	2,622.11
DD5113	Vindhurst, Michael	3,475.02	0.00	2,310.28
DD5114	Wilson, Brian	4,226.26	0.00	2,640.85
DD5115	Zwingman, Alan	4,505.55	0.00	3,115.18
Tax Adjustments:				
	Tax		Amount	
	CA - Employment Training Tax		-\$0.01	
	Medicare Company		-\$0.03	
	Medicare Employee		-\$0.03	
	Social Security Company		-\$0.01	
	Social Security Employee		-\$0.01	
			-----	
	Total:		-\$0.09	
Modified employee:	Baldwin, John P			
Modified employee:	Barlow, Jr., Larry			
Modified employee:	Bigler, Erin			
Modified employee:	Cortez, Jess			
Modified employee:	Daniels, Aaron			
Modified employee:	Fisher, Karl			
Modified employee:	Foxworthy, Robert			
Modified employee:	Harvey, Donald			
Modified employee:	Harvey, Jonathan			
Modified employee:	Hasslinger, John			
Modified employee:	Hudson, Royce T			
Modified employee:	Madrigal, Manuel			
Modified employee:	Nooe, Michael			
Modified employee:	Mendoza, Jesus			
Modified employee:	Mendoza, Joel			
Modified employee:	Parker, Richard			
Modified employee:	Pastore, Joseph M			
Modified employee:	Smith, Richard			
Modified employee:	Tucker, Jeff			
Modified employee:	Vindhurst, Michael			
Modified employee:	Wilson, Brian			
Modified employee:	Zwingman, Alan			
Modified employee:	Batinovich, David			
Modified employee:	Gonzalez, Carlos F			
Modified employee:	Kall, Robert			
Modified employee:	McCoun, Jeffery L			
Modified employee:	Rocha, Victor M			
Modified employee:	Tacheny, Patrick			
Modified employee:	Champion, Don			
Modified employee:	Chapin, Don			
Modified employee:	Balesteri, Frank			
Modified employee:	Simon, Jacqueline C			
Modified employee:	Barajas, Sergio			

# QuickBooks Payroll Services

Sent: 12/17/2018

Subject: Details of Funds to be Withdrawn

Modified employee: Martinez, Henry  
Modified employee: Bravo, Carolina  
Modified employee: Arnaldo, Michael  
Modified employee: Outzen, Thomas  
Modified employee: Santos, Edwin  
Modified employee: Ensley, Thomas  
Modified employee: Resendiz, Sebastian  
Modified employee: Silva, Stanley G  
Modified employee: Rackley, Trevor L  
Modified employee: Hutchinson, Richard C  
Modified employee: Train, Carter J  
Modified employee: Hendricks, Casey E  
Modified employee: Hinds, Nicholas  
Modified employee: Garcia, Daniel M  
Modified employee: Burnett, Austin  
Modified employee: Cutler, Nolan A  
Added 1 liability payment or adjustment transaction.

---

# QuickBooks Payroll Services

Sent: 12/20/2018

Subject: Details of Funds to be Withdrawn

Actual funds to be withdrawn:	
Payroll service fee	\$3.25
Direct Deposit	\$20934.59
Taxes	\$13498.30
	-----
Total payment	\$34436.14

to be withdrawn from Comerica Bank.

-----  
Payroll Run Summary for 12/24/2018:

Paychecks	Gross Wages	Net Pay	Direct Deposit
Total	53,696.33	0.00	20,934.59
DD5116 Pastore, Joseph M	53,696.33	0.00	20,934.59

Modified employee: Cortez, Jess  
Modified employee: Pastore, Joseph M  
Modified employee: Wilson, Brian

-----



# North County Fire Protection District Revenue Projected Budget vs. Actual YTD Received July through December 2018

TOTAL

	Dec 18	Jul - Dec 18	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>1 · Property Taxes</b>					
4010 · Current Secured	2,462,699.59	2,462,699.59	4,447,920.00	-1,985,220.41	55.37%
4020 · Current Unsecured	0.00	161,493.71	150,000.00	11,493.71	107.66%
4031 · Prior Secured	0.00	24,381.17	50,000.00	-25,618.83	48.76%
4041 · Prior Unsecured	0.00	0.00	1,500.00	-1,500.00	0.0%
4042 · Current Supplemental	39,362.32	39,362.32	75,000.00	-35,637.68	52.48%
4043 · Prior Supplemental	0.00	3,032.07	3,000.00	32.07	101.07%
4451 · HOPTR	3,233.32	3,233.32	21,000.00	-17,766.68	15.4%
<b>Total 1 · Property Taxes</b>	<b>2,505,295.23</b>	<b>2,694,202.18</b>	<b>4,748,420.00</b>	<b>-2,054,217.82</b>	<b>56.74%</b>
<b>2 · Fees &amp; Assessments</b>					
4046 · EMS TAX	33,418.65	33,765.98	61,000.00	-27,234.02	55.35%
4933 · Fee Schedule	8,484.08	41,413.55	58,000.00	-16,586.45	71.4%
<b>Total 2 · Fees &amp; Assessments</b>	<b>41,902.73</b>	<b>75,179.53</b>	<b>119,000.00</b>	<b>-43,820.47</b>	<b>63.18%</b>
<b>3 · Revenue From Other Agencies</b>					
4045 · CSA 74 - ZONE C	0.00	0.00	34,000.00	-34,000.00	0.0%
4610 · OES Cooperative Agreement	57,556.48	63,584.64	640,000.00	-576,415.36	9.94%
4950 · Proposition 172 Funds	0.00	164,242.79	620,000.00	-455,757.21	26.49%
<b>Total 3 · Revenue From Other Agencies</b>	<b>57,556.48</b>	<b>227,827.43</b>	<b>1,294,000.00</b>	<b>-1,066,172.57</b>	<b>17.61%</b>
<b>4 · Grants</b>					
4620 · FEMA Driving Simulator	0.00	925.00			
4630 · HSG-SAFR	0.00	252,445.56	730,000.00	-477,554.44	34.58%
<b>Total 4 · Grants</b>	<b>0.00</b>	<b>253,370.56</b>	<b>730,000.00</b>	<b>-476,629.44</b>	<b>34.71%</b>
<b>5 · Misc</b>					
4934 · Interest Income	0.00	787.08	7,000.00	-6,212.92	11.24%
4940 · Other-Refunds/Fees Reimbursed	0.00	0.00	1,000.00	-1,000.00	0.0%
4960 · Miscellaneous Revenue	213.16	421.38	500.00	-78.62	84.28%
<b>Total 5 · Misc</b>	<b>213.16</b>	<b>1,208.46</b>	<b>8,500.00</b>	<b>-7,291.54</b>	<b>14.22%</b>
<b>6 · Designated</b>					
4962 · Fire Capital Mitigation (FMF)	0.00	8,155.33	25,000.00	-16,844.67	32.62%
<b>Total 6 · Designated</b>	<b>0.00</b>	<b>8,155.33</b>	<b>25,000.00</b>	<b>-16,844.67</b>	<b>32.62%</b>

# North County Fire Protection District

## Revenue Projected Budget vs. Actual YTD Received

July through December 2018

TOTAL

Dec 18	Jul - Dec 18	Budget	\$ Over Budget	% of Budget
2,604,967.60	3,259,943.49	6,924,920.00	-3,664,976.51	47.08%
2,604,967.60	3,259,943.49	6,924,920.00	-3,664,976.51	47.08%
2,604,967.60	3,259,943.49	6,924,920.00	-3,664,976.51	47.08%
<b>2,604,967.60</b>	<b>3,259,943.49</b>	<b>6,924,920.00</b>	<b>-3,664,976.51</b>	<b>47.08%</b>

Total Income

Gross Profit

Net Ordinary Income

Net Income

North County Fire Protection District  
Expense Budget vs. Actual  
July through December 2018

	TOTAL			
	Dec 18	Jul - Dec 18	Budget	\$ Over Budget % of Budget
Ordinary Income/Expense				
Expense				
0010 · SALARIES & BENEFITS				
010 · Employee Salaries				
5010 · Salaries-Safety Tier 1	190,154.26	1,168,151.23	2,365,132.27	-1,196,981.04 49.39%
5011 · Salaries-Safety Tier 2	29,003.50	173,148.50	345,948.00	-172,799.50 50.05%
5012 · Salary - Secretary	6,605.28	43,073.48	88,000.00	-44,926.52 48.95%
5013 · Reserves - Salary	1,762.00	12,964.75	60,000.00	-47,035.25 21.61%
5014 · Sick Leave/Vacation Payoff	50,950.35	94,345.20	120,000.00	-25,654.80 78.62%
5016 · Education Pay	11,869.79	69,870.64	145,000.00	-75,129.36 48.19%
5017 · Holiday Pay	594.24	89,748.00	87,000.00	2,748.00 103.16%
5018 · Strike Team Overtime	24,311.48	273,418.01	265,000.00	8,418.01 103.18%
5019 · Overtime Pay	20,080.45	118,816.19	240,000.00	-121,183.81 49.51%
5027 · Salaries- SAFER Grant	27,660.00	165,960.00	335,000.00	-169,040.00 49.54%
Total 010 · Employee Salaries	362,991.35	2,209,496.00	4,051,080.27	-1,841,584.27 54.54%
020 · Retirement Benefits				
5021 · PERS - Employer Tier 1	37,698.23	228,181.55	460,000.00	-231,818.45 49.61%
5023 · PERS - Employer Tier 2	3,393.87	19,760.06	40,000.00	-20,239.94 49.4%
5024 · Side Fund Payoff Loan	0.00	170,574.04	341,150.00	-170,575.96 50.0%
5025 · ICMA - Deferred Compensation	1,145.17	6,939.63	14,000.00	-7,060.37 49.57%
5026 · PERS - Employer Tier 3 PEPPRA	6,531.51	37,135.22	65,000.00	-27,864.78 57.13%
5028 · CalPERS - Unfunded Liability	0.00	577,154.00	577,154.00	0.00 100.0%
Total 020 · Retirement Benefits	48,768.78	1,039,744.50	1,497,304.00	-457,559.50 69.44%
030 · Health Insurance Costs				
5030 · Health Insurance	81,357.55	243,180.14	450,000.00	-206,819.86 54.04%
5031 · Health Insurance-Retired	5,309.78	27,670.77	85,000.00	-57,329.23 32.55%
5032 · Life Insurance - CSFA	257.38	1,544.28	2,500.00	-955.72 61.77%
5033 · State Unemployment	46.83	379.84	12,000.00	-11,620.16 3.17%
5034 · Long Term Disability	882.00	5,292.00	10,500.00	-5,208.00 50.4%
5036 · Reserve Insurance	0.00	3,772.00	3,775.00	-3.00 99.92%
5037 · Medicare Hospital Insurance	3,880.27	27,416.19	53,000.00	-25,583.81 51.73%
5038 · Social Security	176.68	1,197.17	4,500.00	-3,302.83 26.6%

**North County Fire Protection District**  
**Expense Budget vs. Actual**  
July through December 2018

TOTAL

	Dec 18	Jul - Dec 18	Budget	\$ Over Budget	% of Budget
Total 030 · Health Insurance Costs	91,910.49	310,452.39	621,275.00	-310,822.61	49.97%
Total 0010 · SALARIES & BENEFITS	503,670.62	3,559,692.89	6,169,659.27	-2,609,966.38	57.7%
0050 · SERVICES & SUPPLIES					
050 · Safety & Personal Supplies Exp					
5050 · Safety & Personal Supplies	1,296.25	4,318.49	15,000.00	-10,681.51	28.79%
5052 · Uniform Purchase	0.00	1,133.39	5,000.00	-3,866.61	22.67%
Total 050 · Safety & Personal Supplies Exp	1,296.25	5,451.88	20,000.00	-14,548.12	27.26%
060 · Communications					
5060 · Telephone	976.83	5,678.97	12,000.00	-6,321.03	47.33%
5061 · Cellular Phone	1,246.82	3,859.39	5,000.00	-1,140.61	77.19%
5062 · 911 Dispatch	0.00	77,103.54	77,103.54	0.00	100.0%
5063 · Computer Air Cards	154.04	1,006.91	4,500.00	-3,493.09	22.38%
Total 060 · Communications	2,377.69	87,648.81	98,603.54	-10,954.73	88.89%
090 · Household Exp					
5090 · Household Expenses	276.34	4,716.66	9,000.00	-4,283.34	52.41%
5091 · Laundry Service	165.92	1,603.40	3,200.00	-1,596.60	50.11%
5092 · Laundry Service - Uniforms	0.00	402.65	2,000.00	-1,597.35	20.13%
090 · Household Exp - Other	0.00	31.74			
Total 090 · Household Exp	442.26	6,754.45	14,200.00	-7,445.55	47.57%
100 · Insurance					
5100 · Worker's Comp Insurance	66,288.25	198,864.75	265,153.00	-66,288.25	75.0%
5101 · General Liability Insurance	0.00	0.00	68,000.00	-68,000.00	0.0%
5102 · First Aid	0.00	0.00	1,000.00	-1,000.00	0.0%
Total 100 · Insurance	66,288.25	198,864.75	334,153.00	-135,288.25	59.51%
120 · Maintenance of Equipment					
5120 · Maint of Equipment	4,103.75	80,477.06	120,500.00	-40,022.94	66.79%
5121 · Communication Equip. Maint.	502.47	5,993.42	9,000.00	-3,006.58	66.59%
5122 · S.C.B.A. Maintenance	0.00	1,888.21	4,000.00	-2,111.79	47.21%
5123 · Office Equip Maint.	0.00	914.42	2,500.00	-1,585.58	36.58%
5124 · USAR Equipment	0.00	21.74	4,000.00	-3,978.26	0.54%
Total 120 · Maintenance of Equipment	4,606.22	89,294.85	140,000.00	-50,705.15	63.78%
130 · Maintenance of Structures					



**North County Fire Protection District**  
**Expense Budget vs. Actual**  
July through December 2018

TOTAL

	Dec 18	Jul - Dec 18	Budget	\$ Over Budget	% of Budget
5130 · Maint of Structures	450.41	2,595.34	15,000.00	-12,404.66	17.3%
Total 130 · Maintenance of Structures	450.41	2,595.34	15,000.00	-12,404.66	17.3%
140 · Medical Supplies Expense	139.00	6,361.40	12,000.00	-5,638.60	53.01%
5140 · Medical Supplies (CSA 74)	139.00	6,361.40	12,000.00	-5,638.60	53.01%
Total 140 · Medical Supplies Expense	139.00	6,361.40	12,000.00	-5,638.60	53.01%
150 · Membership Expenses	75.00	3,929.00	17,000.00	-13,071.00	23.11%
5150 · Memberships	75.00	3,929.00	17,000.00	-13,071.00	23.11%
Total 150 · Membership Expenses	75.00	3,929.00	17,000.00	-13,071.00	23.11%
170 · Office Expenses	207.82	2,787.76	6,500.00	-3,712.24	42.89%
5170 · Office Expense	207.82	2,787.76	6,500.00	-3,712.24	42.89%
5171 · IT, Computer Support	9,603.17	18,465.88	16,500.00	1,965.88	111.91%
170 · Office Expenses - Other	284.43	284.43			
Total 170 · Office Expenses	10,095.42	21,538.07	23,000.00	-1,461.93	93.64%
180 · Professional Service	0.00	16,000.00	34,000.00	-18,000.00	47.06%
5180 · Accounting	0.00	16,000.00	34,000.00	-18,000.00	47.06%
5181 · Legal Counsel	0.00	0.00	3,000.00	-3,000.00	0.0%
5182 · Med Inoculations/Examinations	205.00	5,343.08	14,000.00	-8,656.92	38.17%
5183 · Grant Administration	0.00	1,800.00	5,000.00	-3,200.00	36.0%
5186 · Outside Plan Checks, etc.	500.00	5,475.00	5,000.00	475.00	109.5%
5187 · Property Tax Administration	0.00	200.00	54,000.00	-53,800.00	0.37%
5188 · Consultants	29,500.00	29,652.06	45,000.00	-15,347.94	65.89%
Total 180 · Professional Service	30,205.00	58,470.14	160,000.00	-101,529.86	36.54%
190 · Publication & Legal Notice Exp	0.00	10,485.45	9,000.00	1,485.45	116.51%
5190 · Publications & Legal Notices	0.00	10,485.45	9,000.00	1,485.45	116.51%
Total 190 · Publication & Legal Notice Exp	0.00	10,485.45	9,000.00	1,485.45	116.51%
200 · Rents & Leases	0.00	0.00	200.00	-200.00	0.0%
5200 · Rents & Leases of Equipment	0.00	0.00	200.00	-200.00	0.0%
5210 · Rent & Leases Structure/Ground	0.00	0.00	200.00	-200.00	0.0%
Total 200 · Rents & Leases	0.00	0.00	400.00	-400.00	0.0%
220 · Small Tools and Equipment	0.00	3,279.36	9,000.00	-5,720.64	36.44%
5220 · Tools & Equipment	0.00	3,279.36	9,000.00	-5,720.64	36.44%
5221 · Foam	0.00	1,072.49	2,500.00	-1,427.51	42.9%

**North County Fire Protection District  
Expense Budget vs. Actual  
July through December 2018**

	TOTAL			
	Dec 18	Jul - Dec 18	Budget	\$ Over Budget % of Budget
Total 220 · Small Tools and Equipment	0.00	4,351.85	11,500.00	-7,148.15 37.84%
230 · District Special Expenses				
5231 · Hose/Nozzles	0.00	0.00	3,000.00	-3,000.00 0.0%
5232 · Election	0.00	0.00	115,000.00	-115,000.00 0.0%
5233 · Instruction Courses (Materials)	0.00	0.00	1,000.00	-1,000.00 0.0%
5235 · Board Member Expense	500.00	3,600.00	7,000.00	-3,400.00 51.43%
5238 · Public Education Classes	0.00	-925.00	800.00	-1,725.00 -115.63%
Total 230 · District Special Expenses	500.00	2,675.00	126,800.00	-124,125.00 2.11%
250 · Fuel & Travel Expenses				
5250 · Fuel	2,072.84	28,778.84	60,000.00	-31,221.16 47.97%
5251 · Travel & Accomodations	0.00	351.24	1,500.00	-1,148.76 23.42%
5252 · Incident/Meeting Subsistence	281.93	1,101.55	3,000.00	-1,898.45 36.72%
5253 · Outside Courses & Training	0.00	0.00	1,000.00	-1,000.00 0.0%
250 · Fuel & Travel Expenses - Other	0.00	84.25		
Total 250 · Fuel & Travel Expenses	2,354.77	30,315.88	65,500.00	-35,184.12 46.28%
260 · Utilities				
5260 · Gas & Electric	960.06	7,180.07	15,000.00	-7,819.93 47.87%
5261 · Water	206.09	1,749.27	3,400.00	-1,650.73 51.45%
Total 260 · Utilities	1,166.15	8,929.34	18,400.00	-9,470.66 48.53%
340 · Special Fees, Taxes & Surcharge				
5340 · Sewage Sur Charge	81.51	229.71	400.00	-170.29 57.43%
5341 · Fuel Tax (Diesel)	0.00	846.72	700.00	146.72 120.96%
5342 · Special Fees & Taxes	0.00	2,822.68	3,000.00	-177.32 94.09%
Total 340 · Special Fees, Taxes & Surcharge	81.51	3,899.11	4,100.00	-200.89 95.1%
360 · Structures				
5366 · NGEN	0.00	15,212.02	25,000.00	-9,787.98 60.85%
Total 360 · Structures	0.00	15,212.02	25,000.00	-9,787.98 60.85%
Total 0050 · SERVICES & SUPPLIES	120,077.93	556,777.34	1,094,656.54	-537,879.20 50.86%
0300 · CAPITAL PURCHASES				
370 · Capital Acquisitions				
5375 · Equipment <\$2,500 ea	0.00	0.00	2,600.00	-2,600.00 0.0%
5376 · BLM/RF/AVFG Grants	0.00	2,658.91		

North County Fire Protection District  
Expense Budget vs. Actual  
July through December 2018

TOTAL

	Dec 18	Jul - Dec 18	Budget	\$ Over Budget	% of Budget
5377 · AFG Grant	0.00	-327.43			
Total 370 · Capital Acquisitions	0.00	2,331.48	2,600.00	-268.52	89.67%
Total 0300 · CAPITAL PURCHASES	0.00	2,331.48	2,600.00	-268.52	89.67%
66000 · Payroll Expenses	404.73	822.48			
66910 · Bank Service Charges	6.95	55.98	200.00	-144.02	27.99%
999 · IPN Fees	133.67	660.13			
Total Expense	624,293.90	4,120,340.30	7,267,115.81	-3,146,775.51	56.7%
Net Ordinary Income	-624,293.90	-4,120,340.30	-7,267,115.81	3,146,775.51	56.7%
Net Income	<b>-624,293.90</b>	<b>-4,120,340.30</b>	<b>-7,267,115.81</b>	<b>3,146,775.51</b>	<b>56.7%</b>

2:51 PM

01/14/19

**North County Fire Protection District**  
**Reconciliation Summary**  
1010 · Cash in County, Period Ending 12/31/2018

---

	<u>Dec 31, 18</u>
Beginning Balance	1,690,284.36
Cleared Transactions	
Checks and Payments - 3 items	-2,600,000.00
Deposits and Credits - 1 item	2,538,713.88
Total Cleared Transactions	<u>-61,286.12</u>
Cleared Balance	<u><b>1,628,998.24</b></u>
Register Balance as of 12/31/2018	1,628,998.24
Ending Balance	1,628,998.24

# North County Fire Protection District

## Reconciliation Detail

1010 · Cash in County, Period Ending 12/31/2018

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						1,690,284.36
<b>Cleared Transactions</b>						
<b>Checks and Payments - 3 items</b>						
General Journal	12/19/2018	1302		X	-400,000.00	-400,000.00
General Journal	12/27/2018	1302		X	-450,000.00	-850,000.00
General Journal	12/31/2018	1301		X	-1,750,000.00	-2,600,000.00
Total Checks and Payments					-2,600,000.00	-2,600,000.00
<b>Deposits and Credits - 1 item</b>						
General Journal	12/31/2018	1301		X	2,538,713.88	2,538,713.88
Total Deposits and Credits					2,538,713.88	2,538,713.88
Total Cleared Transactions					-61,286.12	-61,286.12
Cleared Balance					-61,286.12	1,628,998.24
Register Balance as of 12/31/2018					-61,286.12	1,628,998.24
<b>Ending Balance</b>					<b>-61,286.12</b>	<b>1,628,998.24</b>

1:26 PM  
01/03/19

**North County Fire Protection District**  
**Reconciliation Summary**  
1009 · Comerica Bank, Period Ending 12/31/2018

---

	<u>Dec 31, 18</u>
Beginning Balance	704,618.44
Cleared Transactions	
Checks and Payments - 104 items	-713,074.05
Deposits and Credits - 109 items	855,125.49
Total Cleared Transactions	<u>142,051.44</u>
Cleared Balance	<u><b>846,669.88</b></u>
Uncleared Transactions	
Checks and Payments - 58 items	-149,252.78
Deposits and Credits - 10 items	18,927.97
Total Uncleared Transactions	<u>-130,324.81</u>
Register Balance as of 12/31/2018	<u><b>716,345.07</b></u>
New Transactions	
Checks and Payments - 2 items	-119,100.67
Deposits and Credits - 2 items	380.00
Total New Transactions	<u>-118,720.67</u>
Ending Balance	<u><b>597,624.40</b></u>

**North County Fire Protection District**  
**Reconciliation Detail**  
**1009 · Comerica Bank, Period Ending 12/31/2018**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						704,618.44
<b>Cleared Transactions</b>						
<b>Checks and Payments - 104 items</b>						
Bill Pmt -Check	10/18/2018	41982	NCFD FF Assn	X	-1,550.00	-1,550.00
Bill Pmt -Check	10/18/2018	41980	NCFD FF Assn	X	-1,550.00	-3,100.00
Bill Pmt -Check	10/18/2018	41977	NCFD FF Assn	X	-1,550.00	-4,650.00
Bill Pmt -Check	10/18/2018	41981	NCFD FF Assn	X	-1,550.00	-6,200.00
Bill Pmt -Check	10/18/2018	41978	North Monterey Cou...	X	-50.00	-6,250.00
Bill Pmt -Check	11/13/2018	42019	State Board of Equa...	X	-2,500.00	-8,750.00
Bill Pmt -Check	11/14/2018	42029	Golden State Truck ...	X	-1,312.48	-10,062.48
Bill Pmt -Check	11/14/2018	42024	Bauer	X	-904.15	-10,966.63
Bill Pmt -Check	11/14/2018	42028	Tech RX	X	-772.49	-11,739.12
Bill Pmt -Check	11/14/2018	42027	Golden State Truck ...	X	-434.48	-12,173.60
Bill Pmt -Check	11/14/2018	42026	Carmel Fire Protecti...	X	-250.00	-12,423.60
Bill Pmt -Check	11/14/2018	42025	American Supply Co...	X	-222.07	-12,645.67
Check	11/19/2018	42030	125-171-047-000:18...	X	-340.00	-12,985.67
Bill Pmt -Check	11/20/2018	Epay	Spectrum Business	X	-74.98	-13,060.65
Bill Pmt -Check	11/28/2018	42033	Bianchi, Kasavan & ...	X	-15,000.00	-28,060.65
Bill Pmt -Check	11/28/2018	42040	Pinnacle Healthcare	X	-2,100.00	-30,160.65
Bill Pmt -Check	11/28/2018	42034	Cal Net 3	X	-416.23	-30,576.88
Bill Pmt -Check	11/28/2018	42037	Pettigrew & Foletta I...	X	-137.03	-30,713.91
Bill Pmt -Check	11/28/2018	42032	American Supply Co...	X	-116.80	-30,830.71
Bill Pmt -Check	11/28/2018	42039	Salinas Valley Pro S...	X	-99.25	-30,929.96
Bill Pmt -Check	11/28/2018	42035	Castroville Commun...	X	-92.71	-31,022.67
Bill Pmt -Check	11/28/2018	42038	Pinnacle Healthcare	X	-75.00	-31,097.67
Bill Pmt -Check	11/28/2018	42031	Ace Hardware	X	-4.08	-31,101.75
Bill Pmt -Check	11/29/2018	42048	Valley Pacific Petrol...	X	-1,201.86	-32,303.61
Bill Pmt -Check	11/29/2018	42041	Dick's Auto Repair	X	-1,007.50	-33,311.11
Bill Pmt -Check	11/29/2018	42044	Monterey County Pe...	X	-1,005.85	-34,316.96
Bill Pmt -Check	11/29/2018	42042	Life Assist, Inc.	X	-603.34	-34,920.30
Bill Pmt -Check	11/29/2018	42043	MBS Business Syst...	X	-418.76	-35,339.06
Bill Pmt -Check	11/29/2018	42047	US YELLOW PAGES	X	-229.00	-35,568.06
Bill Pmt -Check	11/29/2018	42046	Quality Water, Inc. - ...	X	-116.08	-35,684.14
Bill Pmt -Check	11/29/2018	Epay	Spectrum Business	X	-104.98	-35,789.12
Bill Pmt -Check	11/29/2018	42045	Pinnacle Healthcare	X	-65.00	-35,854.12
Bill Pmt -Check	11/30/2018	42051	Santa Cruz County ...	X	-170,574.04	-206,428.16
Bill Pmt -Check	11/30/2018	42052	US Bank - Bancorp ...	X	-3,007.68	-209,435.84
Bill Pmt -Check	11/30/2018	42049	Big State Industrial ...	X	-304.07	-209,739.91
Bill Pmt -Check	11/30/2018	42050	Gonzalez Auto Servi...	X	-41.75	-209,781.66
Check	12/03/2018	CCADJ		X	-37.59	-209,819.25
Liability Check	12/04/2018		Quickbooks Payroll ...	X	-147,536.76	-357,356.01
Check	12/04/2018	CCADJ		X	-0.69	-357,356.70
Check	12/05/2018	CCADJ		X	-18.05	-357,374.75
Bill Pmt -Check	12/07/2018	Epay	CalPERS - CA Publi...	X	-43,219.96	-400,594.71
Bill Pmt -Check	12/07/2018	Epay	Vantage Point Trans...	X	-1,180.39	-401,775.10
Bill Pmt -Check	12/07/2018	42053	C.A.P.F.	X	-882.00	-402,657.10
Bill Pmt -Check	12/07/2018	Epay	CalPERS - CA Publi...	X	-735.69	-403,392.79
Bill Pmt -Check	12/10/2018	EPAY	Damm Good Water	X	-100.00	-403,492.79
Check	12/10/2018	CCADJ		X	-6.19	-403,498.98
Bill Pmt -Check	12/11/2018	42064	Emergency Reporting	X	-6,501.60	-410,000.58
Bill Pmt -Check	12/11/2018	42066	Hi-Tech Emergency ...	X	-2,513.65	-412,514.23
Bill Pmt -Check	12/11/2018	42059	Automotive & Indust...	X	-521.93	-413,036.16
Bill Pmt -Check	12/11/2018	42073	Verizon Wireless	X	-487.56	-413,523.72
Bill Pmt -Check	12/11/2018	EPAY	AT&T Monthly	X	-260.97	-413,784.69
Bill Pmt -Check	12/11/2018	42061	Carmel Fire Protecti...	X	-250.00	-414,034.69
Bill Pmt -Check	12/11/2018	42075	Carmel Fire Protecti...	X	-250.00	-414,284.69
Bill Pmt -Check	12/11/2018	42062	Carmel Marina Corp...	X	-176.34	-414,461.03
Bill Pmt -Check	12/11/2018	42060	California Water Ser...	X	-154.89	-414,615.92
Bill Pmt -Check	12/11/2018	42071	Pinnacle Healthcare	X	-130.00	-414,745.92
Bill Pmt -Check	12/11/2018	EPAY	Spectrum Business	X	-119.97	-414,865.89
Bill Pmt -Check	12/11/2018	42058	Analgesic Services, ...	X	-96.00	-414,961.89
Bill Pmt -Check	12/11/2018	42068	Monterey One Water	X	-81.51	-415,043.40
Bill Pmt -Check	12/11/2018	42065	Gonzalez Auto Servi...	X	-61.75	-415,105.15
Bill Pmt -Check	12/11/2018	42070	Pajaro/Sunny Mesa ...	X	-51.20	-415,156.35
Bill Pmt -Check	12/11/2018	42074	Analgesic Services, ...	X	-43.00	-415,199.35
Check	12/11/2018	CCADJ		X	-17.01	-415,216.36
Bill Pmt -Check	12/11/2018	Epay	Comerica	X	-6.95	-415,223.31
Bill Pmt -Check	12/12/2018	EPAY	Pacific Gas & Electric	X	-539.14	-415,762.45

**North County Fire Protection District**  
**Reconciliation Detail**  
**1009 · Comerica Bank, Period Ending 12/31/2018**

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	12/12/2018	Epay	Spectrum Business	X	-74.98	-415,837.43
Bill Pmt -Check	12/12/2018	Epay	Pacific Gas & Electric	X	-14.63	-415,852.06
Check	12/12/2018	CCADJ		X	-11.01	-415,863.07
Bill Pmt -Check	12/13/2018	42079	FDAC EBA	X	-6,071.88	-421,934.95
Bill Pmt -Check	12/13/2018	42080	FDAC EBA	X	-6,071.88	-428,006.83
Bill Pmt -Check	12/13/2018	42077	Valley Pacific Petrol...	X	-1,128.77	-429,135.60
Bill Pmt -Check	12/13/2018	42076	Ace Hardware	X	-16.12	-429,151.72
Check	12/14/2018	CCADJ		X	-0.52	-429,152.24
Bill Pmt -Check	12/17/2018	Epay	Harry J. Wilson Insu...	X	-650.98	-429,803.22
Bill Pmt -Check	12/17/2018	Epay	AFLAC	X	-607.42	-430,410.64
Bill Pmt -Check	12/17/2018	Epay	Pacific Gas & Electric	X	-100.19	-430,510.83
Bill Pmt -Check	12/18/2018	42094	Tech RX	X	-924.13	-431,434.96
Bill Pmt -Check	12/18/2018	42091	Tech RX	X	-646.50	-432,081.46
Bill Pmt -Check	12/18/2018	42093	Tech RX	X	-582.50	-432,663.96
Bill Pmt -Check	12/18/2018	42082	Cal Net 3	X	-415.93	-433,079.89
Bill Pmt -Check	12/18/2018	42090	Steinbeck Communi...	X	-372.47	-433,452.36
Bill Pmt -Check	12/18/2018	42089	PORAC	X	-282.00	-433,734.36
Bill Pmt -Check	12/18/2018	42085	Mission Linen Service	X	-165.92	-433,900.28
Bill Pmt -Check	12/18/2018	42087	Myers Stevens & To...	X	-157.68	-434,057.96
Bill Pmt -Check	12/18/2018	42092	The Salinas Californ...	X	-154.94	-434,212.90
Bill Pmt -Check	12/18/2018	42083	Dick's Auto Repair	X	-147.76	-434,360.66
Bill Pmt -Check	12/18/2018	42088	Pinnacle Healthcare	X	-75.00	-434,435.66
Bill Pmt -Check	12/18/2018	42084	Golden State Truck ...	X	-70.65	-434,506.31
Bill Pmt -Check	12/18/2018	42081	Cal Auto & Tire, Inc.	X	-30.00	-434,536.31
Liability Check	12/19/2018		Quickbooks Payroll ...	X	-122,956.35	-557,492.66
Check	12/19/2018	CCADJ		X	-28.35	-557,521.01
Check	12/20/2018	CCADJ		X	-6.19	-557,527.20
Liability Check	12/21/2018		Quickbooks Payroll ...	X	-34,436.14	-591,963.34
Bill Pmt -Check	12/26/2018	Epay	Vantage Trust Agent...	X	-4,787.40	-596,750.74
Bill Pmt -Check	12/26/2018	Epay	Vantage Trust Agent...	X	-4,767.77	-601,518.51
Bill Pmt -Check	12/27/2018	Epay	CalPERS - Retireme...	X	-54,362.78	-655,881.29
Bill Pmt -Check	12/27/2018	Epay	CalPERS - Retireme...	X	-12,607.38	-668,488.67
Bill Pmt -Check	12/27/2018	Epay	CalPERS - Retireme...	X	-5,343.05	-673,831.72
Bill Pmt -Check	12/27/2018	Epay	Pacific Gas & Electric	X	-677.03	-674,508.75
Check	12/28/2018	CCADJ		X	-2.40	-674,511.15
Bill Pmt -Check	12/31/2018	Epay	CalPERS - CA Publi...	X	-37,477.39	-711,988.54
Bill Pmt -Check	12/31/2018	Epay	CalPERS - CA Publi...	X	-775.78	-712,764.32
Bill Pmt -Check	12/31/2018	Epay	CalPERS - Retireme...	X	-200.00	-712,964.32
Bill Pmt -Check	12/31/2018	Epay	Vantage Point Trans...	X	-109.73	-713,074.05
Total Checks and Payments					-713,074.05	-713,074.05
<b>Deposits and Credits - 109 items</b>						
Deposit	12/04/2018			X	1,310.00	1,310.00
Deposit	12/05/2018			X	15.49	1,325.49
Deposit	12/06/2018			X	604.00	1,929.49
Deposit	12/11/2018			X	207.00	2,136.49
Deposit	12/12/2018			X	570.00	2,706.49
Deposit	12/13/2018			X	391.00	3,097.49
Deposit	12/13/2018			X	735.00	3,832.49
Deposit	12/15/2018			X	17.00	3,849.49
General Journal	12/19/2018	1302		X	400,000.00	403,849.49
Paycheck	12/20/2018	DD5115	Zwingman, Alan	X	0.00	403,849.49
Paycheck	12/20/2018	DD5114	Wilson, Brian	X	0.00	403,849.49
Paycheck	12/20/2018	DD5069	Balesteri, Frank	X	0.00	403,849.49
Paycheck	12/20/2018	DD5070	Barajas, Sergio	X	0.00	403,849.49
Paycheck	12/20/2018	DD5071	Barlow, Jr., Larry	X	0.00	403,849.49
Paycheck	12/20/2018	DD5072	Batinovich, David	X	0.00	403,849.49
Paycheck	12/20/2018	DD5073	Bigler, Erin	X	0.00	403,849.49
Paycheck	12/20/2018	DD5075	Burnett, Austin	X	0.00	403,849.49
Paycheck	12/20/2018	DD5076	Champion, Don	X	0.00	403,849.49
Paycheck	12/20/2018	DD5077	Chapin, Don	X	0.00	403,849.49
Paycheck	12/20/2018	DD5078	Cortez, Jess	X	0.00	403,849.49
Paycheck	12/20/2018	DD5079	Cutler, Nolan A	X	0.00	403,849.49
Paycheck	12/20/2018	DD5080	Daniels, Aaron	X	0.00	403,849.49
Paycheck	12/20/2018	DD5081	Ensley, Thomas	X	0.00	403,849.49
Paycheck	12/20/2018	DD5082	Fisher, Karl	X	0.00	403,849.49
Paycheck	12/20/2018	DD5083	Foxworthy, Robert	X	0.00	403,849.49
Paycheck	12/20/2018	DD5085	Gonzalez, Carlos F	X	0.00	403,849.49



**North County Fire Protection District**  
**Reconciliation Detail**  
**1009 · Comerica Bank, Period Ending 12/31/2018**

Type	Date	Num	Name	Clr	Amount	Balance
Paycheck	12/20/2018	DD5086	Harvey, Donald	X	0.00	403,849.49
Paycheck	12/20/2018	DD5087	Harvey, Jonathan	X	0.00	403,849.49
Paycheck	12/20/2018	DD5088	Hasslinger, John	X	0.00	403,849.49
Paycheck	12/20/2018	DD5089	Hendricks, Casey E	X	0.00	403,849.49
Paycheck	12/20/2018	DD5090	Hinds, Nicholas	X	0.00	403,849.49
Paycheck	12/20/2018	DD5091	Hudson, Royce T	X	0.00	403,849.49
Paycheck	12/20/2018	DD5092	Hutchinson, Richard C	X	0.00	403,849.49
Paycheck	12/20/2018	DD5093	Kall, Robert	X	0.00	403,849.49
Paycheck	12/20/2018	DD5094	Madrigal, Manuel	X	0.00	403,849.49
Paycheck	12/20/2018	DD5095	Martinez, Henry	X	0.00	403,849.49
Paycheck	12/20/2018	DD5096	McCoun, Jeffery L	X	0.00	403,849.49
Paycheck	12/20/2018	DD5097	Mendoza, Jesus	X	0.00	403,849.49
Paycheck	12/20/2018	DD5098	Mendoza, Joel	X	0.00	403,849.49
Paycheck	12/20/2018	DD5099	Nooe, Michael	X	0.00	403,849.49
Paycheck	12/20/2018	DD5100	Outzen, Thomas	X	0.00	403,849.49
Paycheck	12/20/2018	DD5101	Parker, Richard	X	0.00	403,849.49
Paycheck	12/20/2018	DD5102	Pastore, Joseph M	X	0.00	403,849.49
Paycheck	12/20/2018	DD5103	Rackley, Trevor L	X	0.00	403,849.49
Paycheck	12/20/2018	DD5104	Resendiz, Sebastian	X	0.00	403,849.49
Paycheck	12/20/2018	DD5105	Rocha, Victor M	X	0.00	403,849.49
Paycheck	12/20/2018	DD5106	Santos, Edwin	X	0.00	403,849.49
Paycheck	12/20/2018	DD5107	Silva, Stanley G	X	0.00	403,849.49
Paycheck	12/20/2018	DD5110	Tacheny, Patrick	X	0.00	403,849.49
Paycheck	12/20/2018	DD5112	Tucker, Jeff	X	0.00	403,849.49
Paycheck	12/20/2018	DD5108	Simon, Jacqueline C	X	0.00	403,849.49
Paycheck	12/20/2018	DD5111	Train, Carter J	X	0.00	403,849.49
Paycheck	12/20/2018	DD5109	Smith, Richard	X	0.00	403,849.49
Paycheck	12/20/2018	DD5084	Garcia, Daniel M	X	0.00	403,849.49
Paycheck	12/20/2018	DD5068	Baldwin, John P	X	0.00	403,849.49
Paycheck	12/20/2018	DD5067	Arnaldo, Michael	X	0.00	403,849.49
Paycheck	12/20/2018	DD5074	Bravo, Carolina	X	0.00	403,849.49
Paycheck	12/20/2018	DD5113	Vindhurst, Michael	X	0.00	403,849.49
Deposit	12/20/2018			X	950.00	404,799.49
Deposit	12/21/2018			X	207.00	405,006.49
Paycheck	12/24/2018	DD5116	Pastore, Joseph M	X	0.00	405,006.49
General Journal	12/27/2018	1302		X	450,000.00	855,006.49
Deposit	12/29/2018			X	119.00	855,125.49
Paycheck	01/04/2019	DD5120	Barajas, Sergio	X	0.00	855,125.49
Paycheck	01/04/2019	DD5121	Barlow, Jr., Larry	X	0.00	855,125.49
Paycheck	01/04/2019	DD5122	Batinovich, David	X	0.00	855,125.49
Paycheck	01/04/2019	DD5123	Bigler, Erin	X	0.00	855,125.49
Paycheck	01/04/2019	DD5125	Burnett, Austin	X	0.00	855,125.49
Paycheck	01/04/2019	DD5126	Champion, Don	X	0.00	855,125.49
Paycheck	01/04/2019	DD5127	Chapin, Don	X	0.00	855,125.49
Paycheck	01/04/2019	DD5151	Rocha, Victor M	X	0.00	855,125.49
Paycheck	01/04/2019	DD5128	Cortez, Jess	X	0.00	855,125.49
Paycheck	01/04/2019	DD5129	Daniels, Aaron	X	0.00	855,125.49
Paycheck	01/04/2019	DD5130	Ensley, Thomas	X	0.00	855,125.49
Paycheck	01/04/2019	DD5131	Fisher, Karl	X	0.00	855,125.49
Paycheck	01/04/2019	DD5132	Foxworthy, Robert	X	0.00	855,125.49
Paycheck	01/04/2019	DD5143	McCoun, Jeffery L	X	0.00	855,125.49
Paycheck	01/04/2019	DD5134	Harvey, Donald	X	0.00	855,125.49
Paycheck	01/04/2019	DD5135	Harvey, Jonathan	X	0.00	855,125.49
Paycheck	01/04/2019	DD5136	Hasslinger, John	X	0.00	855,125.49
Paycheck	01/04/2019	DD5137	Hendricks, Casey E	X	0.00	855,125.49
Paycheck	01/04/2019	DD5138	Hudson, Royce T	X	0.00	855,125.49
Paycheck	01/04/2019	DD5139	Hutchinson, Richard C	X	0.00	855,125.49
Paycheck	01/04/2019	DD5140	Kall, Robert	X	0.00	855,125.49
Paycheck	01/04/2019	DD5141	Madrigal, Manuel	X	0.00	855,125.49
Paycheck	01/04/2019	DD5142	Martinez, Henry	X	0.00	855,125.49
Paycheck	01/04/2019	DD5144	Mendoza, Jesus	X	0.00	855,125.49
Paycheck	01/04/2019	DD5145	Mendoza, Joel	X	0.00	855,125.49
Paycheck	01/04/2019	DD5146	Nooe, Michael	X	0.00	855,125.49
Paycheck	01/04/2019	DD5147	Outzen, Thomas	X	0.00	855,125.49
Paycheck	01/04/2019	DD5148	Parker, Richard	X	0.00	855,125.49
Paycheck	01/04/2019	DD5149	Rackley, Trevor L	X	0.00	855,125.49
Paycheck	01/04/2019	DD5150	Resendiz, Sebastian	X	0.00	855,125.49
Paycheck	01/04/2019	DD5152	Santos, Edwin	X	0.00	855,125.49

**North County Fire Protection District**  
**Reconciliation Detail**  
**1009 - Comerica Bank, Period Ending 12/31/2018**

Type	Date	Num	Name	Clr	Amount	Balance
Paycheck	01/04/2019	DD5153	Silva, Stanley G	X	0.00	855,125.49
Paycheck	01/04/2019	DD5154	Simon, Jacqueline C	X	0.00	855,125.49
Paycheck	01/04/2019	DD5155	Smith, Richard	X	0.00	855,125.49
Paycheck	01/04/2019	DD5156	Tacheny, Patrick	X	0.00	855,125.49
Paycheck	01/04/2019	DD5158	Train, Carter J	X	0.00	855,125.49
Paycheck	01/04/2019	DD5159	Tucker, Jeff	X	0.00	855,125.49
Paycheck	01/04/2019	DD5160	Vindhurst, Michael	X	0.00	855,125.49
Paycheck	01/04/2019	DD5161	Wilson, Brian	X	0.00	855,125.49
Paycheck	01/04/2019	DD5162	Zwingman, Alan	X	0.00	855,125.49
Paycheck	01/04/2019	DD5157	Tengdin, Thomas	X	0.00	855,125.49
Paycheck	01/04/2019	DD5124	Bravo, Carolina	X	0.00	855,125.49
Paycheck	01/04/2019	DD5133	Gonzalez, Carlos F	X	0.00	855,125.49
Paycheck	01/04/2019	DD5119	Balesteri, Frank	X	0.00	855,125.49
Paycheck	01/04/2019	DD5117	Arnaldo, Michael	X	0.00	855,125.49
Paycheck	01/04/2019	DD5118	Baldwin, John P	X	0.00	855,125.49
Total Deposits and Credits					855,125.49	855,125.49
Total Cleared Transactions					142,051.44	142,051.44
Cleared Balance					142,051.44	846,669.88
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 58 items</b>						
Paycheck	11/18/2011	32797	Staub, Zachary W		-34.03	-34.03
Invoice	02/15/2012	0912-...	119-121-028-000		-510.00	-544.03
Paycheck	03/05/2012	33294	Adrian, Michael		-103.14	-647.17
Bill Pmt -Check	07/03/2012	33901	Ace Hardware Prun...		-21.43	-668.60
Bill Pmt -Check	10/11/2012	34355	Valley Auto Body Sh...		-80.00	-748.60
Paycheck	12/05/2012	34562	Tansey, Christopher		-35.85	-784.45
Bill Pmt -Check	01/11/2013	34729	Analgesic Services, ...		-74.50	-858.95
Paycheck	02/20/2013	34890	Adrian, Michael		-11.43	-870.38
Bill Pmt -Check	04/05/2013		Harry J. Wilson Insu...		-860.56	-1,730.94
Bill Pmt -Check	04/30/2013	35209	Analgesic Services, ...		-136.50	-1,867.44
Bill Pmt -Check	05/10/2013	Epay	Harry J. Wilson Insu...		-861.17	-2,728.61
Bill Pmt -Check	07/12/2013	Epay	State Board of Equa...		-89.21	-2,817.82
Paycheck	07/19/2013	35601	Eversole, Matthew J.		-22.86	-2,840.68
Bill Pmt -Check	08/27/2013	35788	Analgesic Services, ...		-18.50	-2,859.18
Paycheck	10/19/2013	36073	Batinovich, David		-45.01	-2,904.19
Paycheck	10/19/2013	36072	Barajas, Sergio		-30.71	-2,934.90
Paycheck	10/19/2013	36085	Santos, Edwin		-26.67	-2,961.57
Paycheck	11/05/2013	36147	McCoun, Jeffery L		-35.09	-2,996.66
Bill Pmt -Check	11/25/2013	36242	Salinas Fire EMS Fu...		-74.00	-3,070.66
Paycheck	04/18/2014	37104	Meyenberg, Justin		-377.25	-3,447.91
Bill Pmt -Check	05/01/2014	37165	Pacific Gas & Electric		-203.63	-3,651.54
Paycheck	05/05/2014	37155	McCoun, Jeffery L		-35.09	-3,686.63
Bill Pmt -Check	07/14/2014	Epay	Pacific Gas & Electric		-438.23	-4,124.86
Paycheck	07/18/2014	37475	Vasquez, Marcos		-84.03	-4,208.89
Paycheck	08/20/2014	37573	Vasquez, Marcos		-12.94	-4,221.83
Bill Pmt -Check	10/20/2014	37812	Joel S. Mendoza		-443.09	-4,664.92
Paycheck	01/05/2015		Lenz, Marvin		-21,336.58	-26,001.50
Bill Pmt -Check	01/15/2015	Epay	Harry J. Wilson Insu...		-965.96	-26,967.46
Paycheck	04/03/2015	38366	Makanani, Timothy N		-18.63	-26,986.09
Paycheck	05/05/2015	38473	Politis, Zohn		-17.54	-27,003.63
Bill Pmt -Check	07/23/2015	Epay	Intuit QB Enterprise		-630.00	-27,633.63
Bill Pmt -Check	08/06/2015	38852	Hi-Tech Emergency ...		-904.70	-28,538.33
Bill Pmt -Check	11/24/2015	39317	Manuel Madrigal.		-150.00	-28,688.33
Paycheck	03/04/2016	39611	Simon, Jacqueline C		-92.35	-28,780.68
Paycheck	08/05/2016	40053	Amaya, Anthony		-13.86	-28,794.54
Paycheck	08/19/2016	40135	Amaya, Anthony		-23.08	-28,817.62
Paycheck	09/20/2016	40189	Amaya, Anthony		-27.70	-28,845.32
Paycheck	11/04/2016	40331	Amaya, Anthony		-32.32	-28,877.64
General Journal	06/30/2017	2017 ...			-13,785.84	-42,663.48
Bill Pmt -Check	11/06/2017	41172	Smart Power Systems		-187.42	-42,850.90
Bill Pmt -Check	11/27/2017	41232	Pacific Gas & Electric		-30.39	-42,881.29
Bill Pmt -Check	12/07/2017	Epay	Pacific Gas & Electric		-64.84	-42,946.13
Bill Pmt -Check	01/08/2018	41340	Sprint		-75.98	-43,022.11
Bill Pmt -Check	10/15/2018	41964	Monterey One Water		-74.10	-43,096.21
Bill Pmt -Check	11/13/2018	42016	NMCUSD - Fuel		-1,255.41	-44,351.62

**North County Fire Protection District  
Reconciliation Detail  
1009 · Comerica Bank, Period Ending 12/31/2018**

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	11/28/2018	42036	Monterey County Inf...		-644.13	-44,995.75
Bill Pmt -Check	12/07/2018	42054	NCFD FF Assn		-1,550.00	-46,545.75
Bill Pmt -Check	12/07/2018	42056	NCFD FF Assn		-1,500.00	-48,045.75
Bill Pmt -Check	12/07/2018	42055	NCFD FF Assn		-1,500.00	-49,545.75
Bill Pmt -Check	12/11/2018	42072	SCI Consulting Group		-29,500.00	-79,045.75
Bill Pmt -Check	12/11/2018	42069	NMCUSD - Fuel		-944.07	-79,989.82
Bill Pmt -Check	12/11/2018	42063	Conte's Generator S...		-744.91	-80,734.73
Bill Pmt -Check	12/11/2018	42067	Monterey County Fir...		-75.00	-80,809.73
Bill Pmt -Check	12/13/2018	42078	Joe Pastore		-913.30	-81,723.03
Bill Pmt -Check	12/17/2018	Epay	AFLAC		-786.70	-82,509.73
Bill Pmt -Check	12/18/2018	42086	Monterey County Inf...		-449.13	-82,958.86
Bill Pmt -Check	12/26/2018	42095	M.C.L.A.I.A.		-66,288.25	-149,247.11
Check	12/29/2018	CCADJ			-5.67	-149,252.78
Total Checks and Payments					-149,252.78	-149,252.78
<b>Deposits and Credits - 10 items</b>						
Deposit	03/15/2013				85.00	85.00
Deposit	04/24/2013				3,036.94	3,121.94
Sales Receipt	03/12/2014	2009-...	Hortencia Anaya		50.00	3,171.94
General Journal	11/13/2014	1238			4.84	3,176.78
General Journal	04/17/2015	38460			92.35	3,269.13
Deposit	05/01/2015				850.00	4,119.13
Deposit	05/14/2015				255.00	4,374.13
General Journal	07/01/2017	2017A...			13,785.84	18,159.97
Deposit	12/18/2018				578.00	18,737.97
Deposit	12/31/2018				190.00	18,927.97
Total Deposits and Credits					18,927.97	18,927.97
Total Uncleared Transactions					-130,324.81	-130,324.81
Register Balance as of 12/31/2018					11,726.63	716,345.07
<b>New Transactions</b>						
<b>Checks and Payments - 2 items</b>						
Check	01/02/2019	CCADJ			-11.34	-11.34
Liability Check	01/03/2019		Quickbooks Payroll ...		-119,089.33	-119,100.67
Total Checks and Payments					-119,100.67	-119,100.67
<b>Deposits and Credits - 2 items</b>						
Bill Pmt -Check	01/03/2019		Vision Service Plan		0.00	0.00
Deposit	01/03/2019				380.00	380.00
Total Deposits and Credits					380.00	380.00
Total New Transactions					-118,720.67	-118,720.67
<b>Ending Balance</b>					<b>-106,994.04</b>	<b>597,624.40</b>

4:46 PM  
01/08/19

**North County Fire Protection District**  
**Reconciliation Summary**  
CCC3106 · CAL CARD - NCFD, Period Ending 12/20/2018

---

	<u>Dec 20, 18</u>
Beginning Balance	9,762.47
Cleared Transactions	
Charges and Cash Advances - 32 items	-5,784.49
Payments and Credits - 22 items	9,819.67
Total Cleared Transactions	<u>4,035.18</u>
Cleared Balance	<u><b>5,727.29</b></u>
Register Balance as of 12/20/2018	5,727.29
New Transactions	
Payments and Credits - 9 items	<u>5,727.29</u>
Total New Transactions	<u>5,727.29</u>
Ending Balance	<u><u><b>0.00</b></u></u>



**North County Fire Protection District**  
**Reconciliation Detail**  
**CCC3106 · CAL CARD - NCFD, Period Ending 12/20/2018**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						9,762.47
<b>Cleared Transactions</b>						
<b>Charges and Cash Advances - 32 items</b>						
Credit Card Charge	01/08/2019		Salinas Press	X	-1,887.84	-1,887.84
Credit Card Charge	01/08/2019		Fleet Pride	X	-1,525.89	-3,413.73
Credit Card Charge	01/08/2019		Amazon Mktplace P...	X	-403.30	-3,817.03
Credit Card Charge	01/08/2019		Amazon Mktplace P...	X	-367.76	-4,184.79
Credit Card Charge	01/08/2019		Google Services	X	-204.16	-4,388.95
Credit Card Charge	01/08/2019		Grainger	X	-199.96	-4,588.91
Credit Card Charge	01/08/2019		Amazon Mktplace P...	X	-155.10	-4,744.01
Credit Card Charge	01/08/2019		Qgest	X	-123.10	-4,867.11
Credit Card Charge	01/08/2019		Amazon Mktplace P...	X	-122.46	-4,989.57
Credit Card Charge	01/08/2019		Amazon Mktplace P...	X	-118.47	-5,108.04
Credit Card Charge	01/08/2019		Office Depot	X	-104.24	-5,212.28
Credit Card Charge	01/08/2019		Office Depot	X	-87.58	-5,299.86
Credit Card Charge	01/08/2019		Staples	X	-60.53	-5,360.39
Credit Card Charge	01/08/2019		AutoZone	X	-48.72	-5,409.11
Credit Card Charge	01/08/2019		Ace Hardware	X	-40.92	-5,450.03
Credit Card Charge	01/08/2019		In-N-Out Burgers	X	-37.76	-5,487.79
Credit Card Charge	01/08/2019		C & N Tractors	X	-36.06	-5,523.85
Credit Card Charge	01/08/2019		Hust Brothers	X	-30.57	-5,554.42
Credit Card Charge	01/08/2019		Valley Trophies	X	-30.04	-5,584.46
Credit Card Charge	01/08/2019		Squarespace	X	-26.00	-5,610.46
Credit Card Charge	01/08/2019		Adobe Systems	X	-24.99	-5,635.45
Credit Card Charge	01/08/2019		USPS	X	-21.20	-5,656.65
Credit Card Charge	01/08/2019		Carl's JR	X	-20.08	-5,676.73
Credit Card Charge	01/08/2019		AutoZone	X	-19.64	-5,696.37
Credit Card Charge	01/08/2019		Harbor Freight Tools	X	-18.70	-5,715.07
Credit Card Charge	01/08/2019		Paypal	X	-17.00	-5,732.07
Credit Card Charge	01/08/2019		Valley Saw & Garden	X	-13.10	-5,745.17
Credit Card Charge	01/08/2019		Davis Auto Parts A ...	X	-12.36	-5,757.53
Credit Card Charge	01/08/2019		Fed Ex	X	-9.90	-5,767.43
Credit Card Charge	01/08/2019		Ace Hardware	X	-9.26	-5,776.69
Credit Card Charge	01/08/2019		Ace Hardware	X	-5.81	-5,782.50
Credit Card Charge	01/08/2019		Google Services	X	-1.99	-5,784.49
<b>Total Charges and Cash Advances</b>					<b>-5,784.49</b>	<b>-5,784.49</b>
<b>Payments and Credits - 22 items</b>						
Bill	10/30/2018	42460...	US Bank - Bancorp ...	X	87.13	87.13
Bill	10/30/2018	42460...	US Bank - Bancorp ...	X	140.94	228.07
Bill	10/30/2018	42460...	US Bank - Bancorp ...	X	213.65	441.72
Bill	10/30/2018	42460...	US Bank - Bancorp ...	X	328.00	769.72
Bill	10/30/2018	42460...	US Bank - Bancorp ...	X	397.46	1,167.18
Bill	10/30/2018	42460...	US Bank - Bancorp ...	X	597.91	1,765.09
Bill	10/30/2018	42460...	US Bank - Bancorp ...	X	749.97	2,515.06
Bill	10/30/2018	42460...	US Bank - Bancorp ...	X	1,381.32	3,896.38
Bill	10/30/2018	42460...	US Bank - Bancorp ...	X	2,858.41	6,754.79
Bill	11/29/2018	42460...	US Bank - Bancorp ...	X	13.10	6,767.89
Bill	11/29/2018	42460...	US Bank - Bancorp ...	X	24.99	6,792.88
Bill	11/29/2018	42460...	US Bank - Bancorp ...	X	54.06	6,846.94
Bill	11/29/2018	42460...	US Bank - Bancorp ...	X	61.76	6,908.70
Bill	11/29/2018	42460...	US Bank - Bancorp ...	X	69.96	6,978.66
Bill	11/29/2018	42460...	US Bank - Bancorp ...	X	78.65	7,057.31
Bill	11/29/2018	42460...	US Bank - Bancorp ...	X	140.93	7,198.24
Bill	11/29/2018	42460...	US Bank - Bancorp ...	X	205.50	7,403.74
Bill	11/29/2018	42460...	US Bank - Bancorp ...	X	214.71	7,618.45
Bill	11/29/2018	42460...	US Bank - Bancorp ...	X	249.07	7,867.52
Bill	11/29/2018	42460...	US Bank - Bancorp ...	X	708.05	8,575.57
Bill	11/29/2018	42460...	US Bank - Bancorp ...	X	1,186.90	9,762.47
Credit Card Credit	01/08/2019		Amazon Mktplace P...	X	57.20	9,819.67
<b>Total Cleared Transactions</b>					<b>4,035.18</b>	<b>4,035.18</b>
<b>Cleared Balance</b>					<b>-4,035.18</b>	<b>5,727.29</b>
<b>Register Balance as of 12/20/2018</b>					<b>-4,035.18</b>	<b>5,727.29</b>
<b>New Transactions</b>						

**North County Fire Protection District**  
**Reconciliation Detail**  
CCC3106 · CAL CARD - NCFD, Period Ending 12/20/2018

Type	Date	Num	Name	Clr	Amount	Balance
<b>Payments and Credits - 9 items</b>						
Bill	01/08/2019	42460...	US Bank - Bancorp ...		9.90	9.90
Bill	01/08/2019	42460...	US Bank - Bancorp ...		87.20	97.10
Bill	01/08/2019	42460...	US Bank - Bancorp ...		93.32	190.42
Bill	01/08/2019	42460...	US Bank - Bancorp ...		199.96	390.38
Bill	01/08/2019	42460...	US Bank - Bancorp ...		203.82	594.20
Bill	01/08/2019	42460...	US Bank - Bancorp ...		413.95	1,008.15
Bill	01/08/2019	42460...	US Bank - Bancorp ...		420.24	1,428.39
Bill	01/08/2019	42460...	US Bank - Bancorp ...		1,545.53	2,973.92
Bill	01/08/2019	42460...	US Bank - Bancorp ...		2,753.37	5,727.29
Total New Transactions					5,727.29	5,727.29
<b>Ending Balance</b>					<b>-9,762.47</b>	<b>0.00</b>



**NORTH COUNTY FIRE DISTRICT  
Chief's Report  
For January 15, 2019**

**RESPONSE ACTIVITY**

MAJOR INCIDENT TYPE January 1 to January 10	2019	2018	2017	2016	2015
Fires	6	2	3	8	1
Overpressure rupture, explosion, overheat – no fire	0	0	0	0	0
Rescue & Emergency Medical Service	57	59	67	52	63
Hazardous Condition (No Fire)	11	5	12	7	6
Service Call	8	5	6	3	4
Good Intent Call	9	10	1	5	4
False Alarm & False Call	10	3	7	5	2
Severe Weather & Natural Disaster	1	1	0	0	0
Special Incident Type	0	0	0	0	0
<b>Total</b>	<b>102</b>	<b>85</b>	<b>96</b>	<b>80</b>	<b>80</b>

**INCIDENTS OF INTEREST**

- December 31, 2018 Structure Fire at 135 Live Oak Road: Crews responded to a 10 x 20 storage building that was fully involved with fire on arrival, first arriving crews mounted an aggressive fire attack and extinguished the fire. The fire caused heat damage to the main house including some broken windows. The cause of the fire was a juvenile playing with a lighter in the shed. No injuries were reported. NCFD & Mutual aid resources: 4 Engines and 1 Chief Officer.
- January 2, 2019 Homeless Encampment Fire off of Benson Road: Crews made access through an Ag. Road. An approximate 20 x 30 area burned no injuries reported. NCFD Response: 2 Engines and 1 Chief officer.
- January 3, 2019 Structure Fire 86 Johnson Road: Crews extinguished an attic fire at a residence. The fire was discovered early and crews were able to keep the fire contained



to the attic. The cause was determined to be sub-standard electrical. NCFD Response: 2 Engines, 1 Water Tender and 1 Chief Officer.

- January 6, 2019 Monterey County USAR Team was deployed to the Pebble Beach Forrest for a lost hiker. The person was located and brought to safety with minor injuries.

## TRAINING

- North County Fire Personnel trained on Structural Firefighting Ventilation techniques.
- Respiratory Mask Fit Testing was completed for all North County Fire Personnel (yearly mandate).
- North County Fire Personnel participated in rope rescue training with the Monterey County USAR Team.

## PREVENTION

- The 2018 Toy Drive was a great success providing much needed toys for the local community. Although we do not have an official count, we estimate that the program netted 300 toys for disadvantaged children of the North County Communities.
- North County Fire District Personnel participated in several "Santa Claus" events as part of our commitment to community service in the North County Area.
- On January 7<sup>th</sup>, 2019 North County Fire approved building plans for a Cannabis Manufacturing facility at 11045 Commercial Parkway. The project will be housed in a large (currently empty) warehouse facility. The facility will grow, extract, process and package cannabis and cannabis related products.

This is the 3<sup>rd</sup> cannabis related project to be planned for the Commercial Parkway area of Castroville.

## EQUIPMENT & FACILITIES

- E5212 taken to Golden State for repairs: Replaced Back Pressure Sensor and it is back in service.
- E5233 currently at Hi-tech for repairs: Main pump engage control repair, pressure relief valve and plumbing repairs.
- Yearly Inspection of OES Engine 356 by OES Chief is due in Jan. Apparatus readiness and equipment inventory is complete in anticipation of the yearly inspection.

## ADMINISTRATION

- ICMA Vantage Retirement Health Savings Account:
  - Over the years the District has deposited additional funds into the retiree investment accounts. These deposits are the result of fluctuations in the markets and are a common occurrence. We are taking the following actions to correct this issue.
    - All retirees who are receiving supplemental health insurance premium funding will receive information on how to manage their respective accounts.
    - All will be noticed that the District will no longer supplement their accounts whenever there is a loss in value to their account.
    - The District will ultimately switch from semi-annual deposits to monthly payments made direct to each retiree.
  - These changes will reduce the exposure time for possible value loss to the retirees and allow each to better control their respective funds.
- District Funding:
  - Chief Fulcher and myself have a joint meeting with the CAO's office scheduled for January 14<sup>th</sup> to discuss revenue challenges for our respective Districts. Whatever we are able to negotiate with the County will determine what amount of funding we will be requesting from PG & E and Vistra Energy.
- Shared Services:
  - The attached draft shared services agreement between the District and City of Marina (City) consists of three separate components. The District has a need for a Fire Chief to provide oversight of District operations. The City is in need of assistance with duty chief coverage and plans checking. This agreement will address the needs of both agencies while clearly defining roles and responsibilities to ensure neither agency inadvertently gifts services or funds.

Respectfully submitted,



Richard C. Hutchinson Jr., Fire Chief



SHARED FIRE SERVICES AGREEMENT

1. This Agreement is entered into between the City of Marina (City) and the North County Fire Protection District of Monterey County (District):

2. The term of this Agreement is: July 1, 2019 through

3. The maximum amount of this Agreement is: \$

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Exhibit A – Scope of Work – Includes page 2 (contact page) in count for Exhibit A pages

Exhibit B – Budget Detail and Payment Provisions pages

Exhibit C – General Terms and Conditions pages

Exhibit D – Additional Provisions pages

Exhibit E – Description of Other Services pages

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

City of Marina

BY (Authorized Signature)

DATE SIGNED (Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

ADDRESS

North County Fire Protection District of Monterey County

BY (Authorized Signature)

DATE SIGNED (Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

ADDRESS

SHARED FIRE SERVICES AGREEMENT

The project representatives during the term of this agreement will be:

City of Marina:

North County Fire Protection District of Monterey County:

Name:

Name:

Phone:

Phone:

Fax:

Fax:

## EXHIBIT A SCOPE OF WORK

The purpose of this agreement is to provide mutually advantageous fire and emergency services through an effective consolidated organization, wherein the CITY is primarily financially responsible for protecting life and property from fires and other emergencies within the City of Marina incorporated boundaries and the DISTRICT is primarily financially responsible for protecting life and property from fires and other emergencies within the boundaries of the North County Fire Protection District of Monterey County. Each agency shall have sole authority to establish the fire protection organization and structure needed to meet their determined level of service. This level of service may be based on the agency's governing board's established fiscal parameters and assessment of risks and hazards. Agency personnel providing services under this agreement may include any one or a combination of the following: regular employees, persons temporarily employed and commonly known as volunteers, paid-call firefighters, reserves, or others temporarily employed to perform any emergency work or emergency service including, but not limited to fire prevention, fire suppression and emergency medical response. Each agency shall be responsible for all STATE costs, both direct and indirect, required to execute the terms of this agreement. These costs shall include, but not be limited to: required training and associated post coverage, employee uniform and Personal Protective Equipment (PPE) costs.

### 1. SERVICES TO BE PROVIDED

#### A. By the CITY

The City is a modern, full service fire protection and emergency incident management agency that provides comprehensive fire protection and other emergency incident response. Fire Chief Services to be provided by the City to the District under this agreement shall be as follows:

Overall direction and oversight of the District, the management, planning, organizing, and overseeing all fire suppression, prevention, investigation, emergency medical services, and administrative support functions of the District to ensure the effective and efficient delivery of such services to the communities served.

Represent the District in appropriate inter-agency committees and cooperative programs such as mutual aid, training, and recruitment. Liaison with appropriate officials within the district, neighboring jurisdictions, and state and federal agencies. Establish, execute, and administer District policies and procedures, rules and regulations, and the memorandum of agreement. Prepare and administer the District budget.

Time allocation shall average 20 hours per week.

- Specific duties are listed in the attached Position Duty Statement for Fire Chief.

Cost rate shall be the annual City Fire Chief salary with benefits divided by two (2).  $\text{Salary} / 2 =$  contracted rate to be billed to the District.

#### B. By the DISTRICT

The District is a modern, full service fire protection and emergency incident management agency that provides comprehensive fire protection and other emergency incident response. Services to be provided by the District to the City under this agreement shall be as follows:

##### Duty Chief

Performs duties and responsibilities of Duty Chief as assigned. As necessary, assumes command for management and mitigation of complex emergency incidents, including the most complex fire, rescue,

and hazardous material and multi-agency incidents. Determines strategy and tactics and provides leadership in other emergency operations as required or assigned. Performs other emergency incident assignments as required or assigned.

Time allocation shall be:

- Two (2) weekends per month. Weekend defined shall begin at 2000 hours on Friday and end at 0800 hours on Monday for 2 ½ days per weekend.  $2.5 \times 26 = 26$  days.
- Two (2) weeks per year for vacation coverage. Week defined shall begin at 0800 hours on Monday and end at 2000 hours on Friday for 4 ½ days per week.  $4.5 \times 2 = 9$  days.

Cost rate shall be the average of all District Division Chiefs salaries with benefits divided by 365 then multiplied by 35 days.  $\text{Average Salary} / 365 \times 35 = \text{contract rate to be billed to the City.}$

### Fire Marshall

Review and examine building construction and fire protection system plans/drawings Provide technical assistance to contractors, architects, engineers, developers and the public. Recommend appropriate corrective action as needed.

Perform technical inspection on commercial, industrial, and residential facilities to ensure compliance with fire and life safety codes. Recommends appropriate corrective action as needed.

Attend necessary meetings and liaison with City and other agency staff, developers, contractors and property owners.

Time allocation shall be:

- Time shall be tracked in 30-minute increments.

Cost Rate shall be the calculated hourly rate of the District Fire Marshall.  $\text{Salary} / 52 = \text{Weekly salary} / 40 \text{ hours} = \text{contracted rate.}$  Activity shall be identified and totaled for each package/project reviewed. Amounts shall be billed to the City.

## 2. ADMINISTRATION

The District shall appoint the Marina Fire Chief as the District Fire Chief for all Emergency Fire Protection, Medical and Rescue Response, administration pursuant to applicable statutory authority. The Fire Chief may delegate this responsibility to qualified staff.

- A. The Fire Chief shall exercise professional judgment consistent with District policies, laws and his or her employment by the City in authorizing or making any assignments to emergencies and other responses, including assignments made in response to requests for mutual aid.
- B. Except as may be otherwise provided for in this agreement, neither agency shall not incur any obligation on the part of the other to pay for any labor, materials, supplies or services beyond the total set forth in this agreement.
- C. Nothing herein shall alter or amend or be construed to alter or amend any Collective Bargaining Agreement or Memorandum of Understanding between the City and its employees and the District and its employees.

## 3. MUTUAL AID

Any and all Mutual Aid and Automatic Mutual Aid agreements between the City and District shall remain separate and distinct from this agreement. Either agency may enter into and manage Mutual Aid and Automatic Mutual Aid agreements as each agency deem necessary to maintain their respective operational readiness and response.

## 5. PROPERTY PURCHASE AND ACCOUNTING



Each agency shall be responsible for all costs associated with property required by personnel to carry out this agreement. Employee uniform costs will be borne by the employing agency. Personal Protective Equipment (PPE) costs shall be the responsibility of the employing agency.

#### EXHIBIT B BUDGET DETAIL AND PAYMENT PROVISIONS

1. PAYMENT FOR SERVICES A. The receiving agency shall pay the providing agency actual cost for services pursuant to this agreement an amount not to exceed that set forth in Exhibit D, Salary Schedule for each fiscal year. The providing agency shall prepare an Exhibit D, Salary Schedule each year, which shall be the basis for payment for the entire fiscal year for which services are provided. B. Any other funds designated by the District and City to be expended in support of their respective fire protection services shall be set forth in in their respective annual budgets. This clause shall not limit the right of either agency to make additional expenditures. C. The providing agency shall invoice the receiving agency for the cost services on a quarterly basis as follows: 1) For actual services rendered by providing agency during the period of July 1 through September 30, by an invoice filed with receiving agency on or after December 10. 2) For actual services rendered by providing agency during the period October 1 through December 31, by an invoice filed with the receiving agency on or after December 31. 3) For actual services rendered by providing agency during the period January 1 through March 31, by an invoice filed with receiving agency on or after March 31. 4) For the estimated cost of services during the period April 1 through June 30, by an invoice filed in advance with receiving agency on or after March 1. 5) A final statement shall be filed with receiving agency by October 1 following the close of the fiscal year, reconciling the payments made by receiving agency with the cost of the actual services rendered by providing agency and including any other costs as provided herein, giving credit for all payments made by receiving agency and claiming the balance due to providing agency, if any, or refunding to receiving agency the amount of any overpayment. 6) All payments by receiving agency shall be made within thirty (30) days of receipt of invoice from providing agency, or within thirty (30) days after the filing dates specified above, whichever is later. D. Invoices shall include actual or estimated costs as provided herein of salaries and employee benefits for those personnel employed, charges for operating expenses and equipment and the administrative charge in accordance with Exhibit D, Salary Schedule. When "contractual rates" are indicated, the rate shall be based on an average salary plus all benefits. "Contractual rates" means an all-inclusive rate established in Exhibit D, Salary Schedule for total costs to STATE, per specified position, for 24-hour fire protection services during the period covered.

#### 3. BUDGET CONTINGENCY CLAUSE

A. If the receiving agency's governing authority does not appropriate sufficient funds for the current year or any subsequent years covered under this Agreement, which results in an inability to pay the providing agency for the services specified in this Agreement, the receiving agency shall promptly notify the providing agency and this Agreement will terminate pursuant to the notice periods required herein.

B. If funding for any fiscal year is reduced or deleted by the receiving agency for purposes of this program, the receiving agency shall promptly notify the providing agency, and the providing agency shall have the option to either cancel this Agreement with no liability occurring to the providing agency, or offer an agreement amendment to receiving agency to reflect the reduced amount, pursuant to the notice terms herein.

C. Notwithstanding the foregoing provisions in paragraphs A and B above, the receiving agency shall remain responsible for payment for all services actually rendered by the providing agency under this Agreement regardless of receiving agency funding being reduced, deleted or not otherwise appropriated for this agreement. The receiving agency shall promptly notify the providing agency in writing of any budgetary changes that would impact this Agreement.

F. District and City agree that this Budget Contingency Clause shall not relieve or excuse either party from its obligation(s) to provide timely notice as may be required elsewhere in this Agreement.

#### EXHIBIT C GENERAL TERMS AND CONDITIONS



1. APPROVAL: This Agreement is of no force or effect until signed by both parties. 2. AMENDMENT: This agreement may be amended by mutual consent of the District and City. No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or Agreement not incorporated in the Agreement is binding on any of the parties. If during the term of this agreement the receiving agency shall desire a reduction in providing agency services provided for in Exhibit D, Salary Schedule, receiving agency shall provide 120 days written notice of the requested reduction. Notification shall include the following: (1) The total amount of reduction; (2) The firm effective date of the reduction. If during the term of this agreement costs to receiving agency set forth in any Exhibit D, Salary Schedule to this agreement increase and receiving agency, in its sole discretion, determines it cannot meet such increase without reducing services provided by providing agency, receiving agency shall within one hundred twenty (120) days of receipt of such Schedule notify providing agency and designate which adjustments shall be made to bring costs to the necessary level. If such designation is not received by providing agency within the period specified, providing agency shall reduce services in its sole discretion to permit continued operation within available funds. 3. ASSIGNMENT: This Agreement is not assignable by the District or City either in whole or in part, without the consent of the other agency in the form of a formal written amendment. 4. EXTENSION OF AGREEMENT: A. One year prior to the date of expiration of this agreement, both agencies shall give the other agency written notice of whether either will extend or enter into a new agreement with the other agency for shared services and, if so, whether either agency intends to change the level of fire protection services from that provided by this agreement. If this agreement is executed with less than one year remaining on the term of the agreement, either agency shall provide this written notice at the time it signs the agreement and the one year notice requirement shall not apply. B. If either agency fails to provide the notice, as defined above in (A), the other shall have the option to extend this agreement for a period of up to one year from the original termination date and to continue providing services at the same or reduced level as the agency determines would be appropriate during the extended period of this agreement. Six months prior to the date of expiration of this agreement, or any extension hereof, either agency shall give written notice to the other agency of any extension of this agreement and any change in the level of services the providing agency will provide during the extended period of this agreement. Services provided and obligations incurred by providing during an extended period shall be accepted by receiving as services and obligations under the terms of this agreement.

**SCI Presentation  
Report and Analysis of the November Election**

---



**Board of Directors - Standard Operating Policies  
Rotation Policy**

---

**PURPOSE:** During the December 2018 Board Meeting, the Board of Directors adopted a rotation policy for the Slate of Officers. The Board requested that the adopted rotation policy be brought back for review in order to clarify the process and officially adopt the changes to the standard operating policies.

**RECOMMENDATION:** That the Board of Directors review and adopt a final rotation policy.



North County Fire Protection District of Monterey County  
Board of Directors

Standard Operating Policies

**Organizational Meeting**

*(Fire District Law 13853)*

1. Within 60 days after their initial election, or appointment, to a position previously held by an officer, the District Board shall meet and elect its officer or officers as deemed appropriate by the Board. The officers of the District Board are President, Vice President, and Secretary.
2. The Board may establish sub-committees to work on specific projects of the Board:
  - *Negotiation Team*
  - *Audit Committee*
3. The Board shall establish the time and place for regular Board Meetings.
4. In order to provide a record of the proceedings of each meeting of the board, the directors shall elect a recording secretary of the board.
5. The normal order of business shall be modified for the organizational meeting by considering the following matters after the approval of the minutes of the previous meeting:
  - *Welcome and introduction of the newly elected director(s) by the President.*
  - *Call for nominations for President to serve during the ensuing year.*
  - *Election of a President.*
  - *Assumption of office by the new President.*
  - *Call for nominations for Vice-President to serve during the ensuing year.*
  - *Election of a Vice-President.*
  - *Election of Secretary*
6. Policies shall continue from year to year and board to board until and unless the board changes them with appropriate noted discussion and action.



# North County Fire Protection District of Monterey County Board of Directors

## Standard Operating Policies

### Organizational Meeting

(Fire District Law 13853)

1. Within 60 days after their initial election, or appointment, to a position previously held by an officer, the District Board shall meet and elect its officer or officers as deemed appropriate by the Board. The officers of the District Board are President, Vice President, and Secretary.
2. The Board may establish sub-committees to work on specific projects of the Board:
  - *Negotiation Team*
  - *Audit Committee*
3. The Board shall establish the time and place for regular Board Meetings.
4. In order to provide a record of the proceedings of each meeting of the board, the directors shall elect a recording secretary of the board.
5. The normal order of business shall be modified for the organizational meeting by considering the following matters after the approval of the minutes of the previous meeting:
  - *Welcome and introduction of the newly elected director(s) by the President.*
  - *Call for nominations for President to serve during the ensuing year.*
  - *Election of a President.*
  - *Assumption of office by the new President.*
  - *Call for nominations for Vice-President to serve during the ensuing year.*
  - *Election of a Vice-President.*
  - *Election of Secretary*
6. Beginning January 2019, the Officer positions will be rotated among Directors according to the following schedule, and then repeated. Board Officer positions shall rotate annually among all elected Directors with each Director moving up one position yearly except for the Board President who moves to the end of the rotation list behind any newly elected Directors. The Director at the top of the rotation list shall serve as President, followed by Vice President & Secretary.

At the time they are seated on the Board, newly elected Directors shall be added to the rotation list following continuing Directors and ahead of the most recent Board President. If more than one Director is elected or appointed to the Board, new Directors will be added to the rotation list with the Director receiving the highest number of votes, followed by the next highest vote getter until all new Directors have been added to the rotation list.

In the event a Director position is vacated, all Directors below the vacant position move up one position. Any individual who occupies a rotation position or officer position for more than six months shall be considered as having occupied that position for a full year.

Directors shall have the option of declining to serve in a Board Officer role. Any Director who so declines shall move to the bottom of the rotation list behind any newly elected Directors and the most recent President.
7. Policies shall continue from year to year and board to board until and unless the board changes them with appropriate noted discussion and action.

**Accepting Don Champion's resignation and declaring the Board seat vacancy.**

---

**PURPOSE:** To provide accept a board member resignation and declare the board seat vacancy.

**OUTLINE:** On December 26, 2018 Director Don Champion tendered his resignation of his Board seat.

**Resignation**

*(California Government Code Section 1770 – 1782)*

1. If a Board member's permanent residence ceases to be in the fire district, the Board member shall resign immediately. Upon receipt of a written resignation for this or any other reason, the Board shall consider the resignation at its next regular scheduled meeting. The Board shall then accept the resignation by formal action and declare the Board position vacant unless the resignation is withdrawn any time prior to the Board's action.

**Vacancies**

*(California Government Code Section 1770 – 1782 & Fire Protection District Law of 1987: Section 13800 of the Health & Safety Code)*

1. In case of a Board vacancy, the remaining directors shall fill such vacancy by appointment. The Board will receive applications from any qualified persons seeking to fill the position after suitable public notice. The vacancy shall, within sixty (60) days, be filled by appointment of a resident elector of the district by a vote of the remaining Directors. The person appointed shall serve until a successor has been elected and qualified. If the Board of Directors fails to fill the vacancy within the sixty-day period, the county legislative authority shall make the appointment. If the number of vacancies is such that there is not a majority of the full number of directors in office, the Board of Supervisors shall within thirty days of the vacancies appoint the required number to create a majority to fill the vacancies on an interim basis through the next general election.
2. An appointee shall meet the requirements provided by law and shall serve until the next regular scheduled fire district election, at which time a director shall be elected for the unexpired term.

**RECOMMENDATION:** That per the Board of Directors Accept the resignation by formal action and declare the Board position vacant.





## **Re-establishing Board organizational structure and subcommittee appointments**

---

**PURPOSE:** To re-establishing the Board organizational structure and subcommittee appointments due to the board chair vacancy.

The Board will need to vote on the Board organizational structure and subcommittee appointments pursuant to Board of Directors Standard Operating Policies for the following:

- I. Slate of Officers
- II. Negotiations Committee
- III. Audit Committee