

The Regular meeting of the North County Fire Protection District Board of Directors was held on **February 16, 2010** at 11160 Speegle Street, Castroville, CA

ROLL CALL: Don Chapin, President  
Frank Balesteri, Vice President  
Steve Tansey, Secretary  
Don Champion, Director  
Jacqueline C. Simon, Director

Administrative Staff: Fire Chief Chris Orman  
Division Chief Joe Pastore  
Division Chief Humberto Arista  
Division Chief Doug McCoun

The Board Chair called the meeting to order at 10:02 A.M.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS: No public comments were received.

PRESENTATION: The Board was informed that Mr. Stan Silva Jr., owner of A & S Metals was unable to attend, and the presentation was postponed.

MINUTES: Motion made by Vice President Balesteri, seconded by Secretary Tansey to approve the January 19<sup>th</sup>, 2010 regular board meeting minutes. Motion carried, 5-0.

WARRANTS/PURCHASING CONSENT: Motion made by Vice President Balesteri, seconded by Secretary Tansey, to approve the Consent Calendar and the supplemental warrants #27841 through #28865 for a total of \$424,845.50. Motion carried, 5-0.

FINANCIAL REPORTS:

1. The modified December 2009 Expenditure report (Item 6-A) was reviewed and accepted.
2. With the roll-out of the new accounting software Quickbooks, the Board received financial reports in a new format including the Projected Revenue vs. Actual Year to Date (YTD) Received (Item 6-B). The Board requested that staff make sure all consented items are identified and highlighted in color to allow for the Board to make note of those items.
3. The Board reviewed and accepted the Monthly Revenue report (Item 6-C) for January 2010.
4. The Board reviewed and accepted the Monthly Expenditure report (Item 6-D) for January 2010.
5. The Board reviewed the Revenue. Vs. Expense report (Item 6-E) and requested to omit this report since the information was unnecessary.

CORRESPONDENCE:

1. The Board received correspondence (Item 7-A) from Local Agency Formation Commission of Monterey County regarding nominations for one regular LAFCO commissioner. No action was taken.
2. The Board received correspondence (Item 7-B) from the City of Marina in appreciation for the mutual aid assistance at a recent structure fire.

FIRE CHIEF REPORT: Chief Orman presented his report (Item 8-A) to the Board. The Board accepted the Fire Chief's report.

STAFF REPORT:

1. The Board received a verbal report from the Chief on the CalPERS (California Public Employees' Retirement System) actuarial. Staff will continue to update the Board with specific information after further analysis of the District's actual post retirement benefits liability and following review of the actuarial studies.
2. The Board received a report on the communication expense analysis. Staff is awaiting specific information from AT&T and is following through to request any remaining credits due. The budget category #5060 will realize a decrease in rates due to the discounted service plans offered on the new CAL-NET plan.

(February 16, 2010 Regular meeting minutes continued)

**OLD BUSINESS:**

1. The Economic Strategy Committee (ESC) provided the Board with an update. The Board received the report as presented on the most recent progress being made. The ESC members set up the next ESC meeting on March 2, 2010. No action was taken.
2. Motion made by Director Champion, seconded by Director Simon to ratify the Chief's signature on the mobile data computer purchase agreement with the City of Monterey. Motion carried, 5-0.

**NEW BUSINESS:**

1. Motion made by Secretary Tansey, seconded by Vice President Balesteri to approve the budget modifications and to appropriate \$441,867.64 of unanticipated revenue into the 2009/10 budget listed below. Motion carried, 5-0.

**Table I - REVENUE**

Account	Description	Amount			Basis for Modification
		Projected	Amount Received	Amount to Allocate	
4610	OES Cooperative	\$ -	\$ 431,854.64	\$ 431,854.64	Unanticipated Revenue
4640	VFA Grant	\$ -	\$ 5,598.00	\$ 5,598.00	FY 2008/09 Reimbursement
4935	Occ. Education Credit	\$ -	\$ 4,415.00	\$ 4,415.00	Unanticipated Revenue
TOTAL			\$ 441,867.64		

**Table II - RECOMMENDED ALLOCATIONS**

Account	Description	Amount		Recommended Modifications	Modified Budget	Basis for Modification
		Budgeted	Recommended			
5014	Sick/Vacation Payoff	\$ 80,000.00	\$ (60,000.00)	\$ 20,000.00	Budget Realignment	
5018	Overtime	\$ 320,000.00	\$ (70,000.00)	\$ 250,000.00	Budget Realignment	
5019	Strike Team Overtime	\$ -	\$ 205,562.97	\$ 205,562.97	Budget Realignment	
2034	Reserve Salaries	\$ 120,000.00	\$ (30,000.00)	\$ 90,000.00	Budget Realignment	
5050	Safety & Personnel	\$ 20,000.00	\$ 5,598.00	\$ 25,598.00	Reimb. VFA Expenses	
5060	Telephones	\$ 10,000.00	\$ 2,000.00	\$ 12,000.00	ATT Reimb. (Initiated CalNet2)	
5121	Comm Equip Maint	\$ 5,500.00	\$ 1,500.00	\$ 7,000.00	Increase Budgeted Amount	
5121	USAR	\$ 5,000.00	\$ 838.00	\$ 5,838.00	Reimbursement	
5130	Maint. Of Structures	\$ 10,000.00	\$ 10,000.00	\$ 20,000.00	Increase Budgeted Amount	
5180	Accounting	\$ 7,000.00	\$ 575.00	\$ 7,575.00	Cost higher than Budgeted	
5181	Legal Counsel	\$ 10,000.00	\$ 10,000.00	\$ 20,000.00	VFIS Reimbursements	
5183	Grant Administration	\$ 4,000.00	\$ 3,313.46	\$ 7,313.46	Reimb. Fee for Simulator Grant	
5190	Publications & Legal	\$ 500.00	\$ 1,234.84	\$ 1,734.84	Fee Ord. Publication	
5237	Smoke Detectors	\$ -	\$ 30.56	\$ 30.56	None originally allocated	
5253	Outside Courses	\$ -	\$ 641.84	\$ 641.84	None originally allocated	
5370	Capital Acquisitions	\$ -	\$ 1,075.00	\$ 1,075.00	Defibrillator Donation	
5380	Contingency	\$ 495,782.97	\$ 359,497.97	\$ 855,280.94	Budget Realignment	
TOTAL			\$ 441,867.64			

2. Motion made by Secretary Tansey, seconded by Director Simon to set March 16, 2010 at 10:00 A.M. for the public hearing to consider the renewal of the Fire District's mitigation fees and to publish the notice of public hearing. Motion carried, 5-0.

**CLOSED SESSION:** There were no closed sessions held.

**ITEMS FOR NEXT MONTH'S AGENDA:** Tuesday, March 16th, 2010 at 11160 Speegle St., Castroville

1. Public Hearing: Annual Setting of Fire Mitigation Fees
2. Presentation: A & S Metals
3. Acceptance of the Final Audit
4. Extension of the Entry Level Firefighter Promotional List
5. California Public Employees' Retirement System (Cal-PERS) actuarial

**ADJOURNMENT:** 11:03 A.M.

(February 16, 2010 Regular meeting minutes continued)

Respectfully submitted by,

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Kim Overman, Recorder

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Don Chapin, President

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Frank Balesteri, Vice President